

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.
Tel; 01480 819407

Notice of meeting: Parish Council Meeting
Time: 7.00pm
Date: Tuesday 9th June 2026
Venue: Village Hall

Present:

Councillor: Peter Clark, Chair

Councillors: Anne Howell-Jones, Caroline Underwood, Madeline Fraser, Anita Pancholi-McCann, Dave Duncan, John Thelwall, Gerald Sansom, Simon Leggate, David Gregory and Emily Lankfer.

Clerk: Ramune Mimiene

1 member of the public

MINUTES

06-026 To receive and accept apologies for absence.

Cllr Aidan Joy sent apologies for absence which was accepted.

Cllr Emily Lankfer sent apologies for lateness

HDC Cllr Martin Hassall

CCC Cllr Laim Beckett

Absent Cllr Richelle Boakes.

06-027 Declarations of Interest

To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda – None.

To receive written requests for Disclosable Interest dispensations – None.

06-028 Minutes

06-028/1 To agree and sign the minutes of the Annual Parish Council meeting held on 12th May 2026.

Subject to amendment on page 5 to read 'High Street'

RESOLVED that the Minutes of the Parish Council meeting held on 12th May 2026 are approved as a true and correct record of the meeting subject to the above amendment.

06-028/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached – Noted.

06-028/3 To note the minutes of the Annual Assembly 19th May 2026 – Noted.
Cllr MF will email the Clerk with a small number of typos.

06-029 County and District Councillor Reports.

06-029/1 To receive a report from County Councillor Liam Beckett, no report.

06-029/2 To receive a report from District Councillor Martin Hassall, report attached and noted.

06-030 Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.

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Terry Hayward has no questions to ask, but brought a 2010 Book about Buckden Village History. It was agreed to obtain one book for the Office. Cllrs to let clerk know if they wish to order a book as well.

Terry Haywards also brought a typed document about what the council had achieved since it was formed in 1894. It was agreed that the Clerk will scan the document and will share it by email with members. Agreed to upload to the website.

06-031 Chair's update, report attached, Cllr P Clark

Questions on the report.

1st proposal: recording absence and also recording who did not send apologies. **RESOLVED**

2nd proposal: do not record who proposed and who seconded, 8 Cllrs voted for, and 2 voted against **RESOLVED**

Emails, committees and AGs – the vote took place and 3 Cllrs voted in favour of publishing their email addresses on the website, and 5 Cllrs voted to continue with current practice, when emails come to the clerk email address and Clerk distributes them, 1 abstention was registered.

Regarding the overgrown tree overhanging residents garden: **Cllr CU** will check as we think we have already done that.

Cllr PC to work with the Clerk re Finance, ex Cllr MW is happy to support the process.

New Contracts noted, these have been signed.

Possibility of holding a meeting in August – may not be needed but may have to revisit at July meeting.

06-032 Compliance Advisory Group, report attached, Cllr C Underwood

Questions on the report.

06-032/1 To Appoint Internal Auditor for 2026.27

Resolved.

Reminder the DPI forms for Cllrs to complete and submit to HDC.

06-033 Finance

06-033/1 To consider, approve and sign the accounts and AGAR (Annual Governance and Accountability Return) 2025/26 Form 3

06-033/1.1 To Receive and Approve Internal Auditor's report, to note the checklist – RESOLVED

06-033/1.2 To Approve Annual Governance Statement RESOLVED

06-033/1.3 To Approve Accounting Statements RESOLVED

06-033/2 To note that Notice of the period for the exercise of public rights will be published after the AGAR is approved – Noted.

06-033/3 To Approve Year End Reports RESOLVED

06-033/4 To review Budget against Expenditure 2026.27 – very good exercise, one-month figures so far. Clerk to issue this report quarterly. Noted.

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06-033/5 To note that accounts for April 2026 were checked to meet the requirements listed in our Financial Regulations, thanks to Cllr D Gregory – Noted.

06-033/6 To approve June 2026 Payments – please see Appendix 1 Resolved.

06-034 Flood Advisory Group, no meeting held, Cllr A Joy
No report.

06-035 Planning Committee Cllr P Clark
06-035/1 To note that Planning meeting that was held prior to the PC meeting – Chair PC provided a verbal update which was noted.

06-036 Large Scale Planning Advisory Group, report attached, Cllr J Thelwall.
Report supplemented with some additional comments

Land East of Silver Street Buckden (ref 26/00956/REM) - the agreement to an extension until the end of July was granted by HDC Planning Department.

Parish Council has now arranged a public meeting for Morris Homes to speak to residents about their proposals on 21st July at 7.30pm at the Village Hall. Agreed to widely advertise on social media (Facebook) and parish magazine.

Email circulated by the Clerk which was received from our HDC Cllr MH.

Cllr JT invited as many Cllrs to attend next meeting as possible.

Cllr EL joined the meeting

Cllr JT explained the NP and Housing Needs Assessment requirements.
Full discussion to take place at the next meeting in July.

06-037 Neighbourhood Plan Advisory Group, no report, Cllr J Thelwall
Group will not be meeting till probably October.

06-038 Village Maintenance Committee, minutes of meeting held on 1st May 2026 attached (missed the Annual BPC meeting), and another meeting held on 29th May 2026, minutes attached, also attached Project Update from the meeting held with VHT on 18th May 2026, Cllr A Howell-Jones
No questions on the Minutes and report.

06-039 The Hub, meeting held 28th May 2026, Cllr A Pancholi-McCann
Verbal update: the posters for teens summer event on Friday 24th July are being produced and will be widely advertised around the village.
Temporary pump track for one day and 6 days hire afterwards is being arranged.
QR codes are issued for easy access. Event will take place here at the Village Hall. DJ and other workshops will be available.
Cllr APM asked Councillors to share with as many groups as possible, Clerk to share the posters with Cllrs.

06-040 Highways and Sustainable Transport Advisory Group, meeting held 1st Jun 2026, Cllrs G Sansom and C Underwood

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Report circulated.

To consider launching a Petition to Stop A1 delays: Build a Western Bypass for Buckden Roundabout.

Action group was formed by Cllrs GS, AHJ, SL and DG. Group will report at the next meeting. Assistant Clerk to do the communications. Agreed to produce a schedule with media impact, wording of the petition, and how we are planning to do that. The group will meet as soon as possible so that petition could be launched in September 2026.

Cllrs **RESOLVED unanimously** to launch a petition.

- 06-041 Green infrastructure and Biodiversity Advisory Group, meeting held on 2nd June 2026, notes attached, Cllr C Underwood**
No questions on the notes.
- 06-042 Village Hall Liaison, meeting on the 3rd June 2026 about BVHT and BPC projects, Cllrs P Clark and C Underwood**
The meeting with BVHT about the projects on the recreation field and storage solutions was very positive and constructive. The group agreed to hold a communications meeting to the village on 6th July (it will be advertised in the next Roundabout).
- 06-043 Allotments Advisory Group, meetings held on 13th May and 2nd June 2026, reports to follow, Cllr C Underwood**
No questions on the reports.
- 06-044 Communications Advisory Group, no meeting held, Cllr A Howell-Jones**
Noted.
- 06-045 Correspondence, matters remaining unresolved, the chair**
None.
- 06-046 To note points of Communication to the Parish**
Agreed.
- 06-047 Confidential Matters**

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

Contractual issue – report was circulated to Councillors prior to the meeting.

A survey was carried out in August last year regarding the use of playing fields, and the consensus was that the Playgrounds need upgrading.

Tender process was followed. The committee spent the last week evaluating four tenders that had been returned. Two of those scored highly.

The committee wants to continue but needs funding.

The committee asked for:

- Delegated authority to make a choice and
- submit the grant application with the commitment with match funding – come back to BPC to approve the contract

The aim is to open a new playground by Easter.

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Communication Session on 6th July when residents will have opportunity to comment – this will be advertised.

Approval for the VMC to make decision about the appointment and choice of the Provider and approval to spend up to £100K of BPC funds to match fund Grant proposal to enable Grant application to be made. Chair of VMC Cllr AHJ will be the lead applicant for funding and has the authority to proceed to the next step including signature for the grant application.

Resolved unanimously

06-048 The next Parish Council Meeting is:

- Tuesday 14th July 2026 at 7pm at the Village Hall**

Meeting finished at 8.55

Appendix 1 Payments

Buckden Parish Council

Expenditure transactions - payments approval list

Start of year 01/04/26

No	Payment Reference	Gross	Vat	Net	To pay Invoice	Invoice	Details	Payment Reference
1082	BACS2606 09AskIT1	£296.64	£49.44	£247.20	£296.64 30/04/26	24138	AskIT Services Ltd - Microsoft 365 Business x 2	£296.64
1081	BACS2606 09SumUp	£159.98	£26.66	£133.32	£159.98 11/05/26	GB15XC4ABEY	Amazon EU - SumUp	£159.98
1087	BACS2606 09AskIT	£12.00	£2.00	£10.00	£12.00 12/05/26	24207	AskIT Services Ltd - Onsite visit to install ESET on Asst Cler lap top	£12.00
1080	BACS2606 09Glassblade	£120.00	£20.00	£100.00	£120.00 18/05/26	2661	Glassblade Ltd - 2 months web admin 18 May to 17 Jul 2026	£120.00
1079	DD260607 BT	£63.31	£10.55	£52.76	£63.31 24/05/26	M181T&	BT - Landline	£63.31
1083	BACS2606 09AskIT2	£63.00	£10.50	£52.50	£63.00 27/05/26	24142	AskIT Services Ltd - ESET Internet Security x 3 laptops	£63.00
1088	BACS2606 09StayPlay	£78.78	£0.00	£78.78	£78.78 27/05/26	SI-986545	BVHT - Room hire for Stay and Play 11 and 18th May 2026	£78.78
1089	BACS2606 09Diabetes	£26.26	£0.00	£26.26	£26.26 27/05/26	SI-986546	BVHT - Hall hire Diabetes	£26.26
1090	BACS2606 09MM	£134.16	£0.00	£134.16	£134.16 27/05/26	SI-986547	BVHT - Making Memories	£134.16
1091	BACS2606 09TBPC	£827.00	£0.00	£827.00	£827.00 28/05/26	56674	The Business Printing Company - Roundabout booklets Junw 2026	£827.00
1092	BACS2606 09Wood	£2,160.00	£360.00	£1,800.00	£2,160.00 29/05/26	333/26	M.A Wood Ltd - Churchyard Wall repairs	£2,160.00

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No	Payment Reference	Gross	Vat	Net	To pay Invoice	Invoice	Details	Payment Reference
1086	BACS2606 09Cartridge	£81.59	£13.60	£67.99	£81.59 30/05/26	GB61BYPCAB EY	Amazon EU - Cartridge	£81.59
1085	BACS2606 09Ibbetts	£18.98	£3.16	£15.82	£18.98 31/05/26	126304	Ibbetts - Hose pipe end connector	£18.98
1094	BACS2606 09MM-move	£105.00	£0.00	£105.00	£105.00 31/05/26	124	Love to Move - MM	£105.00
1097	BACS2606 09RT	£100.00	£0.00	£100.00	£100.00 01/06/26	246	Roy Handy Man (Roy Tucker) - MVAS maintenance	£100.00
1098	BACS2606 09ProLawn	£60.00	£10.00	£50.00	£60.00 01/06/26	2868	ProLawnCare - Planting by the red wall	£60.00
1096	BACS2606 09RedShoes	£151.20	£25.20	£126.00	£151.20 02/06/26	18545	Red Shoes Accounting Services - Payroll services for quarter ended June 2026	£151.20
1093	BACS2606 09HDChub	£404.80	£0.00	£404.80	£404.80 03/06/26	70109485	HDC - May half term sessions	£404.80
1095	DD260607 Shell	£28.80	£4.80	£24.00	£28.80 03/06/26	9011858711	Motia - Fule for mowers	£28.80
		£8,308.59	£0.00	£8,308.59	£8,308.59	Confidential		
Total		£13,200.09	£535.91	£12,664.18	£13,200.09			