

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

Minutes of the Buckden Parish Council Meeting held on 13 October 2020 at 7.30pm Online Meeting Only

Present:

Councillor: Caroline Underwood, Acting Chair

Councillors: Sue Ashwell, Betty Millard, Pauline Steel, John Thelwall, Dave Duncan, Stan Studd, Martin Hassall, Clive Gillam, Amy Burbidge, Allan Jones

Clerk: Ramune Mimiene

CC Cllr P Downes

No members of the public

Due to the Coronavirus the Government has issued the regulations that gives local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings.

MINUTES

(2020-21) 10-70	Meeting protocol: Introduction to remote meeting process <i>Following the government announcement of further easing of lockdown restrictions from 4 July, both NALC and the Society of Local Council Clerks are strongly advising local councils to continue to meet remotely, without the need for face-to-face contact.</i>	
(2020-21) 10-71	Apologies for absence <i>To receive and accept apologies for absence.</i> Apologies for absence received from Cllrs K Render and A Howell-Jones. No apologies received from Cllr E Scott. HDC Cllr H Masson sent apologies for absence.	
(2020-21) 10-72	County and District Councillor Reports. 10-72/1 To receive report from County Councillor, report attached. CC Cllr PD spoke about flooding issues which were reported to Flood Agency, Anglian Water, Bloor Homes and CCC. CC Cllr PD expressed Fire Service concerns re effect of COVID on Bonfire night. It was suggested that a Facebook post would alert residents to the concerns. 10-72/2 To receive report from District Councillor, a report received and noted by PC. No comments were made.	CU Clerk
	<i>Cllr JT joined the meeting</i>	
	<i>CC Cllr PD left the meeting.</i>	
(2020-21) 10-73	Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council. Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting. None received.	
(2020-21) 10/74	Declarations of Interest <i>To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda.</i> None.	

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

(2020-21) 10-75	<i>The statutory period for electors to request an election to fill the vacancy on Buckden Parish Council, due to the resignation of Cllr John Mulcrone, has now passed without such a request having been made. Therefore, PC can now make the necessary arrangements to co-opt to fill the vacancy.</i> Notices were placed on PC website and Notice Boards. There is one interested resident.	
(2020-21) 10-76	Chairman's report <i>10-76/1 Questions on the report.</i> Community Action Plan: Input from Cllrs needed re Community Action Plan. Cllrs CU and AHJ will draw up a draft action plan and circulate to the Chairs of Committees and Advisory groups for further input and then will bring the document to the PC for approval. It was suggested a professional printer for BPC and BVH use, might be purchased or leased jointly. Cllr CU agreed to look into printing needs with the Clerk report back on options. Cllr CU reported feedback from HE on underpasses issues. Cllr CU thanked the NP team for the amazing work they did in responding to the number of questions from the examiner and reviewing 90+ responses to the HDC consultation. The possibility of having meetings in the Village Hall with some participants joining remotely was discussed. PC favours a large monitor rather than a projector. Cllr CU is to discuss further with VHT. Cllrs agreed that a leaflet should be distributed to residents about overhanging trees. All Cllrs volunteered with the distribution.	CU AHJ Clerk CU CU Clerk All
(2020-21) 10-77	Minutes <i>10-77/1 To agree and sign the minutes of the Parish Council meeting held on 8 September 2020.</i> Proposal: Proposed by BM, seconded by SA, all in favour and it was RESOLVED that the Minutes are approved as a true and correct record of the meeting. Carried. <i>10-77/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached</i> Noted.	
(2020-21) 10-78	Finance, report attached, Cllr S Ashwell <u>10-78/1 TO NOTE WORK TO PREPARE THE DRAFT BPC BUDGET FOR 2021-22</u> Chairs of the Committees and Advisory Groups are invited to submit budget request in the next two to three days. A proposed budget will then be brought to the Council meeting in November 2020 for discussion and final decisions. <u>10-78/2 Management of records of visitors to the Village Hall to contact the Clerk</u> Proposal: To agree whether the costs and other implications of recording the images are appropriate and desirable. Proposal: If it is decided to store recorded images, then to delegate authority to the Clerk the selection of a data storage package to support the use of a video doorbell/phone combination Councillors discussed the proposals, but no decision was reached. The Clerk to check how the doorbell works for the VHT. Cllrs to investigate further for the next meeting.	All Clerk All

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

	10-78/3 To note Cashbook, Bank Balances, Budget reports and Bank Reconciliation as at 30 Sep 2020 Unity Trust and Bank of Scotland accounts been reconciled to 30 Sep 2020. Unity Trust balance as at 30 Sep was £169,931.55 Bank of Scotland balance as at 30 Sep 2020 was £17,834.32 Cllr AJ agreed to look at the possibilities for investing Council funds and if required prepare a proposal to the next meeting. Cllr SA will circulate the PC Investment Strategy. 10-78/4 To note that Cllr C Gillam will verify the 2nd quarter accounts, as per PC Financial Regulation 2.2. Accounts to be verified when NatWest statements received. 10-78/5 To Approve 13 October 2020 Payments for Sanction. October payments of £11,537.36. The general payments list and wages were circulated to Council prior to the meeting as always. Proposal: Proposed by CU, seconded by SA, all in favour and it was RESOLVED that the October Payments for Sanction of £11,537.36 are approved. Carried.	AJ SA CG
(2020-21) 10-79	To Consider Planning Committee Report, Cllr S Ashwell 10-79/1 Minutes of the meetings held on 8 Sep 2020 and 6 Oct 2020 10-79/2 Verbal update on 13 Oct 2020 Meeting – verbal update provided, Minutes will be circulated and uploaded to the website	Clerk
(2020-21) 10-80	To Consider Update from Large Planning Committee, verbal update, Cllr M Hassall As PC were informed at the last Parish Council Meeting the Ministry of Housing, Communities and Local Government issued three consultations on reform of the planning system: Changes to the current planning system (NALC deadline for responses 17 September) Planning for the future - the planning white paper (NALC deadline for responses 15 October) Transparency and competition: a call for evidence on data on land control (NALC deadline for responses 16 October) Many thanks to Cllrs SA and SS for their hard work in submitting BPC response to the 'Changes to the current planning system'. Cllr AHJ submitted the report to Locality. Buckden Parish Council drafted a response to 'Planning for the Future White Paper', thanks to Cllrs MH, JT & SS. Clerk to submit the response. Cllrs considered sending the comments to local MP and Planning Minister Clerk to set the meeting with Bloors. Note since meeting: PC response submitted NALC on 15 Oct 20	Clerk MH Clerk
(2020-21) 10-81	Compliance Advisory Group, report attached, Cllr C Underwood No actions recorded	
(2020-21) 10-82	General Purposes and Cemetery Advisory Group, verbal update, Cllr B Millard No actions recorded	
(2020-21)	Climate Change Mitigation Advisory Group, Cllr A Jones No actions recorded.	

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

10-83		
(2020-21) 10-84	Highways and Road Safety Advisory Group, verbal update, Cllr A Burbidge 10-84/1 To note that Winter Management Plan was reviewed, no changes required, plan has been posted on the PC website. Cllr AB reported that she is following up with CCC projects that have been discussed.	AB
(2020-21) 10-85	Rights of Way and Trees Advisory Group, report attached, Cllr C Underwood 10-85/1 Questions on the report. BPC reviewed the Buckden section of Ouse Valley path. It is in very poor condition. The report on the path was submitted to the Trust and uploaded on PC website.	
(2020-21) 10-86	Village Hall Liaison, report attached, Cllr Steel 10-86/1 Report from Village Hall Trust AGM. Storage planning application has been approved by HDC.	
(2020-21) 10-87	Allotments Advisory Group, report attached, Cllr S Studd No actions recorded	
(2020-21) 10-88	Digital Communications Advisory Group, meeting held on 7 Oct 2020, minutes attached, Cllr H Hassall 10-88/1 Questions on the Minutes Cllr AJ will prepare an advert to go into the Roundabout advertising the new website and advising residents to sign up for the newsletter. Clerk and Cllr CU to review website and feed back to Cllr Hassall	AJ CU Clerk
(2020-21) 10-89	Correspondence, matters remaining unresolved PC received communication re Invitation to comment on Consultation Report: Royal Observer Corps (ROC) Orlit Type B visual observation post and an ROC underground monitoring station, 604m west-north-west of Lodge Farm, Buckden, - comments in support submitted by Cllr CU.	
(2020-21) 10-90	Neighbourhood Plan, report attached, Cllr A Howell-Jones 10-90/1 Questions on the report The Examiners Fact Check report received. The recommendation was that the Plan, once modified, proceeds to referendum on the basis that it has met all the relevant legal requirements. The NP team are currently reviewing the modifications the inspector has requested. This is very good news. There was discussion of the next steps following the Plan being revised. Notes from the meeting with HDC (recirculated after the meeting) confirmed that the referendum cannot take place until after May 2021. It can however go to Cabinet to be "made". It will then have the strongest legal standing prior to referendum so it can be used in planning discussions.	
(2020-21) 10-91	Points of Communication to the parish, Cllr C Underwood Cllr CU will remind the editor re the new PC email address and website details.	CU
(2020-21) 10-92	Date of the next meeting on Tue 10 November 2020 at 7.30pm via Zoom Conference call	

Meeting finished at 8.48pm

Signature

Date.....

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407
The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on **4 April**. They apply to local authority meetings that are required to be held, or held, before 7 May 2021.

The Regulations were made by the Secretary of State for Housing, Communities and Local Government, in exercise of the powers conferred by section 78 of the Coronavirus Act 2020(1) and paragraph 36(1)(b) of Schedule 6 to the Police Reform and Social Responsibility Act 2011(2).