

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.
Tel; 01480 819407

Notice of meeting: Parish Council Meeting
Time: 7.30pm
Date: Tuesday 14 July 2020
Venue: On-line meeting only

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to the public (including press).

If public wishes to attend this meeting, please contact the Clerk providing your name, email address and contact number by emailing to clerk@buckdenpc.org.uk at least 24 hours before the meeting.

Ramune Mimiene
Clerk
Buckden Parish Council
9 July 2020

AGENDA

(2020-21) 07-23	Meeting protocol: Introduction to remote meeting process <i>Following the government announcement of further easing of lockdown restrictions from 4 July, both NALC and the Society of Local Council Clerks are strongly advising local councils to continue to meet remotely, without the need for face-to-face contact.</i>
(2020-21) 07-24	Apologies for absence To receive and accept apologies for absence.
(2020-21) 07-25	County and District Councillor Reports. 07-25/1 To receive report from County Councillor, report attached. 07-25/2 To receive report from District Councillor, report attached. Questions on any reports received
(2020-21) 07-26	Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council. Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.
(2020-21) 07-27	Declarations of Interest To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda.
(2020-21) 07-28	Minutes 07-28/1 To agree and sign the minutes of the Parish Council meeting held on 9 June 2020. 07-28/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached <i>This report will be circulated around two weeks after the PC meeting listing Actions needed from the previous month's Minutes and this is to check they have been carried out before the following month's meeting. Any new matters that have come to the attention of the Advisory Groups can be contained in the advisory report for the following month's PC meeting.</i>
(2020-21)	Finance, report attached, Cllr S Ashwell 07-29/01 Shared Storage solutions

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07-29	07-29/02 To Approve Annual Governance and Accountability Return (AGAR) 2019/20 Part 3: 07-29/02.1 To Approve Section 1 Annual Governance Statement 2019/20 07-29/02.2 To Approve Section 2 Accounting Statements 2019/20 07-29/02.3 To Approve Explanation of Variance Form and Reserves list 2019/20 07-29/02.4 To Note Internal Auditor's report Internal Auditor's visit was arranged, and the report attached to the Agenda. The Internal Auditor was provided an access to PC accounting system and is able to view the accounts remotely. NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF UNAUDITED ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2020 This was announced on 12th June 2020 and is available from the BPC website. 07-29/03 To note Cashbook, Bank Balances and Bank Reconciliation as at 31 May and 30 Jun 2020 07-29/04 To approve 14 July 2020 Payments for Sanction 07-29/05 Due to no meetings in August, the payments will be carried out the same way but will be reported at September meeting 07-29/06 To note that Cllr P Steel agreed verify the quarterly accounts, as per PC Financial Regulation 2.2.
(2020-21) 07-30	To Consider Planning Committee Report, Cllr S Ashwell 07-30/1 Minutes of the meeting 9 Jun 2020 attached 07-31/2 Verbal update on the Planning Meeting 14 Jul 2020
(2020-21) 07-31	To Consider Update from Large Planning Committee, report attached, Cllr A Howell-Jones 07-31/1 Questions on report
(2020-21) 07-32	Compliance Advisory Group, Cllr C Underwood New Model Code of Conduct Consultation, documents circulated to full PC The Local Government Association (LGA) has launched a consultation on a new model member code of conduct. High standards of conduct and behaviour are of huge importance to the local (parish and town) council sector as they are needed to protect the integrity of decision making, maintain public confidence, and safeguard local democracy. NALC therefore strongly encourages local councils and county associations of local councils to consider the proposed new model member code of conduct and respond to the LGA consultation before the deadline of 17 August 2020.
(2020-21) 07-33	General Purposes and Cemetery Advisory Group, report and Play Area Risk Assessment and Guidance document attached, Cllr B Millard 07-33/1 Questions on report 07-33/2 Proposal: To Adopt the Guidelines for the opening of the Play Area
(2020-21) 07-34	Climate Change Mitigation Advisory Group, Cllr A Jones
(2020-21) 07-35	Highways and Road Safety Advisory Group, Cllr E Scott

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(2020-21) 07-36	Rights of Way and Trees Advisory Group, report attached, Cllr C Underwood 07-36/1 To receive the Annual Rights of Way survey 07-36/2 Questions on report and survey, Great Ouse Valley Trust information included
(2020-21) 07-37	Allotments Advisory Group, Cllr S Studd
(2020-21) 07-38	Digital Communications Advisory Group, report attached, Cllr C Underwood 07-38/1 Questions on report
(2020-21) 07-39	Correspondence, matters remaining unresolved
(2020-21) 07-40	Neighbourhood Plan, report attached, Cllr A Howell-Jones 07-40/1 Questions on report
(2020-21) 07-41	Points of Communication to the parish, Cllr A Howell-Jones
(2020-21) 07-42	Staffing Advisory Group, report attached, Cllrs S Ashwell and A Howell-Jones 07-42/1 Questions on report
(2020-21) 07-42	<u>EXCLUSION OF THE PUBLIC AND PRESS</u> That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.
	07-42/1 At the time of setting the Agenda there are no issues to consider
(2020-21) 07-43	Date of the next meeting on Tue 8 September 2020 at 7.30pm via Zoom Conference call

Due to the Coronavirus the Government has issued the regulations that gives local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings.

The Regulations were made by the Secretary of State for Housing, Communities and Local Government, in exercise of the powers conferred by section 78 of the Coronavirus Act 2020(1) and paragraph 36(1)(b) of Schedule 6 to the Police Reform and Social Responsibility Act 2011(2).

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