

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.
Tel; 01480 819407

Notice of meeting: **Annual Parish Council Meeting**
Time: 7.00pm
Date: Tuesday 12th May 2026
Venue: Village Hall

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to the public (including press).

Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting by emailing clerk@buckdenpc.org.uk

If you wish to join Parish Council meeting remotely, please email the clerk for a Zoom invite providing your name and email address.

Ramune Mimiene
Clerk
Buckden Parish Council
6th May 2026

AGENDA

- 05-001 To elect a chair and chair to sign the acceptance of office form**
- 05-002 To elect a vice chair**
- 05-003 To receive and accept apologies for absence.**
- 05-004 To note the results of the Elections to the Parish Council and the Buckden Ward for the District Council and to consider what needs to be done regarding the two vacancies on the Parish Council**
- 05-005 Declarations of Interest**
To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda.

To receive written requests for Disclosable Interest dispensations.
- 05-006 Minutes**
05-006/1 To agree and sign the minutes of the Parish Council meeting held on 14th April 2026.
05-006/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached
05-006/3 To note the minutes of the Parish Meeting re Silver Street held on 21st April 2026
- 05-007 County and District Councillor Reports.**
05-007/1 To receive a report from County Councillor
05-007/2 To receive a report from District Councillor
- 05-008 Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.**

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05-009 Chair's update, report attached, Cllr P Clark
Questions on the report.

05-010 Compliance Advisory Group, report attached, Cllr C Underwood
Questions on the report.

05-010/1 Revised policies for approval:

- Revised Annual Plan
- Revised Policy Schedule
- Appraisal Policy
- Cyber security Checklist

05-010/2 Policies that have to be approved at Annual Parish Council Meeting:

- Standing Orders and Code of Conduct
- Financial Regulations

05-010/3 Advisory Groups and Committees

Attached is information on current membership and Chairing arrangements for all groups and Committees. All Advisory Groups to confirm membership and Chairs by July
Committees BPC to approve membership and Chairs

05-010/4 Requirements following Parish Council election

05-010/5 To adopt General Power of Competence

The General Power of Competence (GPC), introduced by the Localism Act 2011, enables eligible parish councils to do "anything that individuals generally may do," provided it is not prohibited by other legislation. It grants councils greater freedom to act, such as running community shops, trading, or investing, rather than relying solely on specific statutory powers.

Eligibility Criteria

A parish council must meet strict criteria to adopt the GPC, which must be resolved at a meeting:

- **Qualified Clerk:** The Clerk must hold the Certificate in Local Council Administration (CiLCA) or equivalent.
- **Elected Councillors:** At least two-thirds of the total number of councillors must be elected (not co-opted or appointed)

05-011 Finance

05-011/1 To note that internal auditor visit is scheduled for Friday 15th May 2026 at 10am

05-011/2 To Approve the reviewed Assets Register

05-011/3 To confirm the Insurance cover

05-011/4 To confirm Direct Debit list

05-011/5 To note BPC subscriptions (*reviewed when Budget was set up in Dec 2026*)

05-011/6 To note that accounts for March 2026 were checked to meet the requirements listed in our Financial Regulations, thanks to Cllr D Gregory

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05-011/7 To approve May 2026 Payments

- 05-012 Flood Advisory Group, meeting to be held on 7th May 2026, Cllr A Joy**
Verbal update.
- 05-013 Planning Committee Cllr P Clark**
05-013/1 To note the Planning Meeting Minutes of 14th April 2026
04-258/2 To note that no Planning meeting was held prior to the PC meeting
- 05-014 Large Scale Planning Advisory Group, no report, Cllr J Thelwall.**
Verbal update.
- 05-015 Neighbourhood Plan Advisory Group, meeting held on 5th May 2026, report attached, Cllr J Thelwall**
Questions on the report.
- 05-016 Village Maintenance Committee, meeting held on 1st May 2026, Minutes to follow, Cllr A Howell-Jones**
Questions on the Minutes.
- 05-017 The Hub, meeting held on 6th May 2026, Cllr A Pancholi-McCann**
Verbal update
- 05-018 Highways and Sustainable Transport Advisory Group, no meeting held, SAG meeting held 27th April 2026, report attached, Cllrs G Sansom and C Underwood**
Questions on the report
- 05-019 Green infrastructure and Biodiversity Advisory Group, next meeting date to be confirmed, Cllr C Underwood**
- 05-020 Village Hall Liaison, Cllrs P Clark and C Underwood**
- 05-021 Allotments Advisory Group, meeting held on 7 April 2026, report attached, Cllr C Underwood**
Questions on the report.
- 05-022 Communications Advisory Group, no meeting held, Cllr A Howell-Jones**
- 05-023 Correspondence, matters remaining unresolved, the chair**
- 05-024 To note points of Communication to the Parish**
- 05-025 The next Parish Council Meeting is:**
- **Tuesday 9th June 2026 at 7pm at the Village Hall**

Please note that the Annual Assembly is being held on Tuesday 19th May 2026 at 7pm at the Village Hall