

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

Minutes of the Buckden Parish Council Meeting held on Tuesday 10 January 2023 at 7.00pm at Village Hall

Present:

Councillor: Caroline Underwood, Chair

Councillors: Anne Howell-Jones, John Thelwall, Gerald Sansom, Madelaine Fraser, Richard Salmon, Catherine Grigg, Allan Jones, Emily Lankfer, Abi Bodede, and Peter Clark.

Clerk: Ramune Mimiene

HDC Cllr Martin Hassall

CCC Cllr Ken Billington

3 members of the public

MINUTES

01-154 Apologies for absence.

To receive and accept apologies for absence.

Cllrs Sue Ashwell and Dave Duncan sent apologies for absence.

Cllr Allan Jones sent apologies for lateness

01-155 Declarations of Interest

To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda – None.

To receive written requests for the new Disclosable Interest dispensations – None.

01-156 Minutes

01-156/1 To agree and sign the minutes of the Parish Council meeting held on 13 December 2022

It was agreed to amend Minute 12-124 to read 'BPC' not 'PC'.

Proposal: Proposed by Cllr CU, seconded by Cllr PC, all in favour and it was RESOLVED that the minutes are approved as the correct record of the meeting with the above amendment. Carried.

01-156/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached. Agreed.

Cllr AJ joined the meeting

01-157 County and District Councillor Reports.

01-157/1 To receive a report from County Councillor Ken Billington – no report.

01-157/2 To receive a report from District Councillor Martin Hassall – report attached.

CC Cllr KB joined the meeting

HDC Cllr MH spoke about the Local Plan and the process for BPC to update theirs in accordance with the new Plan.

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CC Cllr KB provided a verbal update on Cycle path Buckden to Brampton details in Highways report. It was noted the maintenance works carried out by County Highways have so far stopped flooding in the High Street. Chairman CU thanked County Highways for the positive outcome. It was noted that recently some flooding appeared by the entrance to the Marina site. CC Cllr KB explained that road sweeping, which should be done regularly, is an HDC responsibility. HDC Cllr MH will check with HDC team.

01-158 Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.

Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.

A resident brought the following issues to BPC attention:

- Diversion Signs from the Christmas market are still in the village. This is being dealt with.
 - Cars parked too close to junctions in the village, particularly Silver Street junction is hazardous.
- Action Cllr **CU** to follow this up with the local constabulary.

The village used to have a Feast Week, is this going to be revived? It was noted Feast Week had not continued and BVHT had organised the Village Fete instead, but this has not been held recently. Action to Cllr **CU** to raise this at the next joint BPC and BVHT meeting.

HDC MH left the meeting

Parking by the school is still an issue. Cllr **CU** will ask the school if an article in the Roundabout asking residents to park considerately, would be helpful.

Members of the public left the meeting

01-159 The Council currently has 1 vacancy

To consider Co-option to fill the vacancy on the Parish Council.
One application from Aidan Joy received.

Proposal: Proposed by Cllr CU, seconded by Cllr CG, all in favour and it was RESOLVED that Aidan M Joy is co-opted to the Council. Carried.

Cllr AMJ joined the meeting.

Members of the public re-joined the meeting

01-160 Chairman's report, report attached

Questions on the report.

Several complaints have been received from residents about the bus services in the village. It was agreed to ask people to share their experience of the service. Action to Cllr **AHJ** to write a paragraph to the Roundabout.

CC Cllr KB left the meeting

01-161 Finance, report attached, Cllr S Ashwell.

No questions on the report.

CIL Agreement with HDC re Strategic CIL grant for the Buckden to Brampton Cycleway improvement will be signed before 25th January. Cllrs **SA, CU, and the Clerk** will meet to finalise.

01-161/1 TO NOTE EDGE FINANCE SYSTEM UPDATE

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Proposal: Vote of Thanks to our Clerk for the significant extra work involved to deal with this matter.

Proposal: Proposed by Cllr CU, seconded by Cllr MF, all in favour and it was RESOLVED that thanks are recorded. Carried.

01-161/2 NAT WEST ACCOUNT SECURITY ARRANGEMENTS

Cllrs **SA** and **CU**, the signatories together with the Clerk, will meet to make the transfers from NatWest account to UT and to Nationwide as agreed at the last meeting.

01-161/3 To note Reconciliations carried out:

- Unity Trust Current account July, August, and September 2022 £142,231.43 (*Confidential*)
- Unity Trust Instant Access acc for July, August, September, and October 2022 £50,149.11
- NatWest x 2 accounts (current and Reserve) for the period of August, September, October, and November 2022 £102,389.93
- Nationwide August, September, October, and November 2022 £150,696.19
- Cambridge Building Society July, August, September, October, and November 2022 £11,027.52

Noted.

01-161/4 To approve January 2023 Payments for Sanction, full list of PFS attached in the *Appendix 1* below.

Proposal: Proposed by Cllr CU, seconded by Cllr GS, all in favour and it was RESOLVED that January Payments are made. Carried.

01-162 To Consider Planning Committee Report, Cllr S Ashwell

01-162/1 To note the Minutes of the Meeting on 13 December 2022

Noted.

01-162/2 No further meetings held as there were no applications for consideration.

01-163 Large Planning Group, verbal update, Cllr J Thelwall

Agreed to keep as a standing item.

01-164 Flood Advisory Group, verbal update, Cllr J Thelwall

Council Flood Advisory Group has been established and are keen to set up a network of Flood Wardens to join the group. Anyone interested, please email the Clerk.

Action to Cllr **AHJ** to ask for volunteers in the Roundabout update.

01-165 Compliance Advisory Group, no meeting held, Cllr C Underwood

01-166 General Purposes and Cemetery Advisory Group, verbal update, Cllr A Howell-Jones

Despite the new Christmas lights and a new supplier there were still difficulties. Not all the lights were installed, and problems were experienced with electricity. Representatives of the Council are meeting the supplier on 18th January to discuss the concerns and to agree a way forward.

Following the very successful village Jubilee Celebrations there are two further events coming up, the Coronation in May this year and the D-Day Anniversary in June 2024. BPC are keen to understand any plans to celebrate these events and agreed to establish a team to help coordinate activities. Action **AHJ** to contact potential members.

1-167 Climate Change Mitigation Advisory Group, no report, Cllr A Jones

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There have been several instances of flooding recently caused by drains blocked by leaves and debris which have not been cleared. Residents are invited to report this to Cambridgeshire County Council <https://highwaysreporting.cambridgeshire.gov.uk/> as they usually deal with blocked highway drains and road gullies causing surface water flooding.

01-168 Highways and Sustainable Transport Advisory Group, report attached, Cllrs G Sansom and C Underwood

Questions on the report.

Representatives of BPC met with National Highways on 12th December. Little progress has been made in finalising the plans for the roundabout.

A detailed review of the North and South underpasses is being undertaken to identify and hopefully fix all the outstanding issues. Cllr **CU** will check if the water from the northern underpass gets pumped into Taylor's Lane culvert.

Next meeting scheduled for 16th January 2023.

01-169 Green infrastructure and Biodiversity Advisory Group, report to follow, Cllr C Underwood

Questions on the report.

Works to improve hedgerow in the High Street (from the telephone box to the War Memorial) will start next week. Cllr **MF** will write an article about hedges for residents.

It was agreed that in the light of the links between the land and trees managed by HDC and that of the Parish Council, outsourcing to third party would not be advantageous.

Proposal: Subject to the questions raised by BPC tonight being clarified by Hunts DC (differences between the Tree Survey and Risk Survey and the responsibility for the trees), it was agreed to outsource Tree Management and Maintenance to Huntingdonshire District Council Arboricultural Department.

Proposal: Proposed by Cllr CU, seconded by Cllr PC, all in favour and it was RESOLVED that the outsourcing of the Tree Maintenance to HDC is approved. Carried.

The contract will be paid for in the current financial year (to cover 2023-24) some of this year's AG budget, plus earmarked reserves for this AG can be used to cover this cost.

Meeting scheduled for 24th January 2023.

01-170 Village Hall Liaison, no meeting held, no report, Cllr C Underwood

Meeting scheduled for 25th January 2023.

01-171 Allotments Advisory Group, no report, Cllr C Underwood

Meeting scheduled for 12th January 2023.

01-172 Communications Advisory Group, no update, Anne Howell-Jones

Cllr AHJ noted that AG is short of members. Village Volunteer **VB** agreed to join this group.

01-173 Staffing Advisory Group, verbal update, Anne Howell-Jones

Down to one handyman at the moment. Salary review process completed.

01-174 Correspondence, matters remaining unresolved, Cllr C Underwood

Offord Parish Council contacted us asking if we had any information about the installation of Fast Broadband. Cllr CU responded saying no information had been received, further enquiries would be made. It was agreed BPC had no role in promoting private companies, particularly when we

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are unsure of the quality of what might be provided but they will support Offord PC in lobbying for
faster broadband if that would help.

- 01-175 To note points of Communication to the Parish, Cllr A Howell-Jones**
Agreed and noted.

1 member of the public left the meeting.

EXCLUSION OF THE PUBLIC AND PRESS

- 01-176** That in view of the confidential nature of the business about to be transacted, it is advisable in the
public interest that the public and press be excluded, and they are instructed to withdraw, Public
Bodies (Admission to Meetings) Act 1960
Confidential Matters, if required. – None.

- 01-177 Date of the next meeting is Parish Council Meeting which will be held not on Tuesday as usual
but on Monday 13th February 2023 at 7pm at the Village Hall**

Meeting finished at 8.19pm

Signature Date.....

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Appendix 1

Buckden Parish Council

Expenditure transactions - payments approval list start of year 01/04/22

No	Payment Reference	Gross	Vat	Net Invoice date	Details	Cheque
1319	BACS23011 0HuntTimb1	£40.20	£6.70	£33.50 22/11/22	Huntingdon Timber & Roofing Supplies - Materials for the Churchyard fgate and ence repairs	£40.20
1321	BACS23011 ORS	£69.00	£11.50	£57.50 06/12/22	River Lane Nurseries - Tree purchased - reimburse RS	£69.00
1315	DD230109H DCwaste	£34.23	£0.00	£34.23 13/12/22	HDC - Waste collection - forthnighly	£34.23
1320	BACS23011 0HuntTim2	£190.97	£31.83	£159.14 13/12/22	Huntingdon Timber & Roofing Supplies - Materials for Churchyard gates and fence repairs	£190.97
1325	BACS23011 1Toolstatio	£31.33	£0.00	£31.33 13/12/22	Toolstation - Materials	£31.33
1317	BACS22301 10VHT	£86.70	£0.00	£86.70 14/12/22	BVHT - Room hire Dec 2022	£86.70
1318	DD230109H DC2	£2.70	£0.00	£2.70 14/12/22	HDC - Waste collection - excess bin weight charge Nov 2022	£2.70
1316	BACS23011 ORoche	£1,288.80	£214.80	£1,074.00 19/12/22	Roche Audio Visual - Owl with mic	£1,288.80
1322	BACS23011 0TBPC	£732.50	£0.00	£732.50 22/12/22	The Business Printing Company - Roundabout Booklets - January	£732.50
1323	BACS23011 0lbbetts1	£4.39	£0.73	£3.66 23/12/22	lbbetts - Materials	£4.39
1324	BACS23011 1Amey	£84.14	£14.02	£70.12 28/12/22	AmeyCespa (East) Ltd - Mixed General Waster 29 Nov, 6, 13 and 20 Dec 2022	£84.14
1326	DD230108S hell	£3.60	£0.60	£3.00 31/12/22	Shell Buckden - Admin fee	£3.60
1327	DD230117BT	£88.12	£14.68	£73.44 03/01/23	BT - Landline and Mobile	£88.12
		£6,005.49	£0.00	£6,005.49	Confidential	
Total		£8,662.17	£294.86	£8,367.31		

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Signature

Signature

Date

06/01/23 01:42 PM Vs: 8.80.00