

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

Minutes of the Buckden Parish Council Meeting held on 9 February 2021 at 7.30pm Online Meeting Only

Present:

Councillor: Caroline Underwood, Acting Chair

Councillors: Anne Howell-Jones, Sue Ashwell, Betty Millard, John Thelwall, Dave Duncan, Martin Hassall, Amy Burbidge, Elaine Scott, Kathy Render, Pauline Steel, Allan Jones, Clive Gillam.

Clerk: Ramune Mimiene

CC Cllr P Downes

HDC Cllr H Masson

Kira Shipley, DoE volunteer

Martin Coulson, agent re 20/02373/FUL

No members of the public

Due to the Coronavirus the Government has issued the regulations that gives local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings.

MINUTES

(2020-21) 02163	Meeting protocol: Introduction to remote meeting process We will continue with the remote meetings until the easing of lock down.	
(2020-21) 02-164	Apologies for absence To receive and accept apologies for absence. Cllrs R Salmon and S Studd sent apologies for absence. Cllr Underwood welcomed Kira Shipley to the meeting	
	<i>Cllr AJ joined the meeting</i>	
(2020-21) 02-165	County and District Councillor Reports. 01-165/1 To receive report from County Councillor, report attached. Supplementary report on CCC Budget decision for 2021-22 presented to PC. 01-165/2 To receive report from District Councillor, verbal update.	
(2020-21) 02-166	Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council. Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting. Presentation by the Agent Mr Coulson on 20/02373/FUL. It was stated that they would be making further submissions/amendments. <i>Note: Any follow up with Mr Coulson would be through the Planning Committee.</i>	SA
(2020-21) 02-167	Minutes 02-167/1 To agree and sign the minutes of the Parish Council meeting held on 12 January 2021. Proposal: Proposed by CU, seconded by AHJ, all in favour and it was RESOLVED that the Minutes are approved as a true and correct record of the meeting. Carried 02-167/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached and noted by PC.	

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	Cllr Downes reported on his meeting in relation to the landfill site.	
(2020-21) 02-168	Chairman's report, report attached 01-168/1 Chairman's report covered Flooding, Vaccinations, Cycle way bid for HDC CIL funding which had been recommended for approval by Overview and Scrutiny Committee, Royal Observer Corps Orlit Type b visual observation posts are now Grade II listed, social media article from Census 2021 Team helping to shape the community for the next 10 years more info www.census.gov.uk Northern underpass ongoing discussions about responsibilities and training for Clerk. Additionally, Cllr CU presented a report on meeting with Brian Heffernan Principal Officer Flood Risk in Flood Risk & Biodiversity on 09.02.21. Cllrs CU and AHJ met with him to look at the issues of flooding in the village. Areas identified were High Street, Taylors Lane, St Hughs Road, Silver Street and Manor Gardens.	
	<i>CC Cllr PD left the meeting</i>	
(2020-21) 02-169	Finance: Finance report attached, Cllr S Ashwell 02-169/1 It is proposed that an Investment Strategy for Buckden Parish Council for 2021-22 is adopted by full Council. Proposal: Proposed by SA, seconded by AHJ, all in favour and it was RESOLVED that the Investment Strategy is approved. Carried Cllr Ashwell thanked all who contributed to this document, especially Cllr AJ for his input. <u>02-169/2 TO NOTE: Summary of Net Income, Income Targets and Expenditure</u> Noted. <u>02-169/3 TO NOTE: Expenditure by Large-Scale Planning Committee on Consultants to assist BPC in their response to developer's proposals for the Buckden Roundabout junction</u> The committee members decided that the engagement of specialist Transport Consultants would benefit the work being carried out by BPC Councillors. The selection of suitable consultants complied with BPC Financial Regulations including preparation of a brief against which three quotations were obtained and after discussion, a preferred bidder was selected. Thank you to Cllrs MH and SA for work done on this matter. <u>02-169/4 TO NOTE: Update of finances of The Roundabout magazine.</u> 1.1. As previously reported and agreed with BPC, following the first English Covid-19 lockdown a decision was made to suspend the distribution of the paper copy of The Roundabout. This was accompanied by a moratorium on payments by advertisers. 1.2. At that time BPC Councillors agreed to provide financial support, as required, to cover any subsequent losses by The Roundabout, subject to a review between the RFO (the Clerk), Chairman of FAG, and the person managing The Roundabout's advertising income. That review took place as planned, as soon as the results of the December Roundabout advertising Income was available. No significant concerns were identified for either 2020-21 or 2021-22. Proposal: Proposed by CU, seconded by BM, all in favour and it was RESOLVED to thank Fiona Shirley, all volunteers and Roundabout team as well as advertisers for their support. Carried 02-169/5 To note Cashbook, Bank Balances, Budget reports and Bank Reconciliation as at 31 January 2021 to follow	

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	• Unity Trust(UT) Instant Access acc – Balance as at 31 Jan 2021 was £30,000.00. Account reconciled. • Unity Trust Main Acc – The statement to 31 Jan 2021 received, balance was £44,966.07. Not able to reconcile due to no statement for the credit. • Nationwide balance as at 31 Jan 2021 was £49,792.18 (Account opened for CIL funds, Interest earned to 31 Jan 21 was £12.55). Account reconciled. • NatWest accounts x 2 (current and business) – no statement for current acc Unable to reconcile. 02-169/6 To Approve 9 February 2021 Payments for Sanction. Proposal: Proposed by SA, seconded by PS, all in favour and it was RESOLVED that the February payments are approved. Carried	
(2020-21) 02-170	To Consider Planning Committee Report, Cllr S Ashwell 02-170/1 Minutes of the Meeting 12 January 2021 02-170/2 Minutes of the Meeting 26 January 2021 Approved by PC.	
(2020-21) 02-171	To Consider Update from Large Planning Committee, verbal update, Cllr M Hassall Verbal update on Roundabout discussion, and BPC approach to HE by 28th February deadline. Stirtloe Lane junction complaint to Highways England and approval of Safety Analysis agreed. BPC to urge residents to record and report to PC all near misses on the Roundabout and Stirtloe Lane junction and the level crossing Photos and videos would be very helpful. Cllr ES agreed to put a note into Buckden Village Facebook. and Cllr AHJ will put it in Roundabout.	ES AHJ
	<i>HDC Cllr HM left the meeting</i>	
(2020-21) 02-172	Compliance Advisory Group, report attached, Cllr C Underwood Meeting held on 26.01.21. 02-172/1 Questions on report. It is proposed that: 02-172/2 Committees and Advisory Groups take on responsibility for the monitoring of the Neighbourhood Plan 02-172/3 The Terms of Reference and Advisory Groups are revised to cover the responsibilities in relation to monitoring the NP 02-172/4 That the Rights of Way and Tree Group takes on a wider remit in relation to Biodiversity and Green spaces in the village and its name and Terms of Reference are revised to reflect this. This will allow the Climate Change Mitigation Group to focus on other aspects of the Climate Change agenda. Proposal: Proposed by CU, seconded by AJ, all in favour and it was RESOLVED that the above proposals are approved. Carried	
(2020-21) 02-173	General Purposes and Cemetery Advisory Group, verbal update, Cllr B Millard Nothing to report.	
(2020-21) 02-174	Climate Change Mitigation Advisory Group, report attached, Cllr A Jones <u>02-174/1 London Luton Airport's NATS Proposal.</u> Closing date for response was 5th February 2021. PC comments submitted.	
(2020-21)	Highways and Sustainable Transport, verbal update, Cllr E Scott	

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02-175	Cllr CG agreed to walk around the village noting the existing potholes which will then be logged onto the County Council online reporting system. KS resident of the village is undertaking her Gold DofE. She has offered to carry volunteer work for the Parish Council. She will support the Highways group with the annual footpath and road survey. If other Advisory Groups have projects she might help with please contact her via Cllr Burbidge BPC will explore if required what activities KS is able to undertake.	
(2020-21) 02-176	Rights of Way and Trees Advisory Group, report attached, Cllr C Underwood Meeting held on 18.01.21. 02-176/1 Questions on report. The group is working on the proposed new footpath. We need evidence that people have walked the path for 20 years. Cllr CU will circulate a form for Councillors to ask friends and family to complete and to send on to others who may be able to help. The tree inspection will go to tender. Tree Strategy has been amended to reflect guidance from the HDC Arboriculture Officer	CU
(2020-21) 02-177	Village Hall Liaison here has not been a meeting with the VHT since the last one at the beginning of January.	
	<i>Cllr SA left the meeting</i>	
(2020-21) 02-178	Allotments Advisory Group, report attached, Cllr S Studd Meeting held on 20.01.21 02-178/1 the report noted.	
(2020-21) 02-179	Digital Communications Advisory Group, report attached, Cllr A Howell-Jones Meeting held on 19.01.21. 02-179/1 Questions on report. Proposal: To purchase Microsoft 365 for the use of all Councillors. Proposal: Proposed by AHJ, seconded by CU, all in favour and it was RESOLVED that PC purchases Microsoft office 365 for Councillors use. Carried 7 Councillors opted in to take part in a pilot project..	
(2020-21) 02-180	Neighbourhood Plan, verbal update, Cllr A Howell-Jones The NP will go to Referendum on 6 May 21. Postal votes will be available.	
(2020-21) 02-181	Correspondence, matters remaining unresolved None.	
(2020-21) 02-182	Staffing, no update, Cllr A Howell-Jones None.	
(2020-21) 02-183	Points of Communication to the Parish, Cllr A Howell-Jones Cllr AHJ will submit a monthly report to the Roundabout.	AHJ
(2020-21) 02-184	Date of the next meeting on Tue 9 March 2021 at 7.30pm via Zoom Conference call	

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Meeting finished at 9.14pm

Signature Date.....

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on **4 April**. They apply to local authority meetings that are required to be held, or held, before 7 May 2021.

The Regulations were made by the Secretary of State for Housing, Communities and Local Government, in exercise of the powers conferred by section 78 of the Coronavirus Act 2020(1) and paragraph 36(1)(b) of Schedule 6 to the Police Reform and Social Responsibility Act 2011(2).