

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.
Tel; 01480 819407

Notice of meeting: Parish Council Meeting
Time: 7.30pm
Date: Tuesday 9 February 2021
Venue: On-line meeting only

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to the public (including press).

If public wishes to attend this meeting, please contact the Clerk providing your name, email address and contact number by emailing to clerk@buckdenpc.org.uk at least 24 hours before the meeting.

Ramune Mimiene
Clerk
Buckden Parish Council
4 February 2021

AGENDA

(2020-21) 02-163	Meeting protocol: Introduction to remote meeting process We will continue with the remote meetings until the easing of a lock down.
(2020-21) 02-164	Apologies for absence To receive and accept apologies for absence.
(2020-21) 02-165	County and District Councillor Reports. 01-165/1 To receive report from County Councillor, verbal update 01-165/2 To receive report from District Councillor, verbal update
(2020-21) 02-166	Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council. Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.
(2020-21) 02-167	Minutes 02-167/1 To agree and sign the minutes of the Parish Council meeting held on 12 January 2021. 02-167/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached
(2020-21) 02-168	Chairman's report, report attached 01-146/1 Questions on the report.
(2020-21) 02-169	Finance: Finance report attached, Cllr S Ashwell 02-169/1 It is proposed that an Investment Strategy for Buckden Parish Council for 2021-22 is adopted by full Council. This document is brought to Council for discussion and, as appropriate, amendment and/or ratification. A final, adopted version of the BPC Investment Strategy should be ratified in 2021 no later than the March Council meeting. This timetable would enable BPC to have this in place prior to the next internal and external financial audits. 02-169/2 TO NOTE: Summary of Net Income, Income Targets and Expenditure

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	The attached table shows a summary of the principal finance data to 31st December 2020, prepared by the Chairman of the Finance AG and the Parish Clerk from the BPC Finance system. <u>02-169/3 TO NOTE: Expenditure by Large-Scale Planning Committee on Consultants to assist BPC in their response to developer's proposals for the Buckden Roundabout junction</u> The committee members decided that the engagement of specialist Transport Consultants would benefit the work being carried out by BPC Councillors. The selection of suitable consultants complied with BPC Financial Regulations including preparation of a brief against which three quotations were obtained and after discussion, a preferred bidder was selected. <u>02-169/4 TO NOTE: Update of finances of The Roundabout magazine.</u> 1.1. As previously reported and agreed with BPC, following the first English Covid-19 lockdown a decision was made to suspend the distribution of the paper copy of The Roundabout. This was accompanied by a moratorium on payments by advertisers. 1.2. At that time BPC Councillors agreed to financial support, as required, to cover any subsequent losses by The Roundabout, subject to a review between the RFO (the Clerk), Chairman of FAG, and the person managing The Roundabout's advertising income. That review took place as planned, as soon as the results of the December Roundabout advertising Income was available. No significant concerns were identified for either 2020-21 or 2021-22. 02-169/5 To note Cashbook, Bank Balances, Budget reports and Bank Reconciliation as at 31 January 2021 to follow 02-169/6 To Approve 9 February 2021 Payments for Sanction.
(2020-21) 02-170	To Consider Planning Committee Report, Cllr S Ashwell 02-170/1 Minutes of the Meeting 12 January 2021 02-170/2 Minutes of the Meeting 26 January 2021
(2020-21) 02-171	To Consider Update from Large Planning Committee, verbal update, Cllr M Hassall Verbal update to report on last minute information and actions.
(2020-21) 02-172	Compliance Advisory Group, report attached, Cllr C Underwood Meeting held on 26.01.21. 02-172/1 Questions on report. It is proposed that: 02-172/2 Committees and Advisory Groups take on responsibility for the monitoring of the Neighbourhood Plan 02-172/3 The Terms of Reference and Advisory Groups are revised to cover the responsibilities in relation to monitoring the NP 02-172/4 That the Rights of Way and Tree Group takes on a wider remit in relation to Biodiversity and Green spaces in the village and its name and Terms of Reference are revised to reflect this. This will allow the Climate Change Mitigation Group to focus on other aspects of the Climate Change agenda.
(2020-21) 02-173	General Purposes and Cemetery Advisory Group, verbal update, Cllr B Millard
(2020-21) 02-174	Climate Change Mitigation Advisory Group, report attached, Cllr A Jones <u>02-174/1 London Luton Airport's NATS Proposal.</u> Closing date for response was 5th February 2021

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(2020-21) 02-175	Highways and Sustainable Transport, verbal update, Cllr E Scott
(2020-21) 02-176	Rights of Way and Trees Advisory Group, report attached, Cllr C Underwood Meeting held on 18.01.21. 02-176/1 Questions on report.
(2020-21) 02-177	Village Hall Liaison There has not been a meeting with the VHT since the last one at the beginning of January.
(2020-21) 02-178	Allotments Advisory Group, report attached, Cllr S Studd Meeting held on 20.01.21 02-178/1 Questions on report.
(2020-21) 02-179	Digital Communications Advisory Group, report attached, Cllr A Howell-Jones Meeting held on 19.01.21. 02-179/1 Questions on report. Proposal: To purchase Microsoft 365 for the use of all Councillors.
(2020-21) 02-180	Neighbourhood Plan, verbal update, Cllr A Howell-Jones
(2020-21) 02-181	Correspondence, matters remaining unresolved
(2020-21) 02-182	Staffing, no update, Cllr A Howell-Jones
(2020-21) 02-183	Points of Communication to the Parish, Cllr A Howell-Jones
(2020-21) 02-184	Date of the next meeting on Tue 9 March 2021 at 7.30pm via Zoom Conference call

Due to the Coronavirus the Government has issued the regulations that gives local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings.

The Regulations were made by the Secretary of State for Housing, Communities and Local Government, in exercise of the powers conferred by section 78 of the Coronavirus Act 2020(1) and paragraph 36(1)(b) of Schedule 6 to the Police Reform and Social Responsibility Act 2011(2).

Following the government announcement of further easing of lockdown restrictions from 4 July, both NALC and the Society of Local Council Clerks are strongly advising local councils to continue to meet remotely, without the need for face-to-face contact.