

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

Minutes of the Buckden Parish Council Meeting held on 12 October 2021 at 7.30pm at Village Hall

Present:

Councillor: Caroline Underwood, Chair

Councillors: Anne Howell-Jones, Sue Ashwell, John Thelwall, Allan Jones, Josh Harris.

Clerk: Ramune Mimiene

HDC Cllr Hamish Masson

No members of the public

MINUTES

(2021-22) 10-096	Apologies for absence. To receive and accept apologies for absence. Cllrs Dave Duncan, Pauline Steel, Amy Burbidge, Richard Salmon, Elaine Scott, Kathy Render sent apologies for absence which were noted and approved.	
(2021-22) 10-097	County and District Councillor Reports. 06-030/1 To receive report from County Councillor, The County Councillor was not in attendance no update received. 06-030/2 To receive report from District Councillor, verbal update provided.	
	<i>HDC Cllr HM left the meeting</i>	
(2021-22) 10-098	Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council. Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting. No requests received.	
(2021-22) 10-099	Declarations of Interest To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda. None declared.	
(2021-22) 10-100	Minutes 10-100/1 To agree and sign the minutes of the Parish Council meeting held on 12 October 2021. Proposal: Proposed by Councillor AHJ, seconded by Councillor SA, all in favour and it was RESOLVED that the Minutes be accepted and signed as a true record of the meeting. Carried. 10-100/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached. Noted.	
(2021-22) 10-101	Chairman's report, report attached. Noted. BPC met with National Highways (previously Highways England) and County Council on 7 October 2021 to discuss the response to BPC complaint about the safety and	Clerk

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	effectiveness of the proposed changes to the Roundabout. They did not accept BPC concerns but agreed to work with BPC to develop a plan to mitigate the impact of traffic in the village. Notes will be shared with Councillors. It was agreed to include the update on serious flooding in Buckden in 2020 and 2021 in the Roundabout. Cllr CU, has continued discussions with representatives from CCC in relation to the flooding in the High Street. BPC have been informed that a full survey has been undertaken and this has identified what needs to be done to rectify the infrastructure. We are awaiting decisions on the recommendations in the report and the commissioning of the work. BPC is pressing the CCC to take action to implement the recommended works as soon as possible and has requested that they inform us of their plan of action by 22 October 21. It was noted that Her Majesty the Queen will celebrate a Platinum Jubilee. To consider how BPC would like to mark this occasion. Cllrs are invited to send their ideas to the chairman. Cllr CU reminded everyone about the Strategy Meeting set for Tue 19 October 2021 at 7pm at the VH.	All All
(2021-22) 10-102	To note a Vacancy caused by resignation of Councillor Martin Hassall. With regret we accepted the resignation of Martin Hassall. Martin worked tirelessly on BPC objections to the Silver Street Development and made a major contribution to the NP¹. He will be missed.	
(2021-22) 10-103	Finance, report attached, Cllr S Ashwell. Noted. No questions on the report. <u>10-103/1 PROPOSAL TO FUND SIGNAGE AROUND BUCKDEN PRIMARY SCHOOL</u> The application requests that BPC considers funding 6 of the 8 proposed signs – each £175 - with PTA funding 2 signs. Total cost £1,400 for all eight signs. Proposal: That Buckden Parish Council funds up to the full £1,400 for eight signs of the type requested by the Buckden Primary School PTA, and that payment of the agreed sum is made promptly to the PTA to enable the signs to be purchased ASAP. Proposal: Proposed by Councillor SA, seconded by Councillor AHJ, all in favour and it was RESOLVED to approve the Grant to School for £1,400. Carried. Clerk to inform school. 10-103/2 To note: CA0034 2020/21 AGAR Section 3 External Auditor Report received on 8 Sep 2021: Following the completion of our review, please find the following documents attached: - One document containing our completion letter, a Notice of Conclusion of Audit template and the fee invoice; - If relevant to the smaller authority, a pdf explaining additional charges in excess of the standard fee; - A pdf of Sections 1 & 2 of the Annual Governance & Accountability Return (AGAR) on which our report is based; and - A pdf of Section 3 of the AGAR (our External Auditor Report and Certificate).	Clerk

¹ Neighbourhood Plan

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	Noted. 10-103/3 Proposal: Delegated powers of authority: To renew the Emergency Arrangements in the event of further Covid19 Lock Down which would prevent the normal business of the PC (approved by PC in March 2020) for continuation of essential work of the Parish Council during the period of Coronavirus till May 2022. Proposal: Proposed by Councillor JT, seconded by Councillor CU, all in favour and it was RESOLVED that the amended wording is approved. Carried. It will not be used if BPC continues to function as normal. 10-103/4 To Approve Accounts, Bank Reconciliation, Income & Expenditure Comparison to 31 August 2021 • Current Account Unity Trust balance £32,269.89 • Instant Access Account Unity Trust balance £50,000.00 • Nationwide Building Society balance (CIL money) £149,450.77 To note Bank Balance and Reconciliation for Current Unity Trust account to 30 September 2021 £99,890.33 (this balance includes the Precept of £74,600.00 for the period to 31 Mar 2021) Bank of Scotland accounts balance £17,837.32 (term deposit confirmed to 9th Dec 21). PC holds 2 NatWest bank accounts, balance as at 30 Sep 2021 for Business reserve acc was (Not reconciled due to the missing statements for another account) • Business Reserve account balance £83,898.06 Cambridge Building Society balance as anticipated at 31 Oct 2021 is £1,025.00. Noted. 10-103/5 To approve October 2021 Payments for Sanction. Total amount £9,791.10, the detailed Payments list attached. To note the transfer of £10,000.00 (cheque payment) from Unity Trust Current account to Cambridge Building Society. Cllr AJ commented on the cost of the grass cutting contract. Cllr AJ agreed to investigate other companies so that GP AG could go to tender next year when the current 3-year contact finishes. Proposal: Proposed by Councillor SA, seconded by Councillor JT, all in favour and it was RESOLVED that the payments for sanction are approved including the funds transfer and the payment for the Skip hire as reported by Allotments AG. Carried.	
(2021-22) 10-104	To Consider Planning Committee Report, Cllr J Thelwall The Tree Preservation Order is uploaded on the website. To consider making of the TPO permanent. Noted. 10-104/1 To note the Minutes of the Meetings 14 September 2021. Noted. 10-104/2 Verbal update on the meeting of 12 October 2021 Noted.	AJ

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(2021-22) 10-105	To Consider Update from Large Planning Committee, feedback from DMC, report attached, Cllr C Underwood Noted. No questions on the report. 10-105/1 To note the Minutes of the Meeting 4 September 2021. The Silver Street Development has been approved by HDC despite the numerous objections and concerns that have been raised by both the Parish Council and many residents. BPC have however been successful in getting several conditions applied to the development, in particular that the changes to the roundabout must be shown to be successful in mitigating the extra traffic before houses can be occupied.	
(2021-22) 10-106	Compliance Advisory Group, no meeting, Cllr C Underwood Code of Conduct - Local Government Association Model Councillor Code of Conduct 2020, please read and consider attending CAPALC online training: https://www.local.gov.uk/publications/guidance-local-government-association-model-councillor-code-conduct Cllrs SA and AHJ attended the Code of Conduct training and shared the ideas with BPC. It was agreed to wait implementing the new code till HDC, as our Local Authority, adopts it.	
(2021-22) 10-107	General Purposes and Cemetery Advisory Group, meeting held on 15 September 2021, report attached, Cllr P Steel Noted. No questions on the report. 10-107/1 Proposal: That Cemetery Regulations (attached) be enforced particularly as to the arrangements for maintenance of memorials and the prohibition on planting on or adjacent to purchased plots. Letters to be sent to families, where known, to advise of requirements and request that breaches of the Regulations are remedied no later than 31st January 2022. Any remaining remedial work to be carried out by village handymen after that date as part of their winter work programme. Proposal: Proposed by Councillor SA, seconded by Councillor JH, all in favour and it was RESOLVED that this proposal is accepted. Carried. 10-107/2 Proposal: To increase by £1, 968.81 the previously approved CIL funding to purchase and install Zip Wire and Boulderling Walls; the increase to increase the size/capacity of equipment due to amended locations, and so offer greater benefit for children and young people visiting the BVHT Playing Fields. Proposal: Proposed by Councillor SA, seconded by Councillor AHJ, all in favour and it was RESOLVED that the above proposal is accepted. Carried. The matter of the BPC Defibrillator located at the Lion Hotel was raised. Cllr JH agreed to approach the owner so that the Defibrillator could be recommissioned.	Clerk GPAG SA GPAG JH Clerk
(2021-22) 10-108	Climate Change Mitigation Advisory Group, verbal update, Cllr A Jones. Great Big Green Week Event at Hunts End provided good first hand information regarding sustainable energy. We had a really impressive turnout of EVs, with stalls from BPC, Solar Panels, Home Produce and a 3D environmental video experience. Thanks to all those who turned out. 40% of the UK's Carbon emissions are from Transportation. If the UK doesn't transition to 'sustainable energy' and continues to burn fossil fuels (that will run out anyway) and blindly carry's on polluting the atmosphere Climate Change will	

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	accelerate. Cllr AJ stated that we are already seeing more extreme weather events affecting some Buckden residents, in the form of flooded homes. Cllr AJ proposal is to investigate the feasibility, to use CIL funds to install Solar panel shades to the VHT carpark, or part of it, to include a number of 13 Amp standard exterior power points for EV use with a joint study between BPC and the village hall. Cllr AJ to investigate further.	AJ
(2021-22) 10-109	Highways and Sustainable Transport, report attached, Cllr C Underwood. Road Safety and Sustainable Transport Open Forum on Monday 27 September 2021. Noted. No questions on the report.	
(2021-22) 10-110	Green infrastructure and Biodiversity Advisory Group, meeting held on 7 September 21, report attached, Cllr C Underwood Noted. No questions on the report.	
(2021-22) 10-111	Village Hall Liaison For discussion: PC representation on the Buckden Village Hall Trust. Cllr CU will approach the new Chair of the VHT and suggest a meeting.	CU
(2021-22) 10-112	Allotments Advisory Group, report attached Noted. No questions on the report.	
(2021-22) 10-113	Communications Advisory Group, verbal update, Cllr A Howell-Jones. No meeting held.	
(2021-22) 10-114	Neighbourhood Plan, verbal update, Cllr A Howell-Jones. Proposal: Closure of the Advisory Group following delegation of actions to relevant advisory groups. Monitoring of implementation to form part of the regular Compliance and Finance Advisory Group meeting. Proposal: Proposed by Councillor AHJ, seconded by Councillor CU, all in favour and it was RESOLVED that the above proposal is accepted. Carried.	
(2021-22) 10-115	Staffing, verbal update, Cllr A Howell-Jones. Meeting scheduled on 22 October 2021 will now be rearranged due to the Ageing Project taking place on the same day.	AHJ
(2021-22) 10-116	Correspondence, matters remaining unresolved, Cllr C Underwood 10-116/1 A resignation has been received today from Cllr S Dickenson. It was noted and HDC will be informed accordingly. 10-116/2 BPC were contacted by Cell Energy, an independent energy company, regarding their emerging proposal to develop a solar farm on land off Vicarage Lane, Diddington. Meeting to be set. 10-116/3 Grafham Water Community First Responder contacted BPC re the Scheme. Cllr AHJ will investigate this further. 10-116/4 Cllr CU, who has been contacted by CCC, reported that the New Ting Demand Responsive Bus Service for West Huntingdonshire approached PC. The ting trips app will be available to download from Apple and Android stores from Monday	Clerk CU AHJ

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	25 October. Any questions, please email comms@cambridgeshirepeterborough-ca.gov.uk More information via www.ting-trips.co.uk 10-116/5 Cllrs AHJ and CU are working on the Aging project together with the University of Cambridge.	AHJ CU
(2021-22) 10-117	To agree points of Communication to the Parish, Cllr A Howell-Jones. Agreed and noted.	
(2021-22) 10-118	Date of the next meeting on Tue 9 November 2021 at 7.30pm at the Village Hall. <i>This will include consideration of the Council's proposed budget and Precept for 2022-23</i> Given Covid restrictions if you wish to attend, please contact the Clerk.	

Meeting finished at 9.11pm

Signature

Date.....