Buckden Parish Council

Climate Change Mitigation Advisory Group

Type
Advisory Group

Membership

The members are the nominated Climate Change Champions from each Committee and Advisory Groups. These Champions will be appointed annually as part of the review of Terms of Reference and reported to the Annual Parish Council Meeting.

The Chairman is selected/elected at the Annual Parish Council meeting or failing this at the first meeting of the Advisory Group after the Annual Parish meeting. The selection must be made by the September Parish Council meeting.

In year vacancies may be filled by co-option by agreement with the Chair of the Parish Council.

Co-opted members of the public may be selected/elected throughout the year. Co-opted members shall be subject to approval by the full Parish Council.

Quorum and Attendance
Other members of the Parish Council may attend by invitation of the Advisory Group and the group may allow other persons to attend to advise as required.

The quorum shall be 3 members of the AG, at least one of whom must be a Councillor.

Purpose

The Champions will provide advice and recommendations to the advisory groups and Committees that they attend on all matters concerning Climate Change and Environmental Issues. These will include matters concerning:

- Mitigating the effects of climate change in the village with the relevant council committees and groups i.e. drought, flooding, fire risks and extremes of temperature.
- Climate Change Education, Waste Disposal and Use of Disposable Goods, Ecology, Environmental Effects of Transport, Use of Water, Energy Efficiency, New and Existing Housing and Planning Proposals and any other matters of future sustainability that they feel may impact on the village and its residents.
- Delivery of Operational Plan (See Appendix 1)
- Monitoring of all relevant aspects of Neighbourhood Plan Policies (See Appendix 2)

Authority

The Advisory Group has the authority to contact and liaise with the County and District Councils, Town and Parish Councils and other bodies concerned with Climate Change and Ecological/Environmental matters. It has no authority to make decisions on behalf of the Parish Council unless recommendations made to full Council are agreed and the Advisory Group is given authority to proceed.

Meeting arrangements

There will be a minimum of 1 meeting a year at venues to be agreed by the Group.
A minimum of 3 days' notice of the date and agenda must be given. The Chairman will be responsible for calling meetings, producing and circulating agendas and minutes by email. Meetings may be called at the request of the full Council to discuss and advise on a particular subject.

Reporting

Reports on the work of the Advisory Group will be provided to the full Parish Council on a regular basis and recommendations for action made as required by full Council.

Resources and budget

The Chairman of the Advisory Group will be a member of the Finance Advisory Group and will advise that Advisory Group on the budgetary requirements for the forthcoming year. The Advisory Group will be responsible for administering the budget set and may through the Clerk spend up to a certain amount each financial year for individual items not requiring full Council approval, as per Financial Regulations.

Any proposals for expenditure that exceeds the budget set for the group must be taken to full Council

For all major expenditure it is the normal practice for three quotes to be obtained and considered and a recommendation make to the whole Parish Council for their purchase. In certain circumstances where it is not practical or possible to obtain three quotes the Council may decide to go for one or two quotes only.

Review
The Terms of Reference will be reviewed annually.

Version Control

Date amended	Reason for version change	Amended by
14 Nov 2019	To ensure all ToR follow the same format.	Cllr Caroline Underwood, Chair of Compliance AG and The Clerk.
June 2021	Review & Revision Addition of CAP & NP monitoring information	Climate Change AG
June 2022	Review and Revision of membership and inclusion of Operational Plan actions to be monitored by the AG	Chair, Clerk and Climate Change Mitigation AG
June 2023	Annual review and revision Inclusion of updated Operational Plan actions to be monitored by the AG	Chair of CAG
July 2024	Annual review and revision Inclusion of updated Operational Plan actions to be monitored by the AG	Chair of CAG and Chair of Climate Change AG
April 2025	Annual review and revision Inclusion of updated Operational Plan actions to be monitored by the AG	Chair of CAG and Chair of Climate Change AG

Appendix 1 Operational Plan

Climate Change Mitigation Advisory Group (CCMAG) to develop strategies for the village to mitigate Climate Change and its effects	
Achievements this year 24-25	**Targets for 25-26**
Target 3 has been fully met with two Repair Cafés having taken place. We have also secured a WEEE (waste electronic and electrical equipment) recycling bin for the village. **Target 1:** Establish a working group to draw up action plan to discharge biodiversity duty. Ongoing. Working alongside GIBAG, there is now an effective group of councillors and a few volunteers which is undertaking work on various projects aimed at increasing biodiversity. These include the Churchyard Award and Lucks Lane wall planting scheme. **Target 2:** Promote Great Collaboration Toolkit across the village. Deferred: this has proved not to be viable. Despite advertising its existence, only two households have logged in. **Also:** Links established with Buckden CofE Primary School and the Repair Café through delivery of an Assembly to the whole school in January. Replacement of the TI camera; two councillors have undergone training with Cambridge Carbon Footprint. A new	**TARGET 1** Aim to hold 3-4 Repair Cafés during the year and introduce Clothing Swap Events either held concurrently or as a separate venture. This will further the drive to reduce the per household carbon footprint for "Consumables". **TARGET 2** Improve collaboration with other groups within the village who are working on "Green" issues: E.g. Working with GIBAG to put on events during Great Big Green Week to promote ways to increase biodiversity within the village, to include: Buckden B-lines project, spring bulb planting pledges, Eco Fair event. Working with BVH on their SUDS and other projects. **TARGET 3** Work with the allotments group to promote and further the existing donation of excess produce to Diamond Hampers. Consider how to promote sharing surplus vegetables **Also** Continue to promote the availability of the TI camera to Buckden householders and its benefits for surveying homes for potential insulation and other heat loss problems.

system for borrowing the camera has been established and to date, it has been used by 6 householders.	Continue to work with the School to increase children's knowledge of the Repair Café movement and Buckden PC's role in working to reduce the village's collective carbon footprint.

Appendix 2

Neighbourhood Plan

A Neighbourhood Plan (NP) cannot cover climate change specifically and the Climate Change Advisory Group are not responsible for monitoring any NP Policies. However, there are several NP policies which whilst focused upon development in the village, provide support and direction for climate change related projects. The relevant elements of these Policies are set out below for guidance. The Cycling and Footpath, Biodiversity, Great Ouse Valley and Green Space Policies are also indirectly relevant.

Housing Policies

Building Design 1 - Context	• Promote sustainable drainage systems; and • Positively integrate energy efficient technologies.
Building Design 2 – Implementation	• All street lighting must be designed and engineered to reduce light pollution to the minimum possible and be as energy efficient as possible at the time of installation. • Streets are designed to meet the needs of pedestrians over and above the car. • Adopt "people friendly" principles for streets.

	• The cycling and walking infrastructure conforms to Buckden's Local Cycling and Walking Infrastructure Plan and shows adequate connectivity with the rest of the village by road, cycle and foot paths. • Adequate cycle parking is provided in accordance with the requirements of the Local Plan. • Safe pedestrian access is provided to link up with existing or proposed footpaths, ensuring that residents can walk safely to bus stops, schools and other village facilities. • Planting consists predominantly (meaning not less than 75%) of native British species and varieties endemic to the area of Buckden. • Incorporate extensive tree planting on streets and within public open spaces and in private gardens. • Have wildlife corridors to enable wildlife to move easily between breeding habitats migration routes and feeding areas. • Recognise and comply with the 5 ecological objectives set out on p112 of the Huntingdonshire Design Guide, 2017. • At the appropriate stage of the planning process (more probably at the stage of the initial detailed planning application) provide gaps in the external skin of the walls, with bird boxes for Swifts, House Sparrows and Starlings built into the wall cavity. • All development requiring parking provision is designed, unless there are exceptional design reasons for not being able to do so (e.g. listed building constraints or site-specific factors), to incorporate facilities for electric plug-in and other ultra-low emission vehicles, or as a minimum, the ability to easily introduce such facilities in the future; • Maximise the potential for use of renewable energy, for individual dwellings and communal schemes such as ground source heating and demonstrate an ability to comply with the government's requirement to stop using gas for domestic purposes and be carbon neutral by 2050 by incorporating energy efficient and ecological design.