

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

Minutes of the Buckden Parish Council Meeting held on Monday 14 March 2023 at 7.00pm at Village Hall

Present:

Councillor: Caroline Underwood, Chair

Councillors: Anne Howell-Jones, John Thelwall, Gerald Sansom, Madelaine Fraser, Abi Bodede, Catherine Grigg, Dave Duncan, Peter Clark, Gerald Sansom, and Emily Lankfer.

Clerk: Ramune Mimiene

HDC Cllr Martin Hassall

CC Cllr Ken Billington

Keith Hutchinson, planner for the Marina applications

Andrew Johnson, Thornhill Estates, Diddington

11 members of the public

MINUTES

03-202 Apologies for absence.

To receive and accept apologies for absence.

Cllr Sue Ashwell sent apologies for absence as she is at family funeral.

Cllrs Allan Jones, Richard Salmon, and Aidan Joy sent apologies for absence due to other commitments on the day.

03-203 Declarations of Interest

To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda – None.

To receive written requests for Disclosable Interest dispensations - None.

03-204 Minutes

03-204/1 To agree and sign the minutes of the Parish Council meeting held on 13 February 2023.

Cllr KB noted that he sent apologies last time but that was not recorded in the minutes. It was explained that we tend to report apologies from the BPC Cllrs only but if he wishes we can record his.

Proposal: Proposed by Cllr CU, seconded by Cllr AHJ, all in favour and it was RESOLVED that the minutes are approved as the correct record of the meeting with the above amendment. Carried.

03-204/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached, discussed and noted.

03-205 County and District Councillor Reports.

03-205/1 To receive a report from County Councillor Ken Billington – brief update provided. Noted that the butchers has closed. Road works from Wyboston to Buckden.

Cllr JT raised a question regarding the filling of the potholes, as the machine was seen doing works on the road between Buckden and Brampton – 200metres of potholes were done only, and the team went away. It would make more sense to do it all in one location and then move to another location. CC Cllr KB will keep lobbying on the matter of the potholes.

Cllr AB joined the meeting

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03-205/2 To receive a report from District Councillor Martin Hassall, report received and attached with the Agenda reports.

HDC did good job clearing gutters, some areas were hand brushed where they could not get through because of parked cars.

HDC Cllr MH asked CCC Cllr KB to set up a Meeting between CC, HDC and members of PC to find out where we stand regarding various issues in the village.

CC Cllr KB left the meeting

03-206 Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council. Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.
None.

03-207 The Council currently has 1 vacancy
The notification from HDC received that we can consider Co-option to fill the vacancy on the Parish Council. One interested party attended the meeting as an observer.

03-208 Chairman's report, no report, all items covered under Advisory Groups and Committee

03-209 Finance, report attached, Cllr S Ashwell.
No questions on the report.

03-209/1 TO NOTE BPC FORECAST OUT TURN FOR 2022-23 – noted.

03-209/2 TO NOTE TRANSFER OF FUNDS FROM NATWEST COMPLETED – noted.

03-209/3 To note Council Tax – Precept 2023/24 confirmation has been received from Hunts DC: HDC has confirmed that the BPC request has been granted without amendment. This equates to an increase of 2.93% over the current year.
The values are confirmed as follows:

<u>Precept of:</u>	<u>£174,100</u>
<u>Tax Base for Area (Equated number of Band D Properties)</u>	<u>1337</u>
<u>Band D Charge (to cover Local Council Precept)</u>	<u>£130.22</u>

Noted.

03-209/4 To note Bank Reconciliations:

Unity Trust Current acc January 2023 – as at 31 Jan 2023 £81,800.16 and as at 28 February 2023 £80,214.11 (confidential)

Nationwide to 31 January 2023 £151,337.23

Natwest Business and Current accounts to 31 January 2023 £92,427.49

Unity Trust Instant Access account to 31 January 2023 £60,412.58 and to 28 February 2023 £100,412.58

Bank of Scotland – no change, £0.00 balance as at 28 Feb 2023, account closed, reported previously

Cambridge Building Society as at 28 February 2023 £11,071.93.

Noted.

03-209/5 Quarterly accounts (quarter 2 and quarter 3 account) - as per Parish Council Financial Regulation 2.2. have been verified by Cllrs GS and MF.

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03-209/6 To approve March 2023 Payments for Sanction. Payments are listed in **Appendix 1**

Proposal: Proposed by Cllr CU, seconded by Cllr GS, all in favour and it was RESOLVED that March Payments for Sanction are to be approved. Carried.

- 03-210** To Consider Planning Committee Report, Cllr J Thelwall
03-210/1 To note the Minutes of the Meetings on 13 February 2022. Noted.
03-210/2 To note that Planning meeting was held tonight prior to the PC meeting.
Verbal update provided. Minutes to follow.
- 03-211** Open Forum on Planning item only – a maximum of 15 minutes is permitted for members of the public to address the Council.
Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.
Speaker 1: Resident submitted comments regarding the proposed redevelopment of the Marina Leisure Centre into flats, the comments were read out.

Speaker 2: Keith Hutchinson, the Agent, spoke on behalf of Buckden properties regarding the same application for holiday apartments (Ref 22/01748FUL). He explained that the ecology report in respect of this application does not show on the HDC planning portal because it was noted to be confidential.
- 03-212** Large Scale Planning Advisory Group, verbal update, Cllr J Thelwall.
Demolition of existing building and erection of building containing 20 holiday apartments, associated parking for cars and cycles, and construction of moorings. Site Address: Buckden Marina and Leisure Club Buckden Marina Mill Road. Reference: 22/01748/FUL – received 24 February, comments by 17 March 2023
Proposal: Council is to consider and agree BPC's recommendation to HDC on this application, informed by the views of the advisory group members.
All Councillors had a look at the HDC public access planning website for details of the proposed development in advance of the Council meeting.

Cllr JT read through the reasons for refusal and proposed conditions if granted.

Standing orders suspended to answer the question from the public
The resident expressed concerns regarding the parking on site as 41 slots proposed are not sufficient.
Meeting re-opened

Standing orders suspended to answer the question from the public
The developer questioned BPC processes which was dealt with.
Meeting re-opened

Proposal subject to PC amendment regarding access and flooding, it was agreed to recommend refusal on the grounds read out.
Proposal: Proposed by Cllr JT, seconded by Cllr PC, all in favour and it was RESOLVED to recommend Refusal. Carried.

Recommendations were read out if HDC were minded to approve the application
Proposal: Proposed by Cllr JT, seconded by Cllr GS, all in favour and it was RESOLVED to recommend Refusal. Carried.
- 03-213** Flood Advisory Group, verbal update, Cllr J Thelwall.
2 volunteers contacted BPC. Meeting to be set in May. Equipment, funded by CCC, was applied for, and received to help with flood if that occurs in the village again.

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BPC are pleased that no report of flooding received in the village even after the large rainfall in the last week.

The Agent left the meeting

03-214 Compliance Advisory Group, report and Risk Management Plan attached, Cllr C Underwood.

Proposal: To approve Risk Management Plan for 2023-24

Remove the word 'please' on page 10, section D2.

Proposal: Proposed by Cllr CU, seconded by Cllr AHJ, all in favour and it was RESOLVED that the Risk management for 2023-24 is approved. Carried.

03-215 General Purposes and Cemetery Advisory Group, report attached, Cllr A Howell-Jones.

To note Litter Picking RISK ASSESSMENT and ACTION PLAN

It was explained that BPC has no responsibility for any bins or other facilities on the Bloor estate on Lucks Lane. Sole responsibility for maintaining the facilities there have recently been transferred from the developers to the management company that is now accountable for everything going forward.

03-216 Climate Change Mitigation Advisory Group, report attached, Cllr A Jones.

No questions raised. Meeting scheduled next week.

03-217 Highways and Sustainable Transport Advisory Group, report received, Cllr G Sansom

Questions on the report.

Meeting scheduled for 6th March 2023.

Cllr CG reported that the Speedwatch sessions re-started in January and we currently have a great team of 15 trained and active volunteers. To date, the team have run four sessions with two further dates booked in for March. As the weather improves, it should be easier to maintain frequency of sessions.

We are currently allowed to operate in seven different locations within the village which are agreed by the police.

It was noted that a further £275,000 from the active travel grant had been awarded to the Buckden Brampton Cycleway Scheme.

7 members of the public left

03-218 Green infrastructure and Biodiversity Advisory Group, report circulated, Cllr C Underwood

No questions on the report.

03-219 Village Hall Liaison, verbal update, Cllr C Underwood.

03-220 Allotments Advisory Group, report to follow - Cllr C Underwood

No questions on the report

03-221 Communications Advisory Group, report and proposal attached, Anne Howell-Jones.

Questions on the report.

Proposal: that BPC use Vibrant Communities grant to support 3 village events – Coronation, August market, Christmas lights switch on in 2023.

Amended to 4 events to include the Scarecrow Competition.

It was also agreed to share information with Diddington.

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Cllr AB left the meeting

Proposal: Proposed by Cllr AHJ, seconded by Cllr CG, all in favour and it was RESOLVED that all 4 events are approved and to be included in the Vibrant Communities Grant application. Carried.

Cllr AB re-joined the meeting

- 03-222** Staffing Advisory Group, verbal update, Anne Howell-Jones.
Work experience student – preparation in process.
Notice of pay claim negotiations for 2023-24 has been received from ALCC.
This proposes a consistent fixed sum increase up to point 42 on LGA pay scale. This would apply for each of BPC's staff. As they are on national terms & conditions the agreed salary changes will be implemented by BPC through our payroll provider once a final settlement is reached between ALCC and Local Government Association, and payment of the rise will be back dated to 01 April 2023. Provision for this has been made within the budget-setting arrangements.
- 03-223** Correspondence, matters remaining unresolved, Cllr C Underwood.
Gigaclear have been in touch with BPC in relation to installation of full fibre broadband a public meeting was promised. The Clerk to check progress on that.
- 03-224** To note points of Communication to the Parish, Cllr A Howell-Jones.
List agreed.
- 03-225** EXCLUSION OF THE PUBLIC AND PRESS
That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960
Confidential Matters, if required – None.
- 03-226** Date of the next meeting is Parish Council Meeting which will be held on Tuesday 11 April 2023 at 7pm at the Village Hall.

Annual Parish Meeting / Assembly will be held on 23rd May at 7 pm in the Village Hall.

Meeting finished at 8.24pm

Signature Date.....

Appendix 1

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Buckden Parish Council

Expenditure transactions - payments approval list start of year 01/04/22

No	Payment Reference	Gross	Vat	Net Invoice date	Details	Cheque
1404	BACS23031 4Maskearaid	£181.44	£30.24	£151.20 07/02/23	Maskearaid Ltd - Black sacks	£181.44
1403	BACS23031 4PB	£17.94	£0.00	£17.94 09/02/23	Roxton Garden Centre - Seed potatoes for foodbank, reimburse PB	£17.94
1405	DD230309H DC	£15.90	£0.00	£15.90 14/02/23	HDC - Excess bin weight charge January 2023	£15.90
1386	BACS23031 4CambsTrees	£2,070.00	£345.00	£1,725.00 20/02/23	Cambridge Trees Ltd - Tree survey	£2,070.00
1391	BACS23031 4Toolstat1	£1.88	£0.31	£1.57 20/02/23	Toolstation - Safety goggles for handymen	£1.88
1392	BACS23031 4Toolstati2	£14.23	£2.38	£11.85 20/02/23	Toolstation - Safety glasses	£14.23
1394	BACS23031 4HasFre	£300.00	£0.00	£300.00 20/02/23	HasFre Environmental - Rats and mice pest control contract 20 Mar to 19 May 2023	£300.00
1400	BACS23031 4Ibbetts	£97.37	£16.23	£81.14 20/02/23	Ibbetts - Ear protectors	£97.37
1387	BACS23031 4TBPC	£746.00	£0.00	£746.00 21/02/23	The Business Printing Company - Roundabout Booklets - March	£746.00
1388	BACS23031 4ShelleySig	£1,650.00	£275.00	£1,375.00 21/02/23	Shelley Signs - Cemetery sign	£1,650.00
1390	BACS23031 4BVHT	£1,234.40	£0.00	£1,234.40 22/02/23	BVHT - Room Hire for meetings	£1,234.40
	1	£725.00	£0.00	£725.00	CNCL Treatment Room Mar, April and May 23	
	2	£380.00	£0.00	£380.00	CNCL Office hire Jan, Feb and March 23	
	3	£129.40	£0.00	£129.40	CNCL Room hire for meetings	
1401	BACS23031 4Toolstati3	£15.75	£2.62	£13.13 22/02/23	Toolstation - Materials	£15.75
1393	BACS23031 4CH	£45.00	£0.00	£45.00 23/02/23	CH - Plot 27 refund of plot deposit and rent	£45.00
	1	£25.00	£0.00	£25.00	Allot Refund plot deposit	
	2	£20.00	£0.00	£20.00	Allot Refund of the rent	
1395	BACS23031 4CLM	£323.66	£0.00	£323.66 23/02/23	CLM Electrical Solutions - Defibrillator installation at The Vine	£323.66
1402	BACS23031 4Eyelid	£100.00	£0.00	£100.00 26/02/23	Eyelid Productions - Annual website support	£100.00

Signature

Signature

Date

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No	Payment Reference	Gross	Vat	Net Invoice date	Details	Cheque
1396	BACS230314Amey	£84.14	£14.02	£70.12 27/02/23	AmeyCespa (East) Ltd - Mixed General Waste 31 Jan, 7, 14 and 21 Feb 2023	£84.14
1398	BACS230314Hevey1	£51.48	£8.58	£42.90 27/02/23	Hevey Building Supplies Ltd - Slabs for installation of the bench, High street - new location	£51.48
1397	BACS230314KT	£72.60	£0.00	£72.60 28/02/23	KT - Refund for DD made to BPC while advert has been stopped	£72.60
1399	BACS230314ProLawnCar	£900.00	£150.00	£750.00 28/02/23	ProLawnCare - Hedge planting High Street	£900.00
1406	BACS230314RT	£150.00	£0.00	£150.00 03/03/23	Roy Handy Man (Roy Tucker) - Exchanging of batteries. Downloading data.	£150.00
1409	BACS230214Amazon	£30.52	£5.08	£25.44 03/03/23	Amazon EU - Three pocket wall rack	£30.52
1412	DD230317BT	£85.24	£14.20	£71.04 03/03/23	BT - Landline and mobile	£85.24
1423	DD230317WaterAllotme	£71.32	£0.00	£71.32 03/03/23	WAVE - Water Allotments 3 Dec 22 to 2 Mar 23	£71.32
1424	DD230317WaterCemeter	£15.87	£0.00	£15.87 03/03/23	WAVE - Water Cemetery 3 Dec 22 to 2 Mar 23	£15.87
1413	DD320319Drax	£92.93	£4.43	£88.50 05/03/23	Drax Power Station - Streetlighting energy	£92.93
1414	BACS230314GreatOuseV	£30.00	£0.00	£30.00 06/03/23	The Great Ouse Valley Trust - Yearly membership	£30.00
1415	BACS230314RedShoes	£126.00	£21.00	£105.00 06/03/23	Red Shoes Accounting Services - Payroll services for quarter ended Mar 2023	£126.00
1422	BACS230314Dispenser	£12.64	£2.11	£10.53 07/03/23	Amazon EU - Single Pocket Dispender for leaflets	£12.64
1411	DD230309HDCrefuse	£34.23	£0.00	£34.23 09/03/23	HDC - Refuse Bin collection fortnightly	£34.23
1407	DD230312Shell1	£3.60	£0.60	£3.00 12/03/23	Shell Buckden - Admin fee	£3.60
		£7,096.45	£0.00	£7,096.45	Confidential	
Total		£15,670.59	£891.80	£14,778.79		

Signature

Date

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Signature

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