

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.
Tel; 01480 819407

Minutes of the Buckden Parish Council Meeting held on Tuesday 12 November 2024 at 7.00pm at Village Hall

Present:

Councillor: Peter Clark, Chair

Councillors: Caroline Underwood, Anne Howell-Jones, Gerald Sansom, Mark Williams, John Thelwall, Aidan Joy, Simon Leggate, Dave Duncan, Emily Lankfer, Anita Pancholi, Kayla Larman, and Madeline Fraser.

Clerk: Ramune Mimiene

HDC Cllr Martin Hassall

CC Cllr Ken Billington

1 member of the public

MINUTES

11-116 To receive and accept apologies for absence.

Cllr C Grigg sent apologies for absence which were accepted.

11-117 Declarations of Interest

To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda.

There were none.

To receive written requests for Disclosable Interest dispensations.

There were none.

11-118 Minutes

11-118/1 To agree and sign the minutes of the Parish Council meeting held on 8 October 2024.

Proposed by Cllr MF, seconded by Cllr GS, all present in favour, and it was RESOLVED that the Minutes with a minor amendment are approved as a correct record of the meeting. Carried.

11-118/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached. Noted.

11-119 County and District Councillor Reports.

11-119/1 To receive a report from County Councillor Ken Billington

CC Cllr KB reported that it is beneficial to join surrounding villages' Flood Groups and recommended joining the Alconbury group who are very proactive. BPC is happy to join the Flood Group. CC Cllr will share the details once everyone has been contacted.

11-119/2 To receive a report from District Councillor Martin Hassall

Report received. Meeting with HDC officers by Taylors Lane is scheduled at 9am this coming Friday. Cllr AJ is joining. Multi Agency approach is planned to tackle various problems. Planning is one of things that could be requested as a scrutiny item for the District Council.

CC Cllr KB left the meeting

11-120 Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.

Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.
Tel; 01480 819407

Terry Hayward raised an issue of the hedgerow on the East of Lucks Lane which was removed and not re-instated. Cllr CU explained that it was never proposed to reinstate the hedge where the dropped kerb has now been put in and that it is private property. It was agreed that issues of planting in Lucks Lane could be discussed at Green Infrastructure group meeting in January .

Terry Hayward explained that it was the tree and not the ivy or brambles obscuring the Judas tree in the churchyard.

11-121 Chair's report, Cllr P Clark

Verbal update provided on the correspondence received regarding redevelopment engagement events for Hinchingbrooke hospital and public events. The first of five events starts on the 19th November, some are face-to-face drop in sessions and others are online presentations. For more information, please read here:

[Hinchingbrooke Hospital: Public invited to join engagement events | Our News | NW Anglia Website \(nwangliaft.nhs.uk\)](https://www.nwangliaft.nhs.uk)

We have been approached by Southoe PC re issue about footpaths that are not on the definitive map but have been used for a long time (when ROW was not kept clear). It is not within our Parish, but we will support Southoe PC as we are keen to increase access to the countryside.

Christmas Lights switch-on and Market is on Sun 24th Nov 2024. BPC is providing and erecting the lights.

11-122 Compliance Advisory Group, report attached, Cllr C Underwood.

No questions on the report.

11-122/1 To review and approve Equality and Diversity Policy - new NALC template was used for this Policy. Cllr MF noted that Dignity at Work Policy is missing from the pack. Cllrs CU and MF will review that. It was agreed to bring the policy to the next meeting for final approval, Action to **Cllrs CU and MF**.

HDC Cllr MH left the meeting

11-123 Finance, report to follow, Cllr M Williams

11-123/1 Meeting held on 29th October 2024, report to follow.

Cllr MW explained that he aimed to circulate the report for the meeting but apologised that this did not happen. He will try to get it out next week. Highlights are Income, Reserves and Contingency. Grant applications received and these will be circulated before the Dec BPC.

To note Income and Expenditure report to 25 October 2024 including the use of reserves.
Cllr MW reported that BPC are on target.

11-123/2 Draft Budget 2025.26 proposals from the Finance Advisory Group – the report will be shared and will have the detailed suggestions. Finance Working Group are finalising the draft for December meeting.

11-123/3 To note that Salary Budget was reviewed by Finance Advisory Group at their last meeting. National Pay Increase received on 24 Oct 2024, and it will be implemented and back paid to April 2024 (with December payroll) – Agreed.

11-123/4 To approve November 2024 Payments for Sanction.
Please see **Appendix 1**

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.

Tel; 01480 819407

Proposed by Cllr MW, seconded by Cllr MF, all present in favour, and it was RESOLVED that November Payments are approved. Carried.

11-124 Flood Advisory Group, to report on any updates

Next meeting scheduled for 6th Dec. As yet Cllr JT has not heard anything about the promised survey. All Cllr JT can do is chase again.

11-125 To Consider Planning Committee Report, Cllr P Clark

11-125/1 To note Planning Meetings Minutes of 8 and 29 October 2024 – noted.

11-125/2 To note that Planning Meeting was held prior to the PC meeting

Cllr JT reported that regarding the Enforcement action he has been chasing, a notice has now been served.

11-126 Large Scale Planning Advisory Group, no meeting, verbal update, Cllr J Thelwall.

Cllr AHJ reported that Morris Homes, the potential Silver Street site developer met with National Highways over a year ago but made no progress since. BPC want to know whether improvements to the Black Cat roundabout would cause traffic to flow quicker resulting in a build up at Buckden Roundabout. National Highways are expecting to include the increased traffic into the projections of Buckden Roundabout.

It is planned that the garage exit on to the roundabout will be closed (due to number of accidents). Access will then be into the garage only and not out.

11-127 Neighbourhood Plan Advisory Group, reports attached, meeting held on 22 October 2024, Cllr J Thelwall

This report has three attachments:

- A draft of the proposed responses to the Land Availability paper from Huntingdonshire District Council (HDC);
- A draft of the proposed responses to the Issues and Options Paper from HDC.
- A supplemental Report

Reports were easy to read, and Councillors thanked the group for their excellent report.

Proposed by Cllr JT, seconded by Cllr AHJ, all present in favour, and it was RESOLVED that the recommendations made by the group are to be submitted. Carried.

Cllr MF to help the Clerk during the submission process.

11-128 Village Maintenance Committee, meeting to be held on 8th November, minutes will be circulated, Cllr A Howell-Jones

Minutes will be circulated for Dec BPC.

Proposed by Cllr PC, seconded by Cllr CU, all present in favour, and it was RESOLVED that Cllr AHJ will chair VM committee. Carried.

11-129 Highways and Sustainable Transport Advisory Group, Cllr G Sansom

11-129/1 Update re Ouse Valley Way from Alan Trille National Highways 23rd October 2024
Cllr CU

11-129/2 Report from A1 Safety Advisory Group 11 Nov 2024, verbal update.

A couple of Speed Watch sessions were run.

Verbal update from meeting with NH. 3 lights in the subway need attention, it was reported that one light has been fixed. National Highways are dealing with that. National Highways manager for the area is still pursuing the street art for the subways, they are trying to find ways of funding.

11-129/3 Verbal update on Zoom discussion on Brampton to Grafham Quiet Way proposals

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.

Tel; 01480 819407

This has been covered earlier in the report from District Councillor MH – nothing will happen without a further consultation.

11-130 Green infrastructure and Biodiversity Advisory Group, next meeting 7 January 2025, verbal update, Cllr C Underwood

The group had arranged a path clearing which was very successful, volunteers did a great job.

11-131 Climate Change Mitigation Advisory Group, report attached and verbal update, Cllr M Fraser
Verbal update provided on HDC Climate Conversation by Cllr MF.

11-132 Village Hall Liaison, no report, next meeting 21 November 2024, Cllr C Underwood

11-133 Allotments Advisory Group, no report, Cllr C Underwood

11-134 Communications Advisory Group, no report, Cllr A Howell-Jones

11-135 The Hub, report from 3 October 2024 meeting attached, next meeting 7th November 2024, Cllr A Pancholi

Report circulated. The group has achieved a lot in a very short time.

11-136 Correspondence, matters remaining unresolved, the chair
There were none.

11-137 To note points of Communication to the Parish
Cllr PC reported on the items for inclusion in "Roundabout".

11-137 Confidential Matters

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

None.

11-137 The next Parish Council Meetings: on 10 December 2024 at 7pm at the Village Hall

Meeting finished 8.14pm

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.

Tel; 01480 819407

Buckden Parish Council

Expenditure transactions - payments approval list

Start of year 01/04/24

No	Payment Reference	Gross	Vat	Net	To pay	Invoice date	Invoice no.	Details	Payment Reference
2091	BACS2411 12ProLawn 3	£900.00	£150.00	£750.00	£900.00	03/10/24	1872	ProLawnCare - Wild Flower maintenance Churchyard	£900.00
2061	BACS2411 12ProLawn	£540.00	£90.00	£450.00	£540.00	04/10/24	1873	ProLawnCare - Weed treatment cemetery	£540.00
2060	BACS2411 12RT	£120.00	£0.00	£120.00	£120.00	14/10/24	220	Roy Handy Man (Roy Tucker) - MVAS management	£120.00
2062	BACS2411 12Amazon1	£8.97	£1.49	£7.48	£8.97	14/10/24	A366PN3Q7AE 60B	Amazon EU - Screen protector BPC phone	£8.97
2059	BACS2411 12Ibbetts1	£18.00	£3.00	£15.00	£18.00	15/10/24	183805	Ibbetts - Estesia mower inspection	£18.00
2056	BACS2411 12MMhire	£151.40	£0.00	£151.40	£151.40	16/10/24	SI-985773	BVHT - Room Hire for Making Memories Oct 2024	£151.40
2057	BACS2411 12RepairCa fe	£148.50	£0.00	£148.50	£148.50	16/10/24	SI-985775	BVHT - Hall hire incl Kitchen Repair Café 5 Oct 2024	£148.50
2058	BACS2411 12YogaSlot hs	£71.20	£0.00	£71.20	£71.20	16/10/24	SI-985776	BVHT - Room Hire Yoga Sloths Sept and Oct 2024 (4 sessions)	£71.20
2083	BACS2411 12HDC	£339.12	£56.52	£282.60	£339.12	21/10/24	70085447	HDC - Sessions for the youth 22 and 29 Aug 24	£339.12
2085	BACS2411 12Fenland	£253.80	£42.30	£211.50	£253.80	22/10/24	SIN061851	Fenland Leisure Products Ltd - Repairs to the Play Area	£253.80
2082	BACS2411 12ProLawn 1	£300.00	£50.00	£250.00	£300.00	23/10/24	1901	ProLawnCare - Bulb planting and wild flower Maintenance Morris Close	£300.00
2084	BACS2411 12BHVT	£1,576.19	£0.00	£1,576.19	£1,576.19	23/10/24	SI-985796	BVHT - Offices x 2 and BPC meetings hire	£1,576.19
1		£410.97	£0.00	£410.97	CNCL			Treatment room hire Jun, Jul, Aug 24	
2		£410.97	£0.00	£410.97	CNCL			Treatment Room hire Sep, Oct and Nov 24	
3		£746.75	£0.00	£746.75	CNCL			Rents Shared office	
4		£7.50	£0.00	£7.50	CNCL			Refreshments for 5 people 22nd Oct 24	
2092	BACS2411 12PFHI	£500.00	£0.00	£500.00	£500.00	23/10/24		Camb's County Council - PFHI scheme for speedwatch signs	£500.00
2087	BACS2411 12EdgeIT	£196.80	£32.80	£164.00	£196.80	25/10/24	38193	EDGE IT Systems Ltd - Finance support 24 and 25 October - updated Reserves and Generated reports	£196.80
2076	BACS2411 12Blachere	£1,905.00	£317.50	£1,587.50	£1,905.00	26/10/24	SI57828	Blachere Illuminations UK Ltd - Installation - 5 Year Hire - Year 3 2024	£1,905.00
2086	BACS2411 12RBL	£25.00	£0.00	£25.00	£25.00	26/10/24		Royal British Legion - Wreath	£25.00
2081	BACS2411 12Amey	£116.94	£19.49	£97.45	£116.94	30/10/24	101245160	AmeyCespa (East) Ltd - Mixed general waste 1, 8, 15, 22 and 28 Oct 2024	£116.94
2074	BACS2411 12AskIT	£18.00	£3.00	£15.00	£18.00	31/10/24		AskIT Services Ltd - Onsite visit to look at printer issue	£18.00

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.

Tel; 01480 819407

No	Payment Reference	Gross	Vat	Net	To pay	Invoice date	Invoice no.	Details	Payment Reference
2077	BACS2411 12LoveToM ove	£176.20	£0.00	£176.20	£176.20	31/10/24	084	Love to Move for making Memories	£176.20
2078	BACS2411 12Ibbetts3	£65.99	£11.00	£54.99	£65.99	31/10/24	184803	Ibbetts - Socket set	£65.99
2079	BACS2411 12Ibbetts2	£13.15	£2.19	£10.96	£13.15	31/10/24	184802	Ibbetts - Wood preserver	£13.15
2080	BACS2411 12TBPC	£909.00	£0.00	£909.00	£909.00	31/10/24	55191	The Business Printing Company - Roundabout Booklets - November	£909.00
2090	DD241110 Shell	£3.60	£0.60	£3.00	£3.60	31/10/24	327544	Shell Buckden - Fuel for mowers	£3.60
2075	BACS2411 12Safeguard	£150.00	£25.00	£125.00	£150.00	01/11/24	08944	Safeguard Electrical Engineering Ltd - Inspection of current installation to access works	£150.00
2089	DD241117 BT	£112.58	£18.76	£93.82	£112.58	03/11/24	M162N8	BT - Landline and mobile	£112.58
2070	BACS2411 12RM								
2		£30.00	£0.00	£30.00				Climate change Expenses - cash for Repair Café due to UT card not working at Post Office	
2088	BACS2411 12HDC Towers	£423.90	£0.00	£423.90	£423.90	07/11/24	70086026	HDC - Events at the Towers 29, 30 Oct and 1 Nov	£423.90

No	Payment Reference	Gross	Vat	Net	To pay	Invoice date	Invoice no.	Details	Payment Reference
		£7,001.78	£0.00	£7,001.78	£7,001.78		Confidential		
Total		£16,075.12	£823.65	£15,251.47	£16,075.12				