

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.
Tel; 01480 819407

Notice of meeting: **Annual Parish Council Meeting**

Time: 7.30pm

Date: Tuesday 10 May 2022

Venue: Village Hall

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to the public (including press).

If a member of the public wishes to attend this meeting, please contact the Clerk providing your name, email address and contact number by emailing to clerk@buckdenpc.org.uk

Ramune Mimiene
Clerk
Buckden Parish Council
4 May 2022

AGENDA

- 05-01 To Elect a Chairman and the Chairman to declare acceptance of office**
- 05-02 To Elect a Vice Chairman**
- 05-03 Apologies for absence.**
To receive and accept apologies for absence.
- 05-04 Declarations of Interest**
To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda
- 05-05 Minutes**
05-05/1 To agree and sign the minutes of the Parish Council meeting held on 12 April 2022.
05-05/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached.
- 05-06 County and District Councillor Reports.**
04-232/1 To receive report from County Councillor
04-232/2 To note election of a new District Councillor
- 05-07 Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.**
Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.
- 05-08 The Council currently has six vacancies**
To consider Co-option to fill vacancies on the Parish Council
2 Applications received.
- 05-09 To note that the new Code of Conduct as per LGA Model approved at Apr 22 PC meeting.**
All councillors declare their acceptance of office and sign their agreement to abide by the Code of Conduct

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05-10 To Agree Meeting dates for the year attached

05-11 To Appoint Committees and Advisory Groups details attached

05-12 Chairman's report, report attached
Questions on the report

As Chair I would like to record for the minutes my thanks to the Councillors who left us this year for all they did to support the Council and the residents of the village. I would also like to thank all those Councillors who are still with us for all they are doing to cover the gaps. So thanks to Councillors past and present, we have achieved a lot over the last year.

05-13 Finance, report attached, Cllr S Ashwell.
Questions on the report.

05-13/1 Proposal: That Buckden Parish Council adopts the Investment Strategy again for 2022-23

05-13/2 Proposal: That Council adopts the recommendations of these two advisory groups that there should be no rise in Allotment plot rents before 01 April 2023

05-13/3 To approve 10 May 2022 Payments for Sanction.

05-14 To Consider Planning Committee Report, Cllr S Ashwell
05-14/1/1 To note the Minutes of the Meetings on 12 April and 26 April 2022.
04-14/2 To note that Planning meeting was held tonight prior to PC meeting – 17th May 7pm before AA 7.30pm at the Village Hall

05-15 To Consider Update from Large Planning Group, report attached, Cllr J Thelwall
Questions on the report.

05-16 Compliance Advisory Group, no report, Cllr C Underwood
Date to be set for the meeting.

05-16/1 To Review Complaints procedure including Habitual and Vexatious Complains

05-17 General Purposes and Cemetery Advisory Group, meeting held on 21 April 2022, report attached, Cllr A Howell-Jones
Questions on the report.

To Note that the Clerk has reviewed these Risk Assessments:

- Lone working
- Grass cutting
- Strimmer/brush cutter
- Shredder

05-18 Climate Change Mitigation Advisory Group, no report, Cllr A Jones

05-19 Highways and Sustainable Transport, no report, Cllr C Underwood
Next meeting scheduled for 23 May 2022.
To note that additional MVAS Risk Assessment has been carried out.

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Verbal update on meeting with National Highways

- 05-20 Green infrastructure and Biodiversity Advisory Group, meeting held on 14 April 2022, report attached, Cllr C Underwood**
Questions on the report.
- 05-21 Village Hall Liaison, no meeting no report Cllr C Underwood**
- 05-22 Allotments Advisory Group, no meeting held, report attached, Cllr C Underwood**
Questions on the report.
- 05-23 Communications Advisory Group, verbal update, Cllr A Howell-Jones**
- 05-24 Staffing Advisory Group, verbal update, Cllr A Howell-Jones.**
- 05-25 Correspondence, matters remaining unresolved, Cllr C Underwood**
- 05-26 To agree points of Communication to the Parish, Cllr A Howell-Jones**
- 05-27 Date of the next meeting is Annual Parish Council Meeting which will be held on Tue 14 June 2022 at 7.30pm at the Village Hall**

Annual Assembly will be held on Tue 17 May 2022 at 7.30pm at the Village Hall