

# BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.  
Tel; 01480 819407

**Notice of meeting: Parish Council Meeting**

**Time:** 7.00pm

**Date:** Tuesday 11 April 2023

**Venue:** Village Hall

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to the public (including press).

If a member of the public wishes to attend this meeting, please contact the Clerk providing your name, email address and contact number by emailing to [clerk@buckdenpc.org.uk](mailto:clerk@buckdenpc.org.uk)

Ramune Mimiene  
Clerk  
Buckden Parish Council  
3 April 2023

## AGENDA

**04-227 Apologies for absence.**

To receive and accept apologies for absence.

**04-228 Declarations of Interest**

To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda.

To receive written requests for Disclosable Interest dispensations.

**04-229 Minutes**

**03-204/1 To agree and sign the minutes of the Parish Council meeting held on 14 March 2023.**

**03-204/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached.**

**04-230 County and District Councillor Reports.**

**04-230/1 To receive a report from County Councillor Ken Billington**

**04-230/2 To receive a report from District Councillor Martin Hassall**

**04-231 Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.**

Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.

**04-232 The Council currently has 1 vacancy**

The notification from HDC received that we can consider Co-option to fill the vacancy on the Parish Council.

**04-233 Chairman's report, report attached**

Questions on the report

**04-234 Finance, report attached, Cllr S Ashwell.**

Questions on the report.

**04-234.1 Part 1: TO NOTE THE SUMMARY OF THE BUDGET 2023-24**

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## **04-234.2 Part 2: TO NOTE PREPARATION FOR END OF YEAR FINANCE PROCESSES**

## **04-234.3 Part 3: TO NOTE ARRANGEMENTS FOR NEW BPC SMALL MEETING ROOM/SECOND OFFICE**

## **04-234.4 Part 4: PROPOSAL TO MAKE MORE WIDELY KNOWN THE AVAILABILITY OF DONATIONS AND GRANTS FROM BPC FOR GROUPS/ORGANISATIONS BENEFITTING OUR RESIDENTS**

Proposal: To publicise the BPC arrangements for awarding Donations and Grants.

## **04-234.5 To note Bank Reconciliations**

**04-234.6 Quarterly accounts (quarter 4) - as per Parish Council Financial Regulation 2.2. to be verified on completion**

## **04-234.7 To approve April 2023 Payments for Sanction.**

**04-235 Flood Advisory Group, verbal update, Cllr J Thelwall.**

**04-236 To Consider Planning Committee Report, Cllr S Ashwell**

**04-236/1 To note the Minutes of the Meetings on 14 March 2022.**

**04-236/2 To note that Planning meeting was held tonight prior to the PC meeting.**

**04-237 Large Scale Planning Advisory Group, verbal update, Cllr J Thelwall.**

**04-238 Compliance Advisory Group, no report, Cllr C Underwood.**

**04-239 General Purposes and Cemetery Advisory Group, report attached, Cllr A Howell-Jones.**  
Questions on the report.

**04-240 Climate Change Mitigation Advisory Group, report attached, Cllr A Jones.**  
Questions on the report.

**04-241 Highways and Sustainable Transport Advisory Group, no report, Cllrs G Sansom**  
A meeting scheduled for the 20 March 2023.  
Report from A1 SAG attached, Cllrs A Howell-Jones and C Underwood to report

**04-242 Green infrastructure and Biodiversity Advisory Group, no report, Cllr C Underwood**

**04-243 Village Hall Liaison, no report, Cllr C Underwood.**

**04-244 Allotments Advisory Group, no report, Cllr C Underwood**

**04-245 Communications Advisory Group, report attached, Anne Howell-Jones.**  
Questions on the report.

**04-246 Staffing Advisory Group, verbal update, Anne Howell-Jones.**

**04-247 Correspondence, matters remaining unresolved, Cllr C Underwood.**

**04-248 To note points of Communication to the Parish, Cllr A Howell-Jones.**

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**Confidential Matters, if required.**

**04-249**

**EXCLUSION OF THE PUBLIC AND PRESS**

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960

**04-250**

**Date of the next meeting is Annual Parish Council Meeting which will be held on Tuesday 9 May 2023 at 7pm at the Village Hall.**

**Annual Assembly is on Tuesday 23 May 2023 at 7pm at the Village Hall**