

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.
Tel; 01480 819407

Minutes of the Buckden Parish Council Meeting held on Tuesday 11 March 2024 at 7.00pm at Village Hall

Present:

Councillor: Peter Clark, Chair

Councillors: Anne Howell-Jones, Gerald Sansom, John Thelwall, Emily Lankfer, Catherine Grigg, Anita Pancholi, Aidan Joy, and Madeline Fraser.

Clerk: Ramune Mimiene

HDC Cllr Martin Hassall

No members of the public

MINUTES

The Chairman Cllr PC informed the Council that Alec MacAndrew, a very active member of the Community, who had served as Vice-Chairman of the Parish Council, had recently passed away. Our condolences to the family. He will be greatly missed.

03-214 To receive and accept apologies for absence.

Cllrs Dave Duncan, Simon Leggate, Caroline Underwood, and Mark Williams sent apologies for absence which were accepted.

Cllr Emily Lankfer sent apologies for lateness

CC Cllr K Billington sent apologies for absence.

03-215 Declarations of Interest and written requests for Disclosable Interest dispensations

None.

03-216 Minutes

Proposed by Cllr MF, seconded by Cllr JT, all in favour and it was RESOLVED that Minutes of the Parish Council meeting held on 11th February 2025 are approved as a true and correct record. Carried.

Cllr C Grigg joined the meeting

03-216/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached.

Cllr E Lankfer joined the meeting

Meeting with LLFA – in progress

Map of watercourses – in progress, action with HDC

03-217 County and District Councillor Reports.

03-217/1 In absence of County Councillor Ken Billington Cllr CG gave a verbal update.

Advice to obtain the Bleed kit for the Playing Fields and the Restructuring of the CCC and HDC.

02-217/2 The report from District Councillor Martin Hassall had been circulated. Diversion order re Footpath 1 in Diddington was received and shared with Cllrs. Discussion took place re the meeting held with Anglian Water, The Environment Agency, The Local Lead Flood Authority and BPC on the sewage issues.

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03-218 Co-option to the Council

The statutory period for electors to request an election to fill the vacancy on your Council, due to the resignation of Cllr Larman, has now passed without such a request having been made.

We can now make the necessary arrangements to co-opt to fill the vacancy.

Notice to go to Roundabout and Cllrs to talk to people.

03-219 Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.

No members of the public.

03-220 Chair's update, report attached, Cllr P Clark

No questions on the report.

Letter Responding to Complex Consultation Documents was sent to our MP's office by Cllr PC.

03-221 Compliance Advisory Group, report attached, Cllr C Underwood.

03-221/1 Minor amendments to the Risk Management Plan 2025-26 were suggested:

Under VAT to add a line stating 'to submit VAT claims on time'

P13 – safeguarding is in but reference to legislation being outdated was removed.

Proposed by Cllr MF, seconded by Cllr AHJ, all in favour and it was RESOLVED that Risk Management Plan 2025-26 is approved with the above amendments. Carried.

03-221/1 To consider forming Staffing Advisory Group –

Proposed by Cllr AHJ, seconded by Cllr CG, all in favour and it was RESOLVED that Staffing Advisory group is formed comprising Cllrs PC (chair), AHJ and EL. Carried.

03-222 Finance, Cllr M Williams

In his absence Cllr MW asked that this message to be shared at the meeting: *'the end of year position is approaching. Although reporting available from the Edge system is sub-optimal, it appears that we will have overspent against the original 24/25 budget but not by a significant margin and the balance is covered by Reserves. It is difficult to be more specific at this stage but anticipated that we should have a clearer picture after the end of this month'.*

03-222/1 and 222/3 It was noted that quarterly accounts (quarters 1 and 2 and 3) - as per Parish Council's Financial Regulation 2.2. have been verified. Cllr MF was thanked for her work.

03-222/2 It was agreed that Cllr EL be appointed as an additional Councillor to check accounts.

03-222/4 It was agreed to defer approval of The Model Financial Regulations produced by National Association of Local councils (NALC) until the April meeting to allow Cllr MW to continue working through the details.

03-222/5 Proposed by Cllr MF, seconded by Cllr GS, all in favour and it was RESOLVED that March PFS are approved. Carried.

03-223 Flood Advisory Group, no report, verbal update, meeting to be held on 7th March 2025, Cllr A Joy

Meeting held on Monday as per HDC Cllr report.

Meeting with LLFA is scheduled for 24th March. Suggested to have Flood group meeting soon after that.

Cllr AJ left the meeting

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03-224 Planning Committee Cllr P Clark

The Minutes of the Planning Committee held on 11th February 2025 were noted.

Cllr PC reported on the meeting of the Planning Committee held prior to the PC meeting – noted.

Cllr JT reported that Pasturelands was still marked 'in progress'.

03-225 Large Scale Planning Advisory Group, no report, Cllr J Thelwall.

Nothing to report.

03-226 Neighbourhood Plan Advisory Group, verbal update, Cllr J Thelwall

HDC published a scheme including the time scale for doing their local plan. In autumn this year there will be public engagement. In summer 2026 the plan will go to formal response prior to it being considered by the inspector. Any views we need to express, we need to do so in the public engagement process. Expected to achieve adoption in early 2028. Abolition of HDC scheduled in autumn 2028.

Group to meet to discuss how to deal with the consultation process in the autumn and the new Neighbourhood Plan.

Cllr AJ rejoined the meeting

03-227 Village Maintenance Committee, meeting held 14th February 2025, minutes attached, Cllr A Howell-Jones

Verbal update. No questions on the minutes.

03-228 Highways and Sustainable Transport Advisory Group, next meeting 28th April 2025, Cllrs G Sansom

Verbal update from A1 SAG meeting Monday 24th Feb meeting provided.

Subway works are still outstanding, and the mirror is missing – **Cllr GS** agreed to chase NH.

Shell garage sign has gone. HDC planning department has dealt with it.

Another sign appeared on the Roundabout re local housing advertising, **Cllr GS** will check with HDC if this size advert is allowed and not causing any issues.

Thank the contractor for the MVAS data sent to us. Raw data is required from the Contractor from all 6 MVAS units to enable **Cllr EL** to produce a meaningful comparison report. **Cllr EL and the Clerk** to seek further data to enable the completion of the report.

Dates for speed watch have been set by **Cllr CG**.

03-229 Green infrastructure and Biodiversity Advisory Group, next meeting to be held 18th March 2025, no report, verbal update, Cllr C Underwood

Information uploaded onto our website under the Nature Recovery 2025, - 21 responses from residents received. Order has been placed for the flower seeds.

Area in front of Lucks Lane wall has been planted and is looking much better now the plants are establishing.

03-230 Climate Change Mitigation Advisory Group, no report, verbal update, Cllr M Fraser

Hoping to organize the Clothing swap in June during Greener Buckden Day. Local organizations will be invited show what is happening in Huntingdonshire.

The repair café is on 7th June.

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03-231 Village Hall Liaison, verbal update from meeting held 6th March 2025, Cllrs P Clark and C Underwood

It was confirmed that BVHT rent is going up by 7%.

Application for a Net Zero Villages Grant to install Green Walls and improve water retention around the building had been successful, with £39,000 being awarded to the VH.

The outcome of an application for £143,000 from Cambridgeshire and Peterborough Combined authority climate change grant was expected at the end of March

Match funding needs to be shown. We were asked for match funding (10%) up to 10K. Cllr PC recommended making available interest free loan subject to receiving more details once Grant is awarded.

Cllr JT suggested using CIL funding as it is infrastructure to make a Grant which Council agreed as more appropriate than a loan.

Proposed by Cllr JT, seconded by Cllr MF, all in favour and it was RESOLVED to agree the match funding of £10,000 to be paid from CIL funds for this infrastructure project by VHT. Carried.

03-231/1 The execution of the Transfer Deed for the Village Hall (Millenium Centre) was considered.

Proposed by Cllr PC, seconded by Cllr AHJ, all in favour and it was RESOLVED to approve the execution of the Transfer Deed TR1 of the Millenium Centre, Burberry Road (Title number CB226726) to The Buckden Recreation Ground and Village Hall Trust by Peter Clark and Caroline Underwood in accordance with the Council's Standing Orders. Carried.

03-232 Allotments Advisory Group, no report, next meeting be held 14th April 2025, Cllr C Underwood

03-233 Communications Advisory Group, Cllr A Howell-Jones

No update.

03-234 The Hub, verbal update, meeting held on 3 March 2025, Cllr A Pancholi-McCann

Verbal update. Activities for young people during half term have been very successful and we agreed to carry on with those. We are working with the Towers with the provision of the venue.

03-235 Correspondence, matters remaining unresolved, the chair

None.

03-236 To note points of Communication to the Parish

Agreed.

03-237 Confidential Matters

None.

03-238 The next Parish Council Meetings: on Tuesday 8th April 2025 at 7pm at the Village Hall

A reminder that the Annual Assembly will be held on Tuesday 20th May 2025 at 7pm

Meeting finished at 20.26pm

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Appendix 1

Buckden Parish Council

Expenditure transactions - payments approval list

Start of year 01/04/24

No	Payment Reference	Gross	Vat	Net	To pay	Invoice date	Invoice no.	Details	Payment Reference
2233	DD250303 SSE	£23.35	£3.89	£19.46	£23.35	17/02/25	IV02477517	SSE - Electricity supply 01.01.25-31.01.25	£23.35
2217	BACS2503 11EdgeIT	£102.00	£17.00	£85.00	£102.00	18/02/25	38422	EDGE IT Systems Ltd - Finance support to Cllrs MW, EL and the Clerk	£102.00
2215	BACS2503 11BVHTrc	£94.80	£0.00	£94.80	£94.80	20/02/25	SI-985914	BVHT - Repair Café room hire 8 Feb 25	£94.80
2216	BACS2503 11Stay&Play	£71.10	£0.00	£71.10	£71.10	20/02/25	SI-985913	BVHT - Hall Hire Stay & Play 3 and 17 Feb 2025	£71.10
2232	BACS2503 11RepairCafe	£94.80	£0.00	£94.80	£94.80	20/02/25	985914	BVHT - Hall Hire 8 Feb 25 Repair Café	£94.80
2220	BACS2503 11MMhall	£121.12	£0.00	£121.12	£121.12	24/02/25		BVHT - Room hire Making Memories Feb 2025 (6, 13, 20 and 27th)	£121.12
2219	BACS2503 11ProLawn	£1,200.00	£200.00	£1,000.00	£1,200.00	25/02/25	2043	ProLawnCare - Lucks Lane Red Wall - Bulb planting and maintenance Oct to Feb	£1,200.00
2221	BACS2503 11TBPC	£772.00	£0.00	£772.00	£772.00	25/02/25	55455	The Business Printing Company - Roundabout booklets - March 2025	£772.00
2228	BACS2503 11Eyelid	£100.00	£0.00	£100.00	£100.00	26/02/25	3889	Eyelid Productions - Annual Website Support	£100.00
2224	BACS2503 11HasFre	£300.00	£0.00	£300.00	£300.00	27/02/25	20185374	HasFre Environmental - Pest control 20 Mar to 19 Jun 2025	£300.00
No	Payment Reference	Gross	Vat	Net	To pay	Invoice date	Invoice no.	Details	Payment Reference
2227	BACS2503 11TowBar	£649.00	£0.00	£649.00	£649.00	27/02/25		Reimbursement re Tow bar	£649.00
2229	BACS2503 11BVHT1	£410.97	£0.00	£410.97	£410.97	27/02/25	985939	BVHT - Shared office hire	£410.97
2230	BACS2503 11Amey	£136.19	£22.70	£113.49	£136.19	27/02/25	101251536	AmeyCespa (East) Ltd - Mixed general waste - 4, 11, 18, 25 Feb 2025	£136.19
2223	BACS2503 11LoveToMove	£178.00	£0.00	£178.00	£178.00	28/02/25	093	Love to Move added missed Inv	£178.00
2225	BACS2503 11Ibbetts1	£126.66	£21.11	£105.55	£126.66	28/02/25	100785	Ibbetts - Materials	£126.66
2226	BACS2503 11Ibbetts2	£32.28	£5.38	£26.90	£32.28	28/02/25	100784	Ibbetts - Materials	£32.28
2244	DD250309 Shell	£3.60	£0.60	£3.00	£3.60	28/02/25	327544	Shell Buckden - Admin fee	£3.60
2222	BACS2503 11RedShoes	£133.20	£22.20	£111.00	£133.20	03/03/25	15293	Red Shoes Accounting Services - Payroll services for a quarter ended Mar 2025	£133.20
2245	DD250317 BT	£123.82	£20.63	£103.19	£123.82	03/03/25	M1662V	BT - Landline and mobile	£123.82
2231	BACS2503 11BVHT2	£248.92	£0.00	£248.92	£248.92	04/03/25	985945	BVHT - Treatment room for March2025	£248.92
2241	BACS2503 11CarbonFoot	£50.00	£0.00	£50.00	£50.00	05/03/25	1327	Cambridge Carbon Footprint - Repair Café 7 June 2025 - Insurance and Toolkit	£50.00

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No	Payment Reference	Gross	Vat	Net	To pay Invoice date	Invoice no.	Details	Payment Reference
2242	BACS2503 11RT	£95.00	£0.00	£95.00	£95.00 05/03/25	225	Roy Handy Man (Roy Tucker) - MVAS management	£95.00
2243	BACS2503 11Allotments	£39.00	£0.00	£39.00	£39.00 05/03/25		Allotments Reimbursement	£39.00
2240	BACS2503 11Wicksteed	£190.74	£31.79	£158.95	£190.74 07/03/25	827953	Wicksteed - Play Area Annual Inspection	£190.74
		£7,346.47	£0.00	£7,346.47	£7,346.47	Confidential		
Total		£12,643.02	£345.30	£12,297.72	£12,643.02			