

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.
Tel; 01480 819407

Notice of meeting: Parish Council Meeting

Time: 7.00pm

Date: Tuesday 13 February 2024

Venue: Village Hall

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to the public (including press).

If a member of the public wishes to attend this meeting, please contact the Clerk providing your name, email address and contact number by emailing to clerk@buckdenpc.org.uk

If you wish to join Parish Council meeting remotely, please email the clerk for a Zoom invite providing your name and email address.

Ramune Mimiene
Clerk
Buckden Parish Council
7 February 2024

AGENDA

02-192 Apologies for absence.

To receive and accept apologies for absence.

02-193 Declarations of Interest

To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda.

To receive written requests for Disclosable Interest dispensations.

02-194 Minutes

02-194/1 To agree and sign the minutes of the Parish Council meeting held on 9 January 2024.

02-194/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached.

02-195 County and District Councillor Reports.

02-195/1 To receive a report from County Councillor Ken Billington

02-195/2 To receive a report from District Councillor Martin Hassall

02-196 Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.

Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.

02-197 Vacancy on the Parish Council.

02-197/1 The 1st Vacancy - Uncontested elections – Vacancy filled

02-197/2 The 2nd Vacancy can be filled in by co-option.

02-197/3 The 3rd Vacancy received and HDC informed.

02-198 Chairman and Vice Chairman's report, verbal update.

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02-198/1 Update on Gardener's shed renovations

02-198/2 Update on the proposed Buckden Village Hub.

02-198/3 Discussion on the proposed closure of Kimbolton Fire Station.

02-199 Finance, meeting held on 30th January 2024, report attached, the Clerk
Questions on the report

02-199/1 To approve Finance AG recommendations:

- 1. Financial Risk management Policy:**
 - a. Appendix 1 Risk Assessment - Strategic Financial Risks**
 - b. Appendix 2 Risk Assessment - Use of online banking to make electronic payments**
 - c. Appendix 3 Risk Assessment - Unity Bank Commercial Multi-pay credit card and use of separate Fuel (credit) card by handymen**
 - d. Appendix 4 Risk Assessment - Transport and Handling of Cash**
- 2. Financial Regulations (last reviewed Oct 2022)**
- 3. To review Reserves Policy (last reviewed July 2021)**
- 4. Single tender Actions Policy, review prior to the approval of the Council**

02-199/2 To note Quarter 3 accounts – Summary of Income against Expenditure

02-199/3 To approve February 2024 Payments for Sanction.

02-199/4 To discuss - Adventures Away from Home Fund - Grafham Water Centre

02-200 Flood Advisory Group, Meeting held on 19th January 2024, report attached, Cllr J Thelwall.
Questions on the report.

02-200 To Consider Planning Committee Report, Cllr P Clark
02-200/1 To note the Minutes of the Meetings on 9th and 23rd January 2024.

02-201 Large Scale Planning Advisory Group, verbal update, Cllr J Thelwall.

02-202 Compliance Advisory Group, meeting held 30th January 2024, report attached, Cllr C Underwood.
Questions on the report.

02-202/1 To approve Risk Management Review 2024.25

Reminder to attend Operational Plan meeting on the 20th February 2024.

02-203 Village Maintenance Advisory Group, meeting minutes of 17th January 2024 attached.
Questions on the report.

02-203/1 Report on Making Memories

TO DISCUSS ISSUES IDENTIFIED FOLLOWING COUNCIL'S DECISION TO PLACE AN EXTRA WASTE BIN ADJACENT TO A1 SOUTHBOUND LAYBY CLOSE TO BUCKDEN ROUNDABOUT.

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- 02-204 Highways and Sustainable Transport Advisory Group, report attached, Cllr G Sansom and Cllr Underwood**

Questions on the report.

- 02-205 Green infrastructure and Biodiversity Advisory Group, report from the meeting on the 7th February 2024, Cllr C Underwood**

Questions on the report.

- 02-206 Climate Change Mitigation Advisory Group, Buckden Village Footprint Reduction Plan and Climate Action for Smaller Councils attached, Cllr M Fraser**

Questions on the reports.

- 02-207 Village Hall Liaison, a verbal update Cllr C Underwood**

Representative on the group.

- 02-208 Allotments Advisory Group, next meeting on the 12th February 2024, no report, Cllr C Underwood**

- 02-209 Communications Advisory Group, next meeting on the 19th February 2024, no report, Cllr A Howell-Jones.**

- 02-210 Correspondence, matters remaining unresolved, Cllr A Howell-Jones**

- 02-211 To note points of Communication to the Parish, Cllr A Howell-Jones**

- 02-212 Confidential Matters**

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

- 02-213 The next Parish Council Meeting will be held on Tuesday 12 March 2024 at 7pm at the Village Hall.**