

Communications Advisory Group

Meeting 7th February 2023 12 noon

Attendees

Anne Howell-Jones

Caroline Underwood

Ramune Mimiene

Vicki Browning

Caroline Baker

Jess Thomson

Agenda

- Facebook-
 - Buckden Parish Clerk's FB login details to be sent to VB. RM
 - Send Mobile numbers to VB to set up WhatsApp subgroup RM, JT ,AHJ
 - Forward Dawn's FB template to VB. RM
 - Review web site and update FB if necessary. VB
- Web Site Updates
 - Complete review. RM,CU,J
 - Undertake further review VB
 - Review 'hits' on site. CB
 - Contact developer for analytics. RM
- Coronation Planning
 - Update provided.
 - Contact David Sheppard re church plans. CU
 - Contact School re any plans they have. CU
 - Contact Matt Beldan re use of VH for Coronation Bank holiday for Seniors tea party. CU
 - Suggest dog show. AHJ
 - Provide budget for posters and leaflets. AHJ
 - Find Bunting CU
- Welcome Pack Delivery
 - Review existing pack and simplify. RM/JT
 - Add to web site and provide leaflet to new residents, welcoming them and providing link to web site. RM
- Annual Parish Meeting
 - To be held 23/5.
 - Request agenda items from Council on 13/2. CU/AHJ
 - Current items to include:
 - Speeding
 - Greening
 - Regular items.
- Strategy Proforma
 - Discussed. Complete proforma. AHJ
- Next Meeting 28th Feb at 11.30 Face to face.