

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.
Tel; 01480 819407

Notice of meeting: Parish Council Meeting
Time: 7.30pm
Date: Tuesday 9 Jun 2020
Venue: On-line meeting only

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to the public (including press).

If public wishes to attend this meeting, please contact the Clerk providing your name, email address and contact number by emailing to clerk@buckdenparishcouncil.org.uk.

Due to the Coronavirus the Government has issued the regulations that gives local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings.

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on **4 April**. They apply to local authority meetings that are required to be held, or held, before 7 May 2021.

The Regulations were made by the Secretary of State for Housing, Communities and Local Government, in exercise of the powers conferred by section 78 of the Coronavirus Act 2020(1) and paragraph 36(1)(b) of Schedule 6 to the Police Reform and Social Responsibility Act 2011(2).

Ramune Mimiene
Clerk
Buckden Parish Council
4 June 2020

AGENDA

(2020-21) 06-01	Meeting protocol: Introduction to remote meeting process
(2020-21) 06-02	Apologies for absence To receive and accept apologies for absence.
(2020-21) 06-03	County and District Councillor Reports. - To receive report from County Councillor. - To receive report from District Councillor. Questions on any reports received
(2020-21) 06-04	Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council. Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.
(2020-21) 06-05	Declarations of Interest To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda.

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(2020-21) 06-06	Chairman's update, report attached, Cllr A Howell-Jones Resignation from Cllr AHJ received to be effective 9 Jun 20 Proposal: Given the current unusual circumstances where elections of any type cannot be held until 2021, it is proposed to appoint an interim Chair until such point that this can be formally ratified. This is to ensure no loss of momentum.
(2020-21) 06-07	Minutes - To agree and sign the minutes of the Parish Council meeting held on 12 May 2020. - To resolve any actions arising from the minutes of the Parish Council meeting.
(2020-21) 06-08	Finance, report attached, Cllr S Ashwell 06-08/1 Proposal: That the Council will underwrite any losses incurred on The Roundabout from September to December 2020 and that a review of the actual costs of this agreement will be brought to Council in January 2021. 06-08/02 To note Cashbook and Bank Balances as at 30 Apr 2020 06-08/03 To approve 9 Jun 2020 Payments for Sanction 06-08/04 Suggestion to Approve the Year End Accounts and Annual Governance and Accountability Return 2019/20 Part 2 at July PC Meeting. 06-08/05 Proposal that in principle the Council agrees that BPC begin the process of establishing the joint storage with BVHT, suggest to delegate the matter to the Finance AG.
(2020-21) 06-09	To Consider Planning Committee Report, Cllr S Ashwell - Minutes of the meeting 12 May 2020 attached - Verbal update on the Planning Meeting 9 Jun 2020
(2020-21) 06-10	To Consider Update from Large Planning Committee, Cllr M Hassall Lucks Lane update, Cllr C Underwood
(2020-21) 06-11	Compliance Advisory Group, Cllr C Underwood, documents to be circulated GDPR documents for approval: - Information & Data Protection Policy - Social Media and Electronic Communication Policy - Subject Access Request (SAR) Policy - Subject Access Request (SAR) Form - BPC Response form Template to SAR - Information Sharing Agreement - List of Documents for Retention or Disposal - Cybersecurity checklist - Data Audit Schedule Mapping Proposal: To adopt the standard GDPC documents and work towards the compliance by Apr 2021.
(2020-21) 06-12	General Purposes and Cemetery Advisory Group, verbal update by Cllr B Millard

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(2020-21) 06-13	Climate Change Mitigation Advisory Group, report attached, Cllr A Jones Questions on any written report received
(2020-21) 06-14	Highways and Road Safety Advisory Group, Cllr E Scott Questions on any written report received
(2020-21) 06/15	Rights of Way and Trees Advisory Group, report attached, Cllr C Underwood Questions on report received
(2020-21) 06-16	Allotments Advisory Group, report attached, Cllr S Studd Questions on report received
(2020-21) 06-17	Digital Communications Advisory Group, Cllr M Hassall Website updates Proposal: To agree the formal communication.
(2020-21) 06-18	Correspondence received None outstanding
(2020-21) 06-19	Neighbourhood Plan, report attached, Cllr A Howell-Jones Update
(2020-21) 06-20	Communication, Cllr A Howell-Jones Update
(2020-21) 06-21	<u>EXCLUSION OF THE PUBLIC AND PRESS</u> That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.
	Confidential update
(2020-21) 06-22	Date of the next meeting on Tue 14 July 2020 at 7.30pm via Zoom Conference call