

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

Minutes of the ANNUAL Buckden Parish Council Meeting held on 10 May 2022 at 7.30pm at Village Hall

Present:

Councillor: Caroline Underwood, Chair

Councillors: Anne Howell-Jones, John Thelwall, Allan Jones, Gerald Sansom, Dave Duncan, Josh Harris and Pam Fraser.

Clerk: Ramune Mimiene

2 members of the public

MINUTES

- 05-01 To Elect a Chairman and the Chairman to declare acceptance of office**
Proposal: Proposed by Cllr JT, seconded by Cllr AHJ, all in favour and it was RESOLVED that Caroline Underwood is elected as Chairman to the Parish Council. Carried.
Chairman signed the acceptance of office form.
- 05-02 To Elect a Vice Chairman**
Proposal: Proposed by Cllr JT, seconded by Cllr CU, all in favour and it was RESOLVED that Anne Howell-Jones is elected as Vice-Chairman to the Parish Council. Carried.
- 05-03 Apologies for absence.**
To receive and accept apologies for absence.
Cllrs Richard Salmon, Dave Duncan, Sue Ashwell sent apologies for absence.
Cllr Allan Jones sent apologies for lateness.
- 05-04 Declarations of Interest**
To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda
Cllr CU declared interest in Agenda item 05-13/3 Payments for Sanction.
- 05-05 Minutes**
05-05/1 To agree and sign the minutes of the Parish Council meeting held on 12 April 2022.
Proposal: Proposed by Cllr CU, seconded by Cllr JH, all in favour and it was RESOLVED that the minutes are approved as the correct record of the meeting. Carried.

05-05/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached. Noted.
- 05-06 County and District Councillor Reports.**
04-232/1 To receive report from County Councillor – not present.
04-232/2 To note election of a new District Councillor – Congratulations to new HDC Cllr M Hassall who introduced himself and presented a verbal report.
Elections results:
Buckden: Lib Dem GAIN
Sam Collins – Conservative: 397
Martin Andrew Hassall – Lib Dem: 686
Turn out: 39.2%

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Cllr AJ joined the meeting

- 05-07 Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.**
No requests received
- 05-08 The Council currently has six vacancies**
To consider Co-option to fill vacancies on the Parish Council
2 Applications received.
Proposal: Proposed by Cllr CU, seconded by Cllr AHJ, all in favour and it was RESOLVED to co-opt Victoria Browning and Sue Ashwell to the Parish Council. Carried.
Cllr VB joined the meeting.
- 05-09 To note that the new Code of Conduct as per LGA Model approved at Apr 22 PC meeting.**
All councillors declared their acceptance of office and signed their agreement to abide by the Code of Conduct
Cllr MH left the meeting
- 05-10 To Agree Meeting dates for the year attached**
Meetings are on 2nd Tue every month, no meetings in August. It was agreed to start meetings earlier at 7pm from June.
- 05-11 To Appoint Committees and Advisory Groups details attached**
Committee and Advisory Groups are invited to meet before July and confirm the chairmanship of the groups afterwards.
- 05-12 Chairman's report, report attached**
No questions on the report.
- There are still vacancies on the Parish Council. It was agreed to ask Assistant Clerk to prepare the advert for Facebook and to Marina. Cllr CU will check with Diddington estate if they have anyone wishing to join PC.
- Chair recorded her thanks to the Councillors who left BPC this year for all they did to support the Council and the residents of the village. The Chairman would also like to thank all those Councillors who are still with us for all they are doing to cover the gaps. So, thanks to Councillors past and present, we have achieved a lot over the last year.*
- 05-13 Finance, report attached, Cllr S Ashwell.**
No questions on the report.
- 05-13/1 Proposal: That Buckden Parish Council adopts the Investment Strategy again for 2022-23**
Proposal: Proposed by Cllr CU, seconded by Cllr GS, all in favour and it was RESOLVED that the Investment Strategy is adopted. Carried.
- 05-13/2 Proposal: That Council adopts the recommendations of these two advisory groups that there should be no rise in Allotment plot rents before 01 April 2023**

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Proposal: Proposed by Cllr CU, seconded by Cllr JH, all in favour and it was RESOLVED that the proposal is accepted. Carried.

05-13/3 To approve 10 May 2022 Payments for Sanction.

Proposal: Proposed by Cllr JT, seconded by Cllr AHJ, all in favour and it was RESOLVED that the Payments for sanction are approved. Carried.

05-14 To Consider Planning Committee Report, Cllr S Ashwell

05-14/1/1 To note the Minutes of the Meetings on 12 April and 26 April 2022.

04-14/2 To note that Planning meeting will be held on Tuesday 17th May 7pm before the Annual Assembly at the Village Hall

It was noted that the meeting Councillors had re planning issues on Solar Farms was very helpful.

05-15 To Consider Update from Large Planning Group, report attached, Cllr J Thelwall

Draft 106 was reviewed by BPC. Cllr JT will finalise and respond to HDC. PC thanked Cllr JT.

No questions on the report.

05-16 Compliance Advisory Group, no report, Cllr C Underwood

Date to be set for the meeting, items to be discussed are Quality Council and Standing Orders.

05-16/1 To Review Complaints procedure including Habitual and Vexatious Complaints

Proposal: Proposed by Cllr CU, seconded by Cllr AHJ, all in favour and it was RESOLVED that the Policies are approved. Carried.

05-17 General Purposes and Cemetery Advisory Group, meeting held on 21 April 2022, report attached, Cllr A Howell-Jones

No questions on the report.

To Note that the Clerk has reviewed these Risk Assessments:

- Lone working
- Grass cutting
- Strimmer/brush cutter
- Shredder

Noted.

05-18 Climate Change Mitigation Advisory Group, verbal report, Cllr A Jones

A summary of the follow-on initiatives being considered subsequent to the recent highway surface water drainage improvements at High Street. Brian Heffernan, CCC confirmed that:

1. We have only just received a Designated Funds Expression of interest form to complete & send to National Highways in respect of an idea for flood alleviation proposals further upstream at Buckden.
2. Hunts DC have asked their contractors to outline what works are necessary to the watercourse to the rear of St. Hugh's Road, however this does not imply that any works will definitely be carried out, as the costs would have to be considered in conjunction with other projects and issues across the district council's area/jurisdiction, therefore there is no commitment to carry out any works yet or an indication of when they might be scheduled. We will continue to work in collaboration with our colleagues at Hunts DC in respect of any such initiative.
3. As part of the follow on initiative from the recently completed highway surface water drainage improvements, Milestone FRA have requested ADC (<https://adcdrainage.co.uk/>) to jet and cleanse the system further downstream, to remove accumulated silt. We do

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not yet have a time-scale for when this may be completed but we will keep you informed of any significant developments.

- 05-19 Highways and Sustainable Transport, no report, Cllr C Underwood**
Next meeting scheduled for 23 May 2022.
To note that additional MVAS Risk Assessment has been carried out.
Verbal update on meeting with National Highways
Meeting also held with CCC about Silver str development and proposal that affects S106 agreement.
- 05-20 Green infrastructure and Biodiversity Advisory Group, meeting held on 14 April 2022, report attached, Cllr C Underwood**
No questions on the report.
- 05-21 Village Hall Liaison, no meeting no report Cllr C Underwood**
No meeting held. A report for the Annual Assembly has been received.
- 05-22 Allotments Advisory Group, no meeting held, report attached, Cllr C Underwood**
No questions on the report.
- 05-23 Communications Advisory Group, verbal update, Cllr A Howell-Jones**
BPC are aiming for the better use of Facebook. Shared document storage and dial in meetings options discussed and still in progress.
- 05-24 Staffing Advisory Group, verbal update, Cllr A Howell-Jones.**
Meeting scheduled for 23 May 2022.
- 05-25 Correspondence, matters remaining unresolved, Cllr C Underwood**
None.
- 05-26 To agree points of Communication to the Parish, Cllr A Howell-Jones**
Annual Report will go into Roundabout.
- 05-27 Date of the next meeting is Parish Council Meeting which will be held on Tue 14 June 2022 at 7pm at the Village Hall**

Annual Assembly will be held on Tue 17 May 2022 at 7.30pm at the Village Hall

Meeting finished at 8.37pm

Signature

Date.....