

# BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.  
Tel; 01480 819407

**Notice of meeting:** Parish Council Meeting

**Time:** 7.30pm

**Date:** Tuesday 13 July 2021

**Venue:** Village Hall

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to the public (including press).

If a member of the public wishes to attend this meeting, please contact the Clerk providing your name, email address and contact number by emailing to [clerk@buckdenpc.org.uk](mailto:clerk@buckdenpc.org.uk) at least 24 hours before the meeting.

Ramune Mimiene  
Clerk  
Buckden Parish Council  
7 July 2021

## AGENDA

|                     |                                                                                                                                                                                                                                                                                      |
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| (2021-22)<br>07-051 | <b>Apologies for absence.</b><br>To receive and accept apologies for absence.                                                                                                                                                                                                        |
| (2021-22)<br>07-052 | <b>County and District Councillor Reports.</b><br>06-030/1 To receive report from County Councillor, verbal update.<br>06-030/2 To receive report from District Councillor, verbal update.                                                                                           |
| (2021-22)<br>07-053 | <b>Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.</b><br>Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.           |
| (2021-22)<br>07-054 | <b>Minutes</b><br>07-054/1 To agree and sign the minutes of the Parish Council meeting held on 8 June 2021.<br>07-054/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached.                                                      |
| (2021-22)<br>07-055 | <b>Chairman's report, report attached.</b><br>Questions on the report.                                                                                                                                                                                                               |
| (2021-22)<br>07-056 | <b>One Councillor Vacancy occurred. Notice of the Vacancy issued. HDC informed.</b><br><b>To consider co-option to fill the last Councillor Vacancy.</b><br>1 vacancy been approved by HDC Elections Officer.                                                                        |
| (2021-22)<br>07-057 | <b>Finance, meeting held on 22 Jun 21, report attached, Cllr S Ashwell.</b><br>Questions on the report.<br><br><b>07-057/1 The Grant for 2020-21 to VHT</b><br>To note that the end of year statement received from VHT. The Clerk wrote to acknowledge receipt of this information. |

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|                             | <p><b><u>07-057/2 TO REPORT ON FINANCE ADVISORY GROUP MEETING 22 JUNE 2021</u></b></p> <p><b><u>07-057/3 TO PRESENT DOCUMENTS FOR REVIEW, AMENDMENT AND ADOPTION BY FULL COUNCIL</u></b></p> <p><b><u>07-057/4 TO PRESENT A LIST OF CURRENT BPC DIRECT DEBIT ARRANGEMENTS, FOR REVIEW AND RENEWAL OF AUTHORISATION BY FULL COUNCIL</u></b></p> <p><b>07-057/5 To Approve Accounts, Bank Reconciliation, Income &amp; Expenditure Comparison to 31 May 2021.</b></p> <p><b>07-057/6 To Approve Jul Payments for Sanction.</b></p> <p><b>07-057/7 To approve in principle August payments, Clerk to prepare.</b></p>                                                           |
| <b>(2021-22)<br/>07-058</b> | <p><b>To Consider Planning Committee Report, Cllr S Ashwell</b></p> <p><b>07-058/1 Minutes of the Meetings 8 and 22 June 2021.</b></p> <p><b>07-058/2 Verbal update on the 13 July 2021 Meeting.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>(2021-22)<br/>07-059</b> | <p><b>To Consider Update from Large Planning Committee, meeting held on 25 Jun 21, notes attached, Cllr A Howell-Jones</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>(2021-22)<br/>07-060</b> | <p><b>Compliance Advisory Group, meeting held on 22 Jun 21, Cllr S Ashwell</b></p> <p><b>07-060/1 To approve the amended Standing orders to meet the NALC requirements.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>(2021-22)<br/>07-061</b> | <p><b>General Purposes and Cemetery Advisory Group.</b></p> <p><b>Meeting planned w/c 12 Jul 2021.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>(2021-22)<br/>07-062</b> | <p><b>Climate Change Mitigation Advisory Group, no report, Cllr A Jones.</b></p> <p><b>Meeting planned on 8 Jul 2021.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>(2021-22)<br/>07-063</b> | <p><b>Highways and Sustainable Transport, meeting held 29 Jun 2021, notes attached, Cllr E Scott.</b></p> <p><b>07-063/1 PROPOSAL: Buckden PC to submit an application for an LHI grant to implement traffic calming and improved conditions for cycling and walking on Church Street in the 30mph zone.</b></p> <p><b>07-063/2 PROPOSAL: Buckden PC to fund improvements (PFHI) to double-yellow lines existing and new, dropped-kerbs to improve accessibility. The cost will be approximately £10k.</b></p> <p><b>07-063/3 PROPOSAL: Hold a Focus Group for this purpose on Monday 27<sup>th</sup> September at 7.30pm via Zoom and in person at the Village Hall</b></p> |
| <b>(2021-22)<br/>07-064</b> | <p><b>Green infrastructure and Biodiversity Advisory Group report attached, Cllr S Ashwell.</b></p> <p><b>Questions on the report.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>(2021-22)<br/>07-065</b> | <p><b>Village Hall Liaison, no meetings held.</b></p> <p><b>Village Hall Trust meeting to be held on 13 July 21</b></p> <p><b>Cllr Burbidge to update on discussions with Village Hall Trust for improvements to Millennium Field</b></p> <p><b>07-065/1 PROPOSAL: To agree that discussions with the VHT on planning and funding of improvements to the Millennium Field are delegated to the following Cllrs Underwood, Ashwell and Burbidge</b></p>                                                                                                                                                                                                                       |

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| <b>(2021-22)<br/>07-066</b> | <b>Allotments Advisory Group, meetings held on 18 and 23 Jun 2021, notes attached.</b><br>Questions on the notes.<br>June newsletter issued and circulated to tenants. |
| <b>(2021-22)<br/>07-067</b> | <b>Communications Advisory Group, no meeting, Cllr A Howell-Jones.</b>                                                                                                 |
| <b>(2021-22)<br/>07-068</b> | <b>Neighbourhood Plan, report attached, Cllr A Howell-Jones.</b><br>Questions on the report.                                                                           |
| <b>(2021-22)<br/>07-069</b> | <b>Staffing, no meetings, Cllr A Howell-Jones.</b>                                                                                                                     |
| <b>(2021-22)<br/>07-070</b> | <b>Correspondence, matters remaining unresolved, Cllr A Howell-Jones</b><br>Ageing Project – verbal update                                                             |
| <b>(2021-22)<br/>07-071</b> | <b>To agree points of Communication to the Parish, Cllr A Howell-Jones.</b>                                                                                            |
| <b>(2021-22)<br/>07-072</b> | <b>Date of the next meeting on Tue 14 September 2021 at 7.30pm at the Village Hall.</b><br>Given Covid restrictions if you wish to attend, please contact the Clerk.   |