

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

Minutes of the Buckden Parish Council Meeting held on 14 June 2022 at 7.30pm at Village Hall

Present:

Councillor: Caroline Underwood, Chair

Councillors: John Thelwall, Allan Jones, Dave Duncan, Josh Harris, Pam Fraser, Madelaine Fraser, and Vikki Browning.

Clerk: Ramune Mimiene

HDC Cllr Martin Hassall

2 members of the public

MINUTES

06-33 Apologies for absence.

To receive and accept apologies for absence.

Cllrs Anne Howell-Jones, Richard Salmon, Gerald Sansom sent apologies for absence.

CCC Cllr Ken Billington sent apologies for absence.

06-34 Declarations of Interest

To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda

None.

06-35 Minutes

06-35/1 To agree and sign the minutes of the Annual Parish Council meeting held on 10 May 2022.

Proposal: Proposed by Cllr CU, seconded by Cllr JT, all in favour and it was RESOLVED that the minutes are approved as the correct record of the meeting. Carried.

Cllrs DD and AJ joined the meeting

06-35/2 To agree and sign Minutes of the Annual Assembly 17 May 2022

Proposal: Proposed by Cllr CU, seconded by Cllr SA, all in favour and it was RESOLVED that the minutes are approved as the correct record of the meeting. Carried.

06-35/3 To agree and sign Minutes of the Extraordinary Parish Council meeting on 24 May 2022

Proposal: Proposed by Cllr CU, seconded by Cllr AJ, all in favour and it was RESOLVED that the minutes are approved as the correct record of the meeting. Carried.

05-05/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached.

It was agreed not to write information for the website about the very rare fungus found in the village. Clerk to amend the matters arising report for July PC.

06-36 County and District Councillor Reports.

06-36/1 To receive report from County Councillor – no report received.

06-36/2 To receive a report from District Councillor, report attached, Councillor Martin Hassall

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HDC Cllr MH advised PC to review the Neighbourhood Plan to co-ordinate timing with the planned HDC Local Plan update. Cllr JT agreed to contact HDC regarding their time scales.

06-37 Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.

Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.

None.

06-38 The Council currently has four vacancies

To consider Co-option to fill vacancies on the Parish Council

Proposal: Proposed by Cllr CU, seconded by Cllr JH, all in favour and it was RESOLVED to co-opt Madeline Fraser to the Council. Carried.

PC has now 3 Vacancies.

Cllr DD to set an email address for Cllr MF.

Cllr JT agreed to be a Mentor.

Clerk will email the documents which need signing.

06-39 Chairman's report, report attached

Questions on the report.

It was agreed that the Clerk will share the contact details with Cllr CU for the Bloor site manager regarding potential land for the PC activities.

HDC Cllr MH joined the meeting

Standing orders were suspended to allow Cllr MH to speak

Cllr JT stated that he had not received a reply from HDC re S106 agreement Silver Street despite numerous chase up calls and emails.

HDC Cllr MH agreed to follow up with the planning officer on PC behalf.

Cllr JT volunteered to contact Clare Bond at HDC to check if the Local Plan is to be reviewed in 2024 as BPC would like to ensure that its NP is kept up to date with the Local Plan revisions and to ensure that no conflicts arise between the two. PC would therefore very much appreciate being consulted on the review, particularly in respect of any changes that might affect Buckden.

Note since meeting: HDC responded stating that there is no confirmed programme yet for updating the Local Plan. The earliest it is anticipated any engagement commencing would be towards the end of this year. As a Parish Council, Buckden PC are already included in the consultation database and will receive an automatic notification of any engagement opportunities as soon as they start.

Meeting re-opened

HDC Cllr MH left the meeting

06-40 Finance, no report, Cllr S Ashwell.

06-40/1 To Approve the Annual Governance and Accountability Return 2021/22 Form 3:

06-40/1.1 Section 1 – Annual Governance Statement

Proposal: Proposed by Cllr SA, seconded by Cllr CU, all in favour and it was RESOLVED that Section 1 of AGAR is approved. Carried

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06-40/1.2 Section 2 – Accounting Statements

Proposal: Proposed by Cllr SA, seconded by Cllr CU, all in favour and it was RESOLVED that Section 2 of AGAR is approved. Carried

06-40/1.3 To Approve Reserves

Proposal: Proposed by Cllr SA, seconded by Cllr CU, all in favour and it was RESOLVED that Reserves list is approved. Carried

06-40/2 To approve 14 June 2022 Payments for Sanction.

The payments list can be found under Agenda together with other reports.

Proposal: Proposed by Cllr CU, seconded by Cllr VB, all in favour and it was RESOLVED that Payments for Sanction approved. Carried

06-41 To Consider Planning Committee Report, Cllr S Ashwell

06-41/1 To note the Minutes of the Meetings on 17 May 2022.

Noted.

06-41/2 To note that Planning meeting was held tonight prior to the PC meeting.

Next Planning Committee meeting agreed on Tue 19 July 2022.

06-42 To Consider Update from Large Planning Group, verbal update, Cllr J Thelwall

Discussed above under Agenda item 06-39.

06-43 Compliance Advisory Group, no report, Cllr C Underwood

Date to be set for the meeting.

To Approve the Policy for meetings with the developers.

Proposal: Proposed by Cllr CU, seconded by Cllr JH, all in favour and it was RESOLVED that the Policy is approved. Carried.

06-44 General Purposes and Cemetery Advisory Group, meeting held on 24 May 2022, report attached Questions on the report.

Proposal: To agree the cost of new Contract for Christmas Lights

Some councillors thought it would be helpful to see a 'schematic' of what the High Street would look like with these lights. Councillors were concerned that there is no clear visual image of the final display.

The Clerk to contact Blachere to see if it is possible to provide more details.

It was noted that budget is available for the full proposal for the Christmas lights as recommended by the only available supplier. Carry forward to July meeting if the supplier's arrangements can accommodate such a late decision.

Cllr VB to investigate whether the voluntary Christmas Market Committee are proposing to use the High Street for a Christmas Fair/Market this December.

06-45 Climate Change Mitigation Advisory Group, no report, Cllr A Jones

06-46 Highways and Sustainable Transport, meeting held on 23 May 2022, report attached, Cllr C Underwood

Questions on the report.

Cllr SA volunteered to coordinate the Speedwatch for Buckden PC, as our previous Speedwatch lead volunteer now has other commitments.

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It was agreed to ask PC handymen to mow nettles down the path to Marina (along the hedge and path, not the road side verge) as wheelchairs and pushchairs cannot access the path due to the overgrowth.

Cllr GS is chasing CCC who said they are going to do the works as this path is under their maintenance.

06-47 Green infrastructure and Biodiversity Advisory Group, report attached, Cllr C Underwood

Questions on the report.

Biodiversity Strategy and Action Plan for review.

Cllrs were requested to read the Strategy and Action plan and provide any final comments to the Chairman of this AG.

Cllr CU suggested that it could be helpful to have a parish "Biodiversity Champion" and asked Councillors to give some thought to this idea.

To note the revision of the Tree Strategy. Attached

Proposal: Proposed by Cllr CU, seconded by Cllr SA, all in favour and it was RESOLVED that the Tree Strategy is approved. Carried.

06-48 Village Hall Liaison, no meeting, no report Cllr C Underwood

Meeting scheduled for 22 Jun 2022.

06-49 Allotments Advisory Group, meeting held on 12 May 2022, report attached, Cllr C Underwood

No questions on the report.

06-50 Communications Advisory Group, no meeting held, report attached

No questions on the report.

06-51 Staffing Advisory Group, meeting held on 23 May 2022, verbal update, the Clerk

Clerk presented a detailed verbal update including on the increase in handyman hours from June 2022 on an on-going basis and how these hours might initially be deployed.

06-52 Correspondence, matters remaining unresolved, Cllr C Underwood

None.

06-53 To agree points of Communication to the Parish, Cllr C Underwood

Agreed.

06-54 Date of the next meeting is Parish Council Meeting which will be held on Tue 12 July 2022 at 7.00pm at the Village Hall – please note earlier start time

Meeting finished at 8.32pm