

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

Minutes of the Buckden Parish Council Meeting held on 9 March 2021 at 7.30pm Online Meeting Only

Present:

Councillor: Caroline Underwood, Acting Chair

Councillors: Anne Howell-Jones, Sue Ashwell, Betty Millard, John Thelwall, Dave Duncan, Martin Hassall, Amy Burbidge, Elaine Scott, Pauline Steel, Allan Jones.

Clerk: Ramune Mimiene

CC Cllr P Downes

HDC Cllr H Masson

2 members of the public

Due to the Coronavirus the Government has issued the regulations that gives local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings.

MINUTES

(2020-21) 03-183	Meeting protocol: Introduction to remote meeting process We will continue with the remote meetings this will be reviewed with the easing of lock down.	
(2020-21) 03-184	Apologies for absence To receive and accept apologies for absence. Cllrs Stan Studd, Clive Gillam, Kathy Render and Richard Salmon sent apologies for absence.	
(2020-21) 03-185	County and District Councillor Reports. 03-185/1 To receive report from County Councillor, report received. Cllr PD to follow up with CCC re flooding issues. Manor Gardens issues were reported online to CCC and AWA by many. Those two bodies cannot agree who has responsibility. Cllrs AB and MH expressed H&S concerns regarding the water levels in the attenuation basins and how full they are even when there was little rain. Cllr MH has raised this with HDC, CCC Flooding department and Bloors site. Cllr CU is collating a report on flooding and attenuation basins overfilling on the Lucks Lane development site. 03-185/2 To receive report from District Councillor, report received. Noted. HDC Cllr HM raised flooding issues with HDC.	PD CU
(2020-21) 03-186	Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council. No requests	
2020-21) 03-187	Declarations of Interest To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda. Non-Statutory Interest declared by Cllrs AB and ES re Minute 03-205.	

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(2020-21) 03-188	Minutes 03-188/1 To agree and sign the minutes of the Parish Council meeting held on 9 February 2021. Subject to one amendment Proposal: Proposed by CU, seconded by BM, all in favour and it was RESOLVED that the Minutes are approved as a true and correct record of the meeting. Carried 03-188/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached, noted by PC. Summary link to the meeting CC Cllr PD had with Brampton Road Landfill Site management can be accesses here: https://www.brampton-cambs-pc.gov.uk/uploads/buckden-landfill-update-feb-2021.pdf	Clerk
(2020-21) 03-189	Chairman's report, report attached, Cllr C Underwood BPC thanked the Lorrigan family for the renewal of the Telephone Box, which is now a book swap and information point. It was noted that the small patch of green by the box belong to HDC, but BPC maintain it. The family wish to improve that area. BPC agreed to endorse the improvement of this small plot of land. Cllr CU will contact the family. Cllr BM intends to resign as a Parish Councillor at the end of April. BPC thanked Cllr BM for all she has given to the village over the years and to the Parish Council in particular. It was agreed to formally mark Cllr BM retirement as and when BPC can get together in person. Cllr CU asked Councillors to consider the need to replace Cllr BM as Chair of the GP and Cemetery AG	CU ALL
	<i>CC Cllr PD left the meeting.</i>	
(2020-21) 03-190	Finance: Finance report attached, Cllr S Ashwell 03-190/2 Part 1: TO PROPOSE A VOTE OF THANKS TO THE PROTECT BUCKDEN FUTURE GROUP (PBFG) FOR THEIR DONATION TO BUCKDEN PARISH COUNCIL Proposal: Proposed by SA, seconded by MH, all in favour and it was RESOLVED to record a vote of thanks to The PBFG for the donation. Carried. 03-190/2 Part 2: TO SHARE THE SUMMARY VERSION OF THE BPC 2021-22 BUDGET The Parish Precept (which is BPC's share of 2021-22 Council Tax) is £122.40 for the year, (i.e. £2.35 per week) calculated for a "Band-D equivalent" property. This is 12p extra per week for the Parish Precept in 2021-22, compared to the current year. The total Precept for Buckden Parish Council for the period 01 April 2021 to 31 March 2022 will be £149,201. This is the main income we use to deliver Parish services to residents. The Buckden Parish Precept makes up about 5% of the total Council Tax collected through Hunts District Council. Further details o the overall Council Tax will be circulated by HDC. Proposal: Councillors to note the attached Summary which will be placed on BPC website. Proposal: Proposed by SA, seconded by BM, all in favour and it was RESOLVED that the summary sheet will be uploaded onto to the website for transparency. Carried. Clerk to upload onto the website. <i>Note since meeting: The Budget summary for 2021.22 is uploaded onto PC website.</i>	Clerk

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	03-190/3 To note Cashbook, Bank Balances, Budget reports and Bank Reconciliation as at 31 January and 28 February 2021 • Unity Trust current account outstanding reconciliation to 31 Jan 21 now carried, balance as at 31 Jan 21 was £44,966.07. • Unity Trust instant access account reconciled to 28 Feb 21, balance is £30,000.00. • Unity Trust current account reconciled to 28 Feb 21, balance is £38,034.31. Noted. 03-190/4 To Approve 9 March 2021 Payments for Sanction. Cllr PS raised a query re one payment. <i>Note since meeting: Clerk checked the accounts and reported that it was not a payment, but income received from the mentioned company.</i> List of payments attached to the Minutes. Proposal: Proposed by SA, seconded by CU, all in favour and it was RESOLVED that March payments are approved. Carried	
	HDC Cllr HM left the meeting	
(2020-21) 03-191	To Consider Planning Committee Report, Cllr S Ashwell 03-191/1 Minutes of the Meeting 23 February 2021 – Approved. 03-191/2 Verbal update on the 9 March 2021 Meeting – noted.	
(2020-21) 03-192	To Consider Update from Large Planning Committee, minutes attached, Cllr M Hassall 03-192/1 Minutes of the Meeting 8 February 2021 – Noted. 03-192/2 To report on communication with local MP and HDC Cllr J Neish. BPC is extremely concerned about the road safety and flood risks in Buckden associated with developments in the village. The council is supportive of the developments in the Local Plan. Consequently, Silver Street is included in the recently approved Neighbourhood Plan (NP). The NP contains specific policies relating to transport, housing needs and flooding, however, BPC are concerned that they will not be given sufficient weight in the planning process. The Silver Street development proposal does not currently demonstrate compliance with the NP policies for outline planning permission in many areas. BPC sent a letter re: Silver Street Development 18/02753/OUT to the local MP and copied HDC Cllr J Neish in. BPC has also requested a meeting with HDC Cllr J Neish. BPC's response to Pell Frischmann "Additional Junction Assessments", dated February 2021, sent to HDC Planning Officer. BPC thanked Cllr SS for all his work in relation to these planning issues	
(2020-21) 03-193	Compliance Advisory Group, Cllr C Underwood No meeting. 03-193/1 Emergency Response Plan Draft version circulated to BPC. Cllr AHJ reported on the draft of the document which is based on a template provided by HDC. A list of the resources is included. The aim is how to identify vulnerable people in the village and work effectively together to respond in an emergency. BPC are working on the plan together with the VHT. Cllrs are asked to review the document and get back to Cllr AHJ within the next 2 weeks with additional information on what should be included.	ALL

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(2020-21) 03-194	General Purposes and Cemetery Advisory Group, verbal update, Cllr B Millard Cllr BM reported that the digital cemetery mapping is in progress, there is more work involved than initially thought. Pear are going to be commissioned to finalise the mapping.	Clerk
(2020-21) 03-195	Climate Change Mitigation Advisory Group, verbal update, Cllr A Jones Flir Camera trial comments being collated by Cllr AJ. Cllr CU and one volunteer from the advisory group are attending the CHESS Parish Council Forum Event organised by Cambs ACRE. Cambs ACRE are working on Cambridgeshire Home Energy Support Service their aim is to help people on low incomes, who could be struggling with their energy costs. This project will provide advice and support on reducing energy bills and on maintaining a warm home.	CU
(2020-21) 03-196	Highways and Sustainable Transport, report attached, Cllr E Scott Further to suggestions made by some residents, Cllr Elaine has been investigating the option of having a road closure of High Street (same space as for the light switch-on) on a Sunday in June (potentially 13 th) for a 'Buckden Picnic'. The aim is to allow residents to mix safely on the High Street, bring picnic chairs and tables. This will be both a social occasion and an opportunity for local businesses to trade. BPC was not planning to have private stalls or any other entertainment due to time constraints. The cost of the TTRO is £1,095.00 and is for one date only. It was discussed and agreed to apply for TTRO, the exact date yet to be confirmed probably at the end of June beginning of July, Covid restrictions dependant. Suggested to call the event 'Social Sunday'. Cllr ES to continue with planning the event. Proposal: Propose that Buckden PC pay the £1,095.00 for the road closure costs from the Covid19 earmarked reserves. Proposal: Proposed by CU, seconded by AHJ, all in favour and it was RESOLVED that the proposal is approved in principle, Covid restrictions dependant. Carried	ES
(2020-21) 03-197	Rights of Way and Trees Advisory Group, report attached, Cllr C Underwood Meeting held on 01.03.21. Proposal: To co-opt Lou OConnor a resident on to the Rights of Way and Tree Advisory Group (tbka Green infrastructure and Biodiversity Advisory Group). Proposal: Proposed by CU, seconded by SA, all in favour and it was RESOLVED to co-opt Lou OConnor to the advisory group. Carried No questions raised.	
(2020-21) 03-198	Village Hall Liaison Meeting to be arranged.	CU
(2020-21) 03-199	Allotments Advisory Group, report attached, Cllr S Studd No questions raised.	
(2020-21)	Digital Communications Advisory Group, report attached, Cllr A Howell-Jones Roundabout update will be posted to website immediately after BPC meeting.	AHJ

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03-200		
(2020-21) 03-201	Neighbourhood Plan, report attached, Cllr A Howell-Jones Referendum confirmed for 6 th May 2021. Postal and personal voting will be allowed.	
(2020-21) 03-202	Correspondence, matters remaining unresolved Cllr CU reported a communication from CCC confirming that part of OVW path has been successfully cleared by local land owner. This makes access much easier. CCC will commission the removal of the tree which has fallen across the pathway by the AWA land. The works are having a positive impact on those walking the Ouse Valley Way and BPC would like to thank everyone for all their hard work to make this happen. <i>Note since meeting: the path where the tree had fallen has been cleared.</i>	
(2020-21) 03-203	Staffing, report attached, Cllr A Howell-Jones Staff appraisals currently being completed.	
(2020-21) 03-204	Points of Communication to the Parish, Cllr A Howell-Jones Discussed and noted by Cllr AHJ.	
	<i>2 members of the public left the meeting</i>	
	EXCLUSION OF THE PUBLIC AND PRESS That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.	
(2020-21) 03-205	Discussion of access to unconsecrated Cemetery land. It was agreed to allow the scouts to use of this strip of land on an informal basis. Though not consecrated it is part of the cemetery and must be treated with respect. The handymen and contractor who cuts the cemetery grass will continue to maintain this area. The scouts would fence off the land from the main cemetery to allow for a ride-on mower to have access. The handymen will also maintain the hedge. A condition of the use of this land is that there will be no campfires or BBQs on it. Agreed by BPC. Cllr BM to inform the Scout leaders	BM
(2020-21) 03-206	Date of the next meeting on Tue 13 April 2021 at 7.30pm via Zoom Conference call	

Meeting finished at 9.05pm

Signature

Date.....

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on **4 April**. They apply to local authority meetings that are required to be held, or held, before 7 May 2021.

The Regulations were made by the Secretary of State for Housing, Communities and Local Government, in exercise of the powers conferred by section 78 of the Coronavirus Act 2020(1) and paragraph 36(1)(b) of Schedule 6 to the Police Reform and Social Responsibility Act 2011(2).