

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.
Tel; 01480 819407

Minutes of the Buckden Parish Council Meeting held on Tuesday 14 October 2025 at 7.00pm at Village Hall

Present:

Councillor: Peter Clark, Chair

Councillors: Caroline Underwood, John Thelwall, Aidan Joy, Mark Williams, Dave Duncan,
Anita Pancholi-McCann, Madeline Fraser, Gerald Sansom, Simon Leggate.

Clerk: Ramune Mimiene

HDC Cllr Martin Hassall

1 member of the public

MINUTES

10-102 To receive and accept apologies for absence.

Cllrs Anne Howell-Jones, and David Gregory sent apologies for absence which were accepted.
CC Cllr Liam Beckett also sent apologies.

10-103 Declarations of Interest

To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda.

None.

To receive written requests for Disclosable Interest dispensations – None.

10-104 Minutes

10-104/1 To agree and sign the minutes of the Parish Council meeting held on 9th September 2025.

Proposed by Cllr JT, seconded by Cllr AJ, all in favour and it was RESOLVED that Minutes are approved as true and correct record of the meeting.

10-104/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached – noted.

10-105 County and District Councillor Reports.

10-105/1 To receive a report from County Councillor Liam Beckett, report attached – chair read the report through in CC Cllr LBs absence.

10-105/2 To receive a report from District Councillor Martin Hassall, report attached – verbal update

He was concerned that a change in wording in the Draft District Local Plan from "Built-up Area" to "settlement Boundary" could have a significant impact on development proposals. He agreed to find out more. It was also noted that the Consultation on the draft Plan would begin on 5th November.

HDC Cllr MH will liaise with Cllr JT who leads BPC Neighbourhood Plan.

10-106 Co-option to the Council

To note that two vacancies can now be filled by co-option.

To consider co-option.

No nominees received.

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10-107 Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.

Terry Hayward reported that the bench is missing from the Cemetery, the Clerk will check with the Groundstaff if the bench has been removed for winter maintenance.

He also asked about the Lucks Lane hedge – Cllr PC had asked HDC planners who sent him the plans showing there was no requirement for the hedge.

About 75% of trees and shrubs at the south side of the development have died. The Clerk followed that up on many occasions, the developer re-planted once, and maintenance company said if they do it, they will charge the residents.

Terry Hayward advised that BPC could replant it – it was agreed to take this matter and discuss at Green Infrastructure Group meeting. It was noted that you cannot get water there. HDC Cllr MH agreed to volunteer in planting of trees if and when those are obtained.

Terry Hayward also reported that the dog bins at Bloors estate overflowed again. BPC constantly email the management company, and the additional bins for dog waste were installed. It was agreed to contact the management company re the complaints we have received again.

10-108 Chair's update, report attached, Cllr P Clark

Questions on the report.

It was agreed to lay a wreath on Remembrance Day and to make a donation of £25.00 (same as last year)

Proposed by Cllr PC, seconded by Cllr MW, all in favour and it was RESOLVED to approve £25.00 donation for the wreath to be laid by the chair.

10-109 Compliance Advisory Group, report attached, Cllr C Underwood.

There were no questions on the report.

A reminder: Next meetings Compliance as well as Operational Plan are:

- **Wed 22nd October 7.00pm** at Village Hall.

10-110 Finance, Cllr M Williams

10-110/01 To Approve October 2025 Payments, please see *Appendix 1*

Agreed to approve additional payment for £42.00 as a reimbursement for the damage done at the churchyard. Also, it was agreed to pay £25.00 for the Wreath.

Proposed by Cllr MW, seconded by Cllr PC, all in favour and it was RESOLVED to approve October Payments including the two additional payments listed above.

A reminder: Next Finance Advisory Group meeting is on Wed 22nd October 2025. Budget 2026.27 preparation is on the agenda.

Chairs are asked to come with ideas and then Cllrs MW, EL and the Clerk will do the analysis. Verbal update provided, no questions to Cllr MW.

To consider Grant request:

- 1) After exercise (balance class) tea and chat session – hall hire for 30min each Friday for a year – proposal to approve so that the class could be supported this year – *number of attendees and the % of people from Buckden now obtained*

People really appreciate the social bit after the class (there is a variety of social inclusion grants available)

Proposed by Cllr MW, seconded by Cllr CU, all in favour and it was RESOLVED to approve the Grant to towards the hall hire for 30min each week for social inclusion (tea and chat after the class) but to ask them to encourage more Buckden residents to attend and to seek other funding.

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10-111 Flood Advisory Group, Cllr A Joy

Updated Flood Plan document (v2a) which was approved by EA, which has released £1,800 of funding. Hydrosacks and other items were ordered, samples of which were brought by Cllr AJ to the meeting.

Another fund of £1,000 will be received from CCC
10K available for water course maintenance.

10-112 Planning Committee Cllr P Clark

10-112/1 To note the Planning Meeting Minutes of 9th and 23rd September 2025
Noted.

10-112/2 To note that Planning meeting that was held prior to the PC meeting
A brief report provided and noted.

10-113 Large Scale Planning Advisory Group, no report, Cllr J Thelwall.

Verbal update.

Cllr JT reported that he has received two packs of plans from Morris Homes.

The Advisory Group dealing with the Silver Street development will review the plans and meet as soon as possible.

10-114 Neighbourhood Plan Advisory Group, no meeting held, Cllr J Thelwall

No meeting to be held, till HDC starts their consultation on Local Plan.

10-115 Village Maintenance Committee, meeting held 26 September 2025, minutes attached, Cllr A Howell-Jones

Questions on the minutes.

To approve the appointment of a new village member to the Committee.

Proposed by Cllr CU, seconded by Cllr SL, all in favour and it was RESOLVED to approve Sean Calvin to the Committee.

Memorial safety testing is planned, notices displayed, it will go into Roundabout as well.

Play Area – no detailed plans shared with us re the PF.

As Cllr AHJ cannot be at this meeting, she wanted to put on record that as Chair of VMAC she cannot support this project in its current format.

Although BPC were asked by VHT for advice to do the green project and sustainable drainage system there was no consultation, nor were Councillors presented with a plan. BPC were supportive in principle but did not see the details.

A member of the public explained that when the hall was built the drainage system was installed, and he considers that could have been blocked.

There was particular concern that there was no ability now to extend the play area for BPC.

Phase 1 planned only, Phase 2 funding not secured to complete the project.

The Parish Council has supported VHT proposals in principle but were becoming increasingly concerned at the lack of detailed information. Whilst our main concern is for our Play Area, which our surveys indicate is very popular but in need of improvement and extension, we, together with others need to look at the whole site first.

The Chair, Cllr PC, would be attending the meeting and would present the Parish Council's views

Date for the diary: 30th Nov Christmas Lights switch

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10-116 Highways and Sustainable Transport Advisory Group, next meeting 6th October 2025, report to follow, Cllrs G Sansom and C Underwood

Next meeting 12 Jan 2026.

We are still awaiting confirmation of the date when the 30mph buffer zone on the approach to the village (Mill Road) is to be installed by Cambridgeshire County Council. Parish Council with local residents and our County Councillor, Liam Beckett, are asking the County Council and the Police for a 40mph speed limit to replace the current 50mph limit and for other traffic calming measures.

We are also looking for a new co-ordinator for Speedwatch.

Notes from Brampton Cross meeting held by Alconbury Parish Council on 23rd Sept 2025 attached. Next meeting on 16th October at Alconbury Memorial Hall. **Cllr GS** prepared the presentation.

10-117 Green infrastructure and Biodiversity Advisory Group, meeting held on 24th September 2025, notes attached, Cllr C Underwood

No questions on the report – continue to maintain areas we planted.

10-118 Climate Change Mitigation Advisory Group, no report, Cllr M Fraser

Our next Repair Café will take place on Saturday 8th November from 1.30-4.30 p.m. in the Village Hall.

Buckden Parish Council has a compact thermal imaging camera which is easy to use and FREE to borrow. If there's a cold area it will show up blue or purple against the oranges and yellows of warmer areas. For more information, please contact clerk@buckdenpc.org.uk

10-119 Village Hall Liaison, no report, Cllrs P Clark and C Underwood

Dealt under Village Maintenance.

10-120 Allotments Advisory Group, meeting held on 3rd September 2025, Minutes attached, Cllr C Underwood

We have an agreement in principle for the purchase of the allotment land for £16,000.

Agreed to negotiate between the developer and BPC rather than via Savills.

There are ancillary rights and obligations which BPC wants to achieve, such as the car parking, relocation of sheds, water etc. It was agreed that it is essential to achieve a Heads of Terms setting out the principles of agreements first.

10-120 Communications Advisory Group, next meeting 1st Oct 2025, report to follow, Cllr A Howell-Jones

No questions on the report.

10-120.1 To approve the policies reviewed by Communications Group:

- 1. Cybersecurity policy**
- 2. Information Technology Policy**
- 3. Data Protection Policy – items not relevant to our situation.**

Concern was expressed about whether some of the wording was relevant to BPC and it was agreed to bring them back to another meeting.

10-121 The Hub, Cllr A Pancholi-McCann

More multisport sessions booked for October half term.

10-122 Correspondence, matters remaining unresolved, the chair

None.

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10-123 To note points of Communication to the Parish

Noted.

10-124 The next Parish Council Meetings: Tuesday 11 November 2025 at 7pm at the Village Hall

Meeting finished 8.56pm

Appendix 1

Buckden Parish Council

Expenditure transactions - payments approval list

Start of year 01/04/25

No	Payment Reference	Gross	Vat	Net	To pay Invoice	Invoice	Details	Payment Referenc
1207	BACS2510 14MM	£29.99	£5.00	£24.99	£29.99 04/07/25	51EKOPABEY	Amazon EU - Jumbo puzzle Making Memories	£29.99
1208	BACS2510 14TeleBox	£13.14	£2.19	£10.95	£13.14 04/07/25	51EOEJABEY	Amazon EU - Paint for the Telephone Box	£13.14
1205	BACS2510 14MM1	£41.00	£0.00	£41.00	£41.00 06/08/25	70097713	HDC - Making Memories session 17th July	£41.00
1206	BACS2510 14MM2	£41.00	£0.00	£41.00	£41.00 08/09/25	70098488	HDC - Making Memories- 21 st Aug	£41.00
1204	BACS2510 14HDCyouth	£882.00	£0.00	£882.00	£882.00 11/09/25	70098541	HDC - Youth activities 30 Jul and 8, 19, 20, 26 and 27 Aug	£882.00
1216	BACS2510 14HireOrBuy	£12.40	£2.07	£10.33	£12.40 13/09/25	1166456	Hire Or Buy - Sand and cement for the filling of the hole on the path	£12.40
1209	BACS2510 14CentraC oop	£399.00	£0.00	£399.00	£399.00 15/09/25		Central Coop - Incorrect payment received, repay	£399.00
1217	BACS2510 14Viking2	£105.90	£17.65	£88.25	£105.90 18/09/25	6351360	Viking - Cartridge	£105.90
1218	BACS2510 14Glassbla de	£120.00	£20.00	£100.00	£120.00 18/09/25	2591	Glassblade Ltd - 2 months web support 18 Sep to 17 Nov 25	£120.00
1223	BACS2510 14BB	£607.20	£101.20	£506.00	£607.20 19/09/25	186029	Balfour Beatty Living Places - Final Invoice - contract now terminated by BB	£607.20
No	Payment Reference	Gross	Vat	Net	To pay Invoice	Invoice	Details	Referenc
1215	BACS2510 14Printing	£785.00	£0.00	£785.00	£785.00 22/09/25	56006	The Business Printing Company - A4 x 24pp Roundabout Booklets	£785.00
1224	BACS2510 14Savills	£255.00	£0.00	£255.00	£255.00 22/09/25	1029108	Savills - Allotments rent 06/04/25 to 10/10/25	£255.00
1221	BACS2510 14BVHT.MM	£129.60	£0.00	£129.60	£129.60 23/09/25	SI-986199	BVHT - Room hire for Making Memories	£129.60
1222	BACS2510 14BVHTplay	£76.08	£0.00	£76.08	£76.08 23/09/25	SI-986187	BVHT - Room Hire Stay and Play	£76.08
1226	BACS2510 14Amey	£98.88	£16.48	£82.40	£98.88 29/09/25	101264107	AmeyCespa (East) Ltd - Mixed general waste 2, 9, 16 and 23 Sep 2025	£98.88
1225	BACS2510 14MMclass	£143.00	£0.00	£143.00	£143.00 30/09/25	107	Love to Move - Making Memories	£143.00
1227	BACS2510 14Ibbetts1	£101.25	£16.87	£84.38	£101.25 30/09/25	113882	Ibbetts - Various	£101.25
1228	bacs25101 4Ibbetts2	£48.16	£2.19	£45.97	£48.16 30/09/25	113883	Ibbetts - Various	£48.16
1238	DD251012S hell	£3.60	£0.60	£3.00	£3.60 30/09/25	9010445582	Shell Buckden - Fuel for mowers	£3.60
1237	BACS2510 14HDCbins	£10,307.71	£1,717.95	£8,589.76	£10,307.71 02/10/25	70100416	HDC - Bin emptying contract Apr 25 to March 26	£10,307.71
1211	BACS2510 14Vikingf1	£53.11	£8.85	£44.26	£53.11 14/10/25	6345258	Viking - Cartridge for Brother printer	£53.11

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No	Payment Reference	Gross	Vat	Net	To pay Invoice	Invoice	Details	Payment Referenc
		£8,204.06	£0.00	£8,204.06	£8,204.06	Confidential		
Total		£22,457.08	£1,911.05	£20,546.03	£22,457.08			