

# BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.  
Tel; 01480 819407

## **Minutes of the Buckden Parish Council Meeting held on Tuesday 14<sup>th</sup> April 2026 at 7.00pm at Village Hall**

Present:

Councillor: Peter Clark, Chair

Councillors: Mark Williams, Emily Lankfer, Dave Duncan, John Thelwall, Gerald Sansom, Madeline Fraser, and David Gregory.

Clerk: Ramune Mimiene

HDC Cllr Martin Hassall

CC Cllr Liam Beckett

No members of the public

## **MINUTES**

### **04-248 To receive and accept apologies for absence.**

Cllrs Anne Howell-Jones, Caroline Underwood, Aidan Joy, Simon Leggate, and Anita Pancholi-McCann sent apologies which were accepted.

### **04-249 Declarations of Interest**

None

### **To receive written requests for Disclosable Interest dispensations.**

None

### **04-250 Minutes**

04-250/1 To agree and sign the minutes of the Parish Council meeting held on 10<sup>th</sup> March 2026. **Proposed by Cllr MF, seconded by Cllr JT, all in favour and it was RESOLVED that Minutes, are approved as a true and correct record of the meeting.**

04-250/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached, reviewed and updated.

### **04-251 County and District Councillor Reports.**

04-251/1 To receive a report from County Councillor Liam Beckett, verbal update.

04-251/2 To receive a report from District Councillor Martin Hassall, report attached.

### **04-252 Co-option to the Council**

To note that all vacancies have now to be filled by co-option. We have one Vacancy on the Parish Council.

To consider co-option – no volunteers.

### **04-253 Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.**

No request to speak.

### **04-254 Chair's update, report attached, Cllr P Clark**

No questions on the report.

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Cllr PC thanked Cllrs Mark Williams and Billy Goodger for their services as they were not standing in the Election. He particularly Thanked Cllr Mark Williams for all of his input and especially all the work done on the Parish Councils accounts and noted that he would be happy to stay on some advisory groups as Volunteer for the time being.

**04-255 Compliance Advisory Group, report attached, Cllr C Underwood**

No questions on the report.

**04-256 Finance, Cllr M Williams**

**04-256/1 Proposal: New Roundabout Team arrangements – to approve access to bank account – view only**

**Proposed by Cllr MW, seconded by Cllr DG, all in favour and it was RESOLVED to approve the new Roundabout Team arrangements.**

*Actionn for the Clerk to arrange.*

**04-256/2 To note that accounts for February 2026 were checked to meet the requirements listed in our Financial Regulations, thanks to Cllr D Gregory – noted, thanks expressed to Cllr DG**

**04-256/3 To approve April 2026 Payments which includes Grants for 2026.27 approved back in November**

**Proposed by Cllr MW, seconded by Cllr EL, all in favour and it was RESOLVED to approve April 2026 Payments including Grants and Donations for 2026.27 Financial Year.**

**04-256/4 Additionally Cllr MW gave an update on Year End figures – 2025.26 outturn – overspend had been consistent at 4% (some budget headings underspent and some overspent, this will be reviewed for 2026.27). Cllr MW will prepare a report for Annual Assembly (19<sup>th</sup> May 2026).**

**04-257 Flood Advisory Group, no meeting held, Cllr A Joy**

No update.

**04-258 Planning Committee Cllr P Clark**

04-258/1 To note the Planning Meeting Minutes of 10<sup>th</sup> March 2026 - noted

04-258/2 To note that Planning meeting that was held prior to the PC meeting – Chair Cllr PC provided a verbal update.

**04-259 Large Scale Planning Advisory Group, report and proposed presentation attached, Cllr J Thelwall.**

Cllr GS agreed to help at Parish meeting on 21<sup>st</sup> April as he will be there anyway doing a presentation on the Roundabout.

Cllr JT thanked Cllr MW for very useful comments on the draft report which was accepted by the BPC and is now ready to be presented to the public at the parish meeting. Report can be found on the website under agenda reports.

**04-260 Neighbourhood Plan Advisory Group, no report, Cllr J Thelwall**

No update. Meeting will be held on 7<sup>th</sup> May 2026.

**04-261 Village Maintenance Committee, meeting held on 27<sup>th</sup> March 2026, Minutes attached, Cllr A Howell-Jones**

No questions on the Minutes.

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**04-262 The Hub, no meeting held**

No verbal update

**04-263 Highways and Sustainable Transport Advisory Group, report attached, meeting held on 30<sup>th</sup> March 2026, Cllrs G Sansom and C Underwood**

No questions on the report.

**04-264 Green infrastructure and Biodiversity Advisory Group, Cllr C Underwood**

**To note Annual Footpath Check Report, attached - noted**

**To discuss new wood project - Bloor estate, attached** – the Council agreed that this is an area of conflict as it is being maintained by the management company and residents are paying for the maintenance of it. It was agreed it is too early to see what establishes there. It was confirmed that a lot of growth is now coming though and the area, especially heading by A1, look healthier than before

**It was RESOLVED to revisit this in five years in consultation with residents and management company.**

**04-265 Village Hall Liaison, meeting was held on 9<sup>th</sup> March 2026, report attached, Cllrs P Clark and C Underwood**

No questions on the report.

**04-266 Allotments Advisory Group, meeting held on 7 April 2026, no report, Cllr C Underwood**

Nothing to report.

**04-267 Communications Advisory Group, no meeting held, Cllr A Howell-Jones**

**04-268 Correspondence, matters remaining unresolved, the chair**

Nothing to report.

**04-269 To note points of Communication to the Parish**

**04-270 The next Parish Council Meeting is:**

- Tuesday 12<sup>th</sup> May 2026 at 7pm at the Village Hall

**The next Parish meetings are:**

- Parish Meeting 21<sup>st</sup> April 2026 at 7.30pm at Village Hall
- Annual Assembly 19<sup>th</sup> May 2026 at 7pm at the Village Hall

*Meeting finished 7.59pm*

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## Appendix 1

### Buckden Parish Council

#### Expenditure transactions - payments approval list

Start of year 01/04/25

| No           | Payment Reference          | Gross     | Vat     | Net       | To pay Invoice date | Invoice no. | Details                                                                                             | Payment Reference |
|--------------|----------------------------|-----------|---------|-----------|---------------------|-------------|-----------------------------------------------------------------------------------------------------|-------------------|
| 1435         | BACS2604<br>14RT           | £484.00   | £0.00   | £484.00   | £484.00 12/03/26    | 240         | Roy Handy Man (Roy Tucker)<br>- MVAS maintenance, refit unit<br>3, fit new unit Lucks Lane          | £484.00           |
| 1430         | BACS2604<br>14StayPlay     | £152.16   | £0.00   | £152.16   | £152.16 16/03/26    | 986416      | BVHT - Hall hire Stay and<br>Play                                                                   | £152.16           |
| 1431         | BACS2604<br>14Diabetes     | £25.36    | £0.00   | £25.36    | £25.36 16/03/26     | 986415      | BVHT - Hall Hire Diabetes 9th<br>March                                                              | £25.36            |
| 1432         | BACS2604<br>14MM           | £97.20    | £0.00   | £97.20    | £97.20 16/03/26     | 986417      | BVHT - Hall Hire - Making<br>Memories 5, 12, 19 March                                               | £97.20            |
| 1433         | BACS2604<br>14CAPALC<br>2  | £70.00    | £0.00   | £70.00    | £70.00 18/03/26     | 6005        | CAPALC - Allotments training<br>Asst Clerk x 2 sessions                                             | £70.00            |
| 1434         | BACS2604<br>14Glassblade   | £120.00   | £20.00  | £100.00   | £120.00 20/03/26    | 2647        | Glassblade Ltd - 2 months<br>web admin 18 Mar to 17 May<br>2026                                     | £120.00           |
| 1423         | BACS2604<br>14ProLawn      | £360.00   | £60.00  | £300.00   | £360.00 23/03/26    | 2721        | ProLawnCare - Wild Flowers<br>by Red Wall                                                           | £360.00           |
| 1425         | BACS2604<br>14RM           | £147.20   | £0.00   | £147.20   | £147.20 23/03/26    | Expenses    | Ray Magness - More trees<br>(Almond, Chestnut) for nuttury<br>Allotments from Green infra<br>budget | £147.20           |
| 1424         | DD260407<br>BT             | £59.71    | £9.95   | £49.76    | £59.71 24/03/26     | M179JC      | BT - Landline bill                                                                                  | £59.71            |
| 1429         | BACA2604<br>14TBPC         | £798.00   | £0.00   | £798.00   | £798.00 24/03/26    | 56478       | The Business Printing<br>Company - Roundabout<br>Booklets - April                                   | £798.00           |
| No           | Payment Reference          | Gross     | Vat     | Net       | To pay Invoice date | Invoice no. | Details                                                                                             | Payment Reference |
| 1422         | BACS2604<br>14SLCC         | £330.55   | £0.00   | £330.55   | £330.55 26/03/26    | MEM258364-1 | SLCC - Membership renewal -<br>shared                                                               | £330.55           |
| 1437         | BACS2604<br>14Towers       | £250.00   | £0.00   | £250.00   | £250.00 26/03/26    | 2312        | Claretian Missionaries Trust -<br>Making Memories Day out                                           | £250.00           |
| 1428         | BACS2604<br>14ProLawn<br>2 | £780.00   | £130.00 | £650.00   | £780.00 27/03/26    | 2732        | ProLawnCare - Wild Flower<br>sow/establishment Hunts End<br>and Morris Close                        | £780.00           |
| 1438         | BACS2604<br>14Arney        | £98.88    | £16.48  | £82.40    | £98.88 30/03/26     | 101273353   | Thalia - Mixed General Waste<br>3, 10, 17 and 24 March                                              | £98.88            |
| 1441         | BACS2604<br>14AskIT        | £434.80   | £72.47  | £362.33   | £434.80 30/03/26    | 23950       | AskIT Services Ltd - Printer,<br>installation and set up                                            | £434.80           |
| 1443         | BACS2604<br>14NALC         | £42.00    | £7.00   | £35.00    | £42.00 30/03/26     | 03641       | NALC - training Clerk - Finance                                                                     | £42.00            |
| 1444         | BACS2604<br>14Viking       | £188.61   | £31.44  | £157.17   | £188.61 30/03/26    | 4410577166  | Viking - Stationery and<br>materials for 21st Apr meeting                                           | £188.61           |
| 1436         | BACS2604<br>14LoveToMove   | £105.00   | £0.00   | £105.00   | £105.00 31/03/26    | 119         | Jane Bond - Love to Move<br>MM                                                                      | £105.00           |
| 1442         | BACS2604<br>14Ibbetts      | £116.28   | £19.38  | £96.90    | £116.28 31/03/26    | 122763      | Ibbetts - Battery and autocut                                                                       | £116.28           |
| 1445         | BACS2604<br>14Roy2         | £339.00   | £0.00   | £339.00   | £339.00 31/03/26    | 241         | Roy Handy Man (Roy Tucker)<br>- MVAS maintenance and<br>fitting unit 8 to Lucks Lane                | £339.00           |
| 1448         | BACS2604<br>14Npower       | £1,912.18 | £91.06  | £1,821.12 | £1,912.18 31/03/26  | IN15222956  | Npower Business Solutions -<br>Streetlights energy Diddington<br>Apr 2025 to March 2026             | £1,912.18         |
| No           | Payment Reference          | Gross     | Vat     | Net       | To pay Invoice date | Invoice no. | Details                                                                                             | Payment Reference |
| <b>Total</b> |                            | £6,910.93 | £457.78 | £6,453.15 | £6,910.93           |             |                                                                                                     |                   |

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## Expenditure transactions - approval list

| Cheque                       | Gross      | Vat     | Net        | Heading      | Invoice date | Details                                                            | Cheque Total |
|------------------------------|------------|---------|------------|--------------|--------------|--------------------------------------------------------------------|--------------|
| BACS2604<br>14Museum         | £330.00    | £0.00   | £330.00    | 1006         | 01/04/26     | St Neots Museum - Donation                                         | £330.00      |
| BACS2604<br>14HDCallot<br>me | £1,001.52  | £166.92 | £834.60    | 1007/6       | 01/04/26     | HDC - Pest Control Contract<br>- Allotments                        | £1,001.52    |
| BACS2604<br>14Monday<br>Club | £500.00    | £0.00   | £500.00    | 1006         | 01/04/26     | Monday Club - Donation                                             | £500.00      |
| BACS2604<br>14Magpass        | £250.00    | £0.00   | £250.00    | 1006         | 01/04/26     | Magpass Air Ambulance -<br>Donation                                | £250.00      |
| BACS2604<br>14AirAmbul<br>an | £250.00    | £0.00   | £250.00    | 1006         | 01/04/26     | East Anglian Air Ambulance -<br>Donation                           | £250.00      |
| BACS2604<br>14WedClas<br>ses | £500.00    | £0.00   | £500.00    | 1006         | 01/04/26     | No Name Organisation -<br>Wednesday classes tea<br>break hall hire | £500.00      |
| BACS2604<br>14Library        | £200.00    | £0.00   | £200.00    | 1006         | 01/04/26     | Buckden Library - Donation                                         | £200.00      |
| BACS2604<br>14CAPALC         | £844.74    | £0.00   | £844.74    | 1005         | 01/04/26     | CAPALC - Membership<br>including DPO scheme<br>2026.27             | £844.74      |
| BACS2604<br>14VHT            | £6,500.00  | £0.00   | £6,500.00  | 1006         | 01/04/26     | BVHT - Funding towards<br>maintenance of the field                 | £6,500.00    |
| DD260402<br>EE               | £24.71     | £4.00   | £20.71     | 1001/4       | 02/04/26     | EE - Mobile                                                        | £24.71       |
| DD260412<br>Motia            | £3.60      | £0.60   | £3.00      | 1003/1       | 12/04/26     | Motia - Fuel for mowers -<br>Shell                                 | £3.60        |
| Sub Total                    | £10,404.57 | £171.52 | £10,233.05 |              |              |                                                                    |              |
|                              | £8,247.31  | £0.00   | £8,247.31  | Confidential |              |                                                                    |              |
| <b>Total</b>                 | £18,651.88 | £171.52 | £18,480.36 |              |              |                                                                    |              |