

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.
Tel; 01480 819407

Notice of meeting: **Parish Council Meeting**

Time: **7.00pm**

Date: Tuesday 12 July 2022

Venue: Village Hall

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to the public (including press).

If a member of the public wishes to attend this meeting, please contact the Clerk providing your name, email address and contact number by emailing to clerk@buckdenpc.org.uk

Ramune Mimiene
Clerk
Buckden Parish Council
1 July 2022

AGENDA

- 07-55 Apologies for absence.**
To receive and accept apologies for absence.
- 07-56 Declarations of Interest**
To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda
- 07-57 Minutes**
07-57/1 To agree and sign the minutes of the Parish Council meeting held on 14 June 2022.
07-57/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached.
- 07-58 County and District Councillor Reports.**
07-58/1 To receive a report from County Councillor Ken Billington
07-58/2 To receive a report from District Councillor Martin Hassall
- 07-59 Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.**
Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.
- 07-60 The Council currently has 2 vacancies**
To consider Co-option to fill vacancies on the Parish Council
- 07-61 Chairman's report, report attached**
Questions on the report
- 07-62 Finance, report attached, Cllr S Ashwell.**

07-62/1 TO NOTE BUDGET PREVIOUSLY APPROVED BY FULL COUNCIL WHICH RELATE TO CHRISTMAS LIGHTS PURCHASE

07-62/2 SUPPORT FOR BUDGET MONITORING AND MANAGEMENT BY ADVISORY GROUPS

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07-62/3 To Note:

- Internal Auditor's report.
- AGAR¹ submission to External auditors to meet the deadline.

07-62/4 First Quarter Bank Reconciliations will go to Finance AG in July, report to PC in September

07-62/5 To approve 12 July 2022 Payments for Sanction.

07-62/6 To note that due to no meeting in August payments will be circulated to Council in a usual way (Staffing will review Wages and make recommendations to full PC and Full Council will review general payments) and then will minute at Sep PC.

07-63 To Consider Planning Committee Report, Cllr S Ashwell

07-63/1 To note the Minutes of the Meetings on 14 June 2022.

07-63/2 To note that Planning meeting will be held on Tue 19 July 2022

07-64 To Consider Update from Large Planning Group, verbal update, Cllr J Thelwall

Proposal: To approve the formation of a Flood Advisory Group

07-65 Compliance Advisory Group, no report, Cllr C Underwood

Next meeting 26 July 2022 7.00pm together with Finance Advisory Group

07-66 General Purposes and Cemetery Advisory Group, meeting held on 27 June 2022, report attached Questions on the report.

Proposal: To approve new contract for the Christmas Lights

[Cemetery – Buckden Parish Council \(buckdenpc.org.uk\)](http://buckdenpc.org.uk) – cemetery mapping can be accessed via PC website

07-67 Climate Change Mitigation Advisory Group, report attached, Cllr A Jones

Questions on the report.

07-68 Highways and Sustainable Transport Advisory Group, meeting to be held on 11th July 2022, Cllr C Underwood

Verbal update

Verbal update on A1 working group meeting held 27th June 2022. See also Chair's report

07-69 Green infrastructure and Biodiversity Advisory Group, report, Biodiversity Strategy and Action Plan attached, Cllr C Underwood

Questions on the report, strategy and action plan.

Proposal To approve the Biodiversity Strategy and Action Plan

07-70 Village Hall Liaison, meeting held on 22 June 2022, report attached, Cllr C Underwood

Questions on the report.

07-71 Allotments Advisory Group, no report Cllr C Underwood

¹ Annual Governance and Accountability Review for 2021.22 Financial Year

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- 07-72** **Communications Advisory Group, meeting held on 4 July 2022, report attached, Cllr C Underwood**
Questions on the report.

- 07-73** **Staffing Advisory Group, report attached**
Question on the report.

- 07-74** **Correspondence, matters remaining unresolved, Cllr C Underwood**

- 07-75** **To agree points of Communication to the Parish, Cllr C Underwood**

- 07-76** **Date of the next meeting is Parish Council Meeting which will be held on Tue 13 September 2022 at 7.00pm at the Village Hall – please note no meeting in August**