

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.
Tel; 01480 819407

Minutes of the Buckden Parish Council Meeting held on Tuesday 14 January 2025 at 7.00pm at Village Hall

Present:

Councillor: Caroline Underwood, Chair

Councillors: John Thelwall, Gerald Sansom, Anita Pancholi, Aidan Joy, Mark Williams, Simon Leggate, Madeline Fraser

Clerk: Ramune Mimiene

CC Cllr Ken Billington

HDC Cllr Martin Hassall

4 members of the public

MINUTES

01-164 To receive and accept apologies for absence.

Cllrs Peter Clark, Anne Howell-Jones, Kayla Larman, Catherine Grigg, Dave Duncan, and Emily Lankfer sent apologies for absence which were accepted

01-165 Declarations of Interest

To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda – None received.

To receive written requests for Disclosable Interest dispensations – None.

01-166 Minutes

01-166/1 To agree and sign the minutes of the Parish Council meeting held on 10 December 2024.

Cllr MF listed a few typos which were noted by BPC. Once amended and reprinted minutes will be signed.

Proposed by Cllr CU, seconded by Cllr MF, all in favour and it was RESOLVED that Minutes are approved as true and correct record of the meeting with the above amendments.

01-166/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached.

We are still looking for volunteers to help manage the Book Exchange in the old Telephone Box in the High Street. Agreed to advertise in the Roundabout as without extra help we will lose this valuable resource.

01-167 County and District Councillor Reports.

01-167/1 To receive a report from County Councillor Ken Billington

CCC elections are planned to go ahead in May 2025 and we therefore had two candidates in attendance.

Potholes – extra funding provided to fix them.

It was noted that double yellow lines had been re-painted between the 2 bridges (Buckden and Offord) but nothing else and there were many areas in need of re-painting. CC Cllr KB believed more work would be done.

01-167/2 To receive a report from District Councillor Martin Hassall

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Report received, on the website. Verbal update.

The effect of moving to a Unitary Authority on the Local Plan and NP will need to be considered.

01-168 A report from HDC Biodiversity Lead

He would have attended tonight but it was a long way for a very short input. Agreed that he will attend the Annual Assembly instead and present there.

CC Cllr KB left the meeting

01-169 Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.

Terry Hayward raised a question re the sign on the Roundabout. It seems an officer at HDC did not make planning requirements clear and therefore there was no obligation to put in a hedge. BPC Highways spoke to National Highways who confirmed it is County Highways responsibility. Action to **Cllr GS to check.**

Pavements are being resurfaced in High Street. TH asked if they could fill potholes on the road at the same time. This is not thought to be possible, but Cllr GS will approach CCC Highways. Action **Cllr GS.**

01-170 Chair's update, Cllr C Underwood

To agree the date for Annual Assembly 2025 – 20th May at 7pm, agreed.
HDC Biodiversity lead will be invited to attend.

To note that the statutory period for electors to request an election to fill the vacancy on Parish Council, due to the resignation of Councillor, has now passed without such a request having been made. HDC informed us that we can make the necessary arrangements to co-opt to fill the vacancy - Noted.

01-171 Compliance Advisory Group, report attached, Cllr C Underwood.

Questions on the report

To note:

The review of the Annual Risk Management Plan needs to be undertaken. All Councillors are requested to review the document and send any suggested changes or updates to Cllr Underwood by 01.02.2025

Please note the Risk Management Plan Document was circulated to all Parish Councillors.

Noted.

Annual meeting to revise Operational Plan (used to be Strategy meeting)

Suggested date 7.00pm Tuesday 4th March 2025 was not convenient for a number of councillors present.

Action for **Cllr CU** to send a poll to all Cllrs to find a suitable date.

01-172 Finance, Cllr M Williams

01-172/1 To note that Precept request for 2025.26 was submitted to HDC.

Q3 Accounts Cllr MW and Clerk will review on Friday.

01-172/2 To approve January 2025 Payments for Sanction, these can be accessed in the **Appendix 1**

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Approved in principle payment to Blachere to take down the Christmas Lights. Council agreed to pay when the job is completed.

To note the report received from Making Memories. Councillors to inform **Clerk** if they wish to join training. Noted

Clerk to ask why MVAS have not been working around Christmas, could be due to the cold weather.

Note since meeting: Cllr MW checked and reported that all units are now working well.

Proposed by Cllr MW, seconded by Cllr CU, all in favour and it was RESOLVED that the payments are approved.

01-173 Flood Advisory Group, no report, verbal update, Cllr A Joy

Verbal update on walkabout in Brampton, with their Flood Group which was useful.

01-174 Planning Committee Cllr C Underwood

01-174/1 To consider the co-option of Mr T Hayward to the committee

Proposal to co-opt Mr T Hayward on to Planning Committee

Proposed by Cllr CU, seconded by Cllr JT, all in favour it was RESOLVED to co-opt Mr T Hayward to Planning Committee.

01-174/2 To note Planning Meeting Minutes of 10 December 2024

Noted.

01-174/3 To note that Planning Meeting to follow the BPC meeting – noted.

01-175 Large Scale Planning Advisory Group, no report, Cllr J Thelwall.

01-176 Neighbourhood Plan Advisory Group, no report, Cllr J Thelwall

Any further actions will be in response to information from HDC.

01-177 Village Maintenance Committee, report attached, meeting held on 6 December 2024, further meeting to be held 10th January 2025, Cllr C Underwood and Committee members

Update by Cllr SL on the Committee proposal to bring Cemetery cuts in house. This will give additional hours per week which will provide more flexibility.

Conservation award for the Churchyard, meeting scheduled for Thursday, Cllr MF is leading this project.

01-178 Highways and Sustainable Transport Advisory Group, next meeting 27th January, no report, Cllrs G Sansom and C Underwood

Email from a resident regarding A1 north and south, complaining to Parish Council, about the state of the roads and other issues, was responded to.

It was agreed to remind residents that:

Issues with roads, pavements or footpaths are generally the responsibility of Cambridgeshire County Council and residents are invited to please report the issues directly on CCC website via this link: <https://highwaysreporting.cambridgeshire.gov.uk/>

Trunk roads such as A1, A14 and A428 are the responsibility of National Highways.

Please use their website to report any issues. <https://report.nationalhighways.co.uk/>

This has also been advertised in the Roundabout.

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01-179 Green infrastructure and Biodiversity Advisory Group, next meeting 28th January 2025, no report, Cllr C Underwood

BPC is working with HDC to both replace dead trees and add more trees and hedges across the village. There will be some trees replaced at the end of Silver Street and new planting of a small group of trees at the allotments. Also at the allotments there is a plan to plant a hedge.

Each year the Parish Council, through the Green Infrastructure Group tries to plant a new area of flowers and shrubs to improve the biodiversity across the village. The latest project is to improve the planting and biodiversity at corner of Lucks Lane and Stirtloe Road. BPC wishes to thank the volunteer group who carried out the planting just before Christmas.

01-180 Climate Change Mitigation Advisory Group, report attached, Cllr M Fraser

A thermal imaging camera is available to borrow. If you want to know more please contact the Clerk either by email clerk@buckdenpc.org.uk or call 07483 033357.

WEE bin (waste electrical equipment) will be sited next to clothing bank as Village Hall Trust agreed we can site it there in the next 3 to 4 weeks.

It was noted that Buckden's Second Repair Café is on Saturday 8th February between 1.30 and 4.30pm.

01-181 Village Hall Liaison, report attached Cllr C Underwood

Proposal to approve the following resolution:

It is Resolved that Buckden Parish Council approves and authorises the Transfer of the property known as The Millenium Community Centre, Buckden, registered at HM Land Registry with Title No. CB226726, of which it is the Custodian Trustee, to The Buckden Recreation Ground and Village Hall Trust (a charitable incorporated organisation registered with charity number 1203696) and authorises the Clerk to confirm to the Transferee's solicitors that the said Transfer may be completed when it has been executed by the Transferee

Proposed by Cllr CU, seconded by Cllr MF, all in favour and it was RESOLVED that the Clerk will sign the document.

To consider financial support for the VHT bid to the CPCA Climate Change Opportunities Fund. Cllrs CU and MF supported VHT in their bid trying to make it sustainable for the future. BPC is supportive in principle of the proposal and is willing to consider a request from VHT towards the grant. The exact amount of funding from BPC listed in the application by Village Hall Trust needs clarifying. Actions **Cllrs CU and MF**.

01-182 Allotments Advisory Group, no report, Cllr C Underwood

To note that yearly invoices were sent.

01-183 Communications Advisory Group, report attached, Cllr A Howell-Jones

No questions on the report.

Action to **Cllr CU** to circulate this report to the Hub group.

Shakespeare will be relocating from the George in Huntingdon to the Towers, performing in June/July. Details of performances will follow. This is a really exciting development for Buckden. We have had an initial meeting with the team who are very keen to introduce themselves and identify ways in which they can support the village and any community activities.

01-184 The Hub, verbal update from meeting 9.01.25 and minutes from meeting 3rd December Cllr A Pancholi-McCann

Cllr AP explained that the focus is on young people. The group is looking at what might be involved in setting up a youth council, **Cllr AP** will be attending training.

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01-185 Correspondence, matters remaining unresolved, the chair
None.

01-186 To note points of Communication to the Parish
Noted.

01-187 Confidential Matters

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.
None.

01-188 The next Parish Council Meetings: on Tuesday 11th February 2025 at 7pm at the Village Hall

Meeting finished 8.12pm

Appendix 1 Payments For Sanction

Buckden Parish Council

Expenditure transactions - payments approval list

Start of year 01/04/24

No	Payment Reference	Gross	Vat	Net	To pay Invoice date	Invoice no.	Details	Payment Reference
2142	BACS2501 14Safeguard	£699.37	£116.56	£582.81	£699.37 29/11/24	INV-08965	Safeguard Electrical Engineering Ltd - Installation of remote switching & repairs to the exterior Christmas light socket	£699.37
2150	BACS2501 14Blachere	£1,273.50	£212.25	£1,061.25	£1,273.50 06/12/24	SI58260	Blachere Illuminations UK Ltd - Removal and storage of the Christmas lights	£1,273.50
2148	BACS2501 14Toolsta 1	£15.18	£2.53	£12.65	£15.18 11/12/24	XXb853706216	Toolstation - Cable ties black	£15.18
2149	BACS2501 14Toolsta2	£71.67	£0.94	£70.73	£71.67 11/12/24	XXB853703853	Toolstation - Handymen purchases	£71.67
2145	BACS2501 14Sandbags	£19.99	£3.33	£16.66	£19.99 13/12/24	44983	Amazon EU - Sand bags	£19.99
2146	BACS2501 14Camera	£489.02	£81.50	£407.52	£489.02 13/12/24	GB41U2NRAB EY	Amazon EU - Thermal Imaging Camera	£489.02
2143	BACS2501 14MMadvert	£180.00	£0.00	£180.00	£180.00 14/12/24	241214	Buckden Parish Council - Making Memories advert 3 months	£180.00
2147	BACS2401 14MB	£79.00	£0.00	£79.00	£79.00 14/12/24		Reimbursement for Best kept plots and engraving	£79.00
2160	BACS2501 14HireOrBuy	£40.20	£6.70	£33.50	£40.20 14/12/24		Hire Or Buy - 25kg bag of sharp sand	£40.20

Signature
Date

Signature

10/01/25 05:09 PM Vs: 9.04.00

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No	Payment Reference	Gross	Vat	Net	To pay Invoice date	Invoice no.	Details	Reference
2144	BACS2501 14Stay&Play	£71.10	£0.00	£71.10	£71.10 16/12/24	SI-985844	BVHT - Hall Hire for Stay & Play 2 and 16 Dec 24	£71.10
2157	BACS2501 14Toolstati 2	£36.17	£6.03	£30.14	£36.17 18/12/24	XUM85995017 0	Toolstation - Various	£36.17
2159	BACS2501 14RT	£135.00	£0.00	£135.00	£135.00 20/12/24	223	Roy Handy Man (Roy Tucker) - MVAS data and downloading. Exchanging batteries to MVAS 2	£135.00
2151	BACS2501 14BramptonHu	£71.50	£0.00	£71.50	£71.50 21/12/24		Brampton Dementia Friendly Village Group - Christmas Party 11 friends and 2 volunteers - against the Events Care Together Grant £2,788	£71.50
2155	BACS2501 14Toolstatio 0	£13.90	£2.32	£11.58	£13.90 23/12/24	XUM86419027 0	Toolstation - Handymen purchases	£13.90
2152	BACS2501 14EdgeIT	£180.00	£30.00	£150.00	£180.00 24/12/24	38282	EDGE IT Systems Ltd - Allotments - Year End Support	£180.00
2156	BACS2501 14Amey	£96.20	£16.03	£80.17	£96.20 30/12/24	101249304	AmeyCespa (East) Ltd - Mixed General waste 3, 10, 17 and 24 Dec 2024	£96.20
2153	BACS2501 14Ibbetts1	£18.00	£3.00	£15.00	£18.00 31/12/24	187621	Ibbetts - Sandbags	£18.00
2154	BACS2501 14Ibbetts2	£74.36	£12.39	£61.97	£74.36 31/12/24	187622	Ibbetts - Various	£74.36
No	Payment Reference	Gross	Vat	Net	To pay Invoice date	Invoice no.	Details	Reference
2158	BACS2501 14MMclasses	£35.60	£0.00	£35.60	£35.60 31/12/24	089	Love to Move classes	£35.60
2178	DD250112 Shell_	£3.60	£0.60	£3.00	£3.60 31/12/24		Shell Buckden - Admin fee	£3.60
2179	DD250117 BT	£110.14	£18.35	£91.79	£110.14 03/01/25	M164VG	BT - Landline and mobile	£110.14
2175	BACS2501 14AM	£59.99	£0.00	£59.99	£59.99 04/01/25		Alec McAndrew - Reimburse for The Roundabout Hosting SSL certificate	£59.99
2174	BACS2501 14Nightingale	£1,128.00	£188.00	£940.00	£1,128.00 06/01/25	182	Nightingale Grass Care & Farm Services - Grass cutting x 2 cuts Cemetery	£1,128.00
2173	BACS2501 14Experience	£1,248.00	£208.00	£1,040.00	£1,248.00 07/01/25		Experience Training Ltd - Mobile Virtual Dementia Tour 3.4.2025 - Fund from events and £400 grant from BPC in Apr 2025	£1,248.00
2176	250114AM2	£15.78	£0.00	£15.78	£15.78 10/01/25		Reimburse for the admin tool for Roundabout website, shared across 2 websites.	£15.78
2177	BACS2501 14First Aid	£300.00	£0.00	£300.00	£300.00 10/01/25	323	DSB First Aid Training - Training for MM form the Care Together Grant £2,788 received via BVHT	£300.00
No	Payment Reference	Gross	Vat	Net	To pay Invoice date	Invoice no.	Details	Reference
		£7,337.93	£0.00	£7,337.93	£7,337.93	Confidential		
Total		£13,803.20	£908.53	£12,894.67	£13,803.20			