

Report on matters arising, Clerk

2 November 2020, v6 (for Nov PC)

No	Action Description	Who	Status/Update
10-72	Publish a Facebook post would to alert residents to the Fire Service concerns about Bonfire Night.	Clerk and CU	Completed.
10-76	Community Action Plan: Input from Cllrs needed re Community Action Plan. Cllrs CU and AHJ will draw up a draft action plan and circulate to the Chairs of Committees and Advisory groups for further input and then will bring the document to the PC for approval. It was suggested a professional printer for BPC and BVH use, might be purchased or leased jointly. Cllr CU agreed to look into printing needs with the Clerk and report back on options. Cllrs agreed that a leaflet should be distributed to residents about overhanging trees. All Cllrs volunteered with the distribution.	CU and AHJ Clerk and CU Clerk, All	On the Agenda 10 Nov 20 under Compliance report Quotes sought, information to be collated 200 leaflets printed
10-77	The possibility of having meetings in the Village Hall with some participants joining remotely was discussed. PC favours a large monitor rather than a projector. Cllr CU is to discuss further with VHT.	CU	
10-78.1	Chairs of the Committees and Advisory Groups are invited to submit budget request by Friday 16 th October	Chairs	Completed
10-78.2	Councillors discussed the proposals for storing images, but no decision was reached. The Clerk to check how the doorbell works for the VHT. Cllrs to investigate further for the next meeting.	Clerk	Some info provided, more to come; reviewing ICO guidance on CCTV use
10-78.3	Cllr AJ agreed to look at the possibilities for investing Council funds and if required prepare a proposal Cllr SA requested that this is discussed in Jan/Feb2021 to allow budget to be agreed by Council and the plans for spending CIL to be considered prior to investment choices	AJ	AJ and SA discussing issues that need to be included to meet regulatory requirements
10-78.3	Cllr SA will circulate the PC Investment Strategy.	SA	Completed – limited circulation
10-78.4	Cllr CG to verify Q2 accounts (awaiting NatWest Bank statements)	CG	Received
10-79	Planning Minutes of 13 Oct 2020 meeting will be circulated to Planning Committee and uploaded onto the PC website, The Clerk	Clerk	Completed
10-80	Cllrs considered sending the comments to local MP and Planning Minister Buckden Parish Council drafted a response to 'Planning for the Future White Paper', the Clerk to submit	MH Clerk	Completed Completed

No	Action Description	Who	Status/Update
10-80	Clerk to set meeting with Bloors	Clerk	Clerk emailed Jonathon, site manager on 16 Oct 2020 seeking for a meeting, Chased again a few time
10-84	Cllr AB reported that she is following up with CCC on outstanding projects.	AB	Ongoing; Re Perry Road - notified 29Oct that gates and road markings are now completed and MVAS unit is at CCC store, ready to be delivered
10-88	Cllr AJ will prepare an advert to go into the Roundabout advertising the new website and advising residents to sign in for the newsletter. Clerk and CU to review website and feed back to Cllr Hassall	AJ Clerk, CU & MH	Completed Completed
Actions to be followed up following October meeting			
09-49	The availability of Councillors to react to the public - BPC has now sought advice on this matter and will review this at Compliance AG meeting.	Meeting held 20 th October 2020. CAG will report back to full Council in November – in Oct CAG meeting notes	
09-61	Buckden Parish Council to commission Pear Technology to prepare and maintain digital mapping of the village, to include additional data sets. It was RESOLVED that the proposal is approved with the condition that Cemetery mapping is found satisfactory	Report on Cemetery mapping to be brought to full Council in December Funding for digital mapping of the village will be from Capital Projects Earmarked Reserves 2020-21	
09-64	All Councillors should now only use their new email addresses and any Councillors who have not yet taken up their new accounts should do so as a priority.	CU to follow up with individual councillors	
07-25	Question was raised re Extension to HDC Grass cutting Programme (HDC taking on grass cutting of County Council owned grassed land, including cost) as per HDC Cllr HM report. Clerk on behalf of PC to seek further explanation from HDC Cllr HM .	Clerk to request again, if no response close action	
06-07	ALL review DPI forms and make any amendments and return to Clerk	Completed now, submitted HDC.	