

# BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.  
Tel; 01480 819407

**Notice of meeting:** Parish Council Meeting

**Time:** 7.00pm

**Date:** Tuesday 13 June 2023

**Venue:** Village Hall

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to the public (including press).

If a member of the public wishes to attend this meeting, please contact the Clerk providing your name, email address and contact number by emailing to [clerk@buckdenpc.org.uk](mailto:clerk@buckdenpc.org.uk)

**If you wish to join Parish Council meeting remotely, please email the clerk for a Zoom invite providing your name and email address.**

Ramune Mimiene  
Clerk  
Buckden Parish Council  
7 June 2023

## AGENDA

- 06-29 Apologies for absence.**  
To receive and accept apologies for absence.
- 06-30 Declarations of Interest**  
To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda.
- To receive written requests for Disclosable Interest dispensations.
- 06-31 Minutes**  
**06-31/1** To agree and sign the minutes of the Annual Parish Council meeting held on 9 May 2023.
- 06-31/2** To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached.
- 06-32 County and District Councillor Reports.**  
**06-32/1** To receive a report from County Councillor Ken Billington  
**06-32/2** To receive a report from District Councillor Martin Hassall
- 06-33 Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.**  
Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.
- 06-34 The Council currently has 1 vacancy**  
To co-opted to fill the vacancy on the Parish Council.
- 06-35 Chairman's report, report attached**

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Questions on the report

## **Report on Organisational Proposals Council Year 2023-2024:**

**06-35/1 Proposal: that the Parish Council approves the amalgamation of Staffing AG and General Purposes and Cemetery AG in Village Maintenance Advisory Group**

Chair of the Combined Group to be elected by the Advisory Group

**06-35/2 Proposal: to make Climate change an overarching group with Climate Change Champions in each Advisory Group**

**06-35/3 To elect Chair of the Planning Committee**

**06-36 Finance, report attached, Cllr S Ashwell.**

Questions on the report.

**06-36/1 Part 1: TO NOTE THAT FOLLOWING A SIGNIFICANT REDUCTION IN HANDYMEN WEEKLY HOURS BPC PLANS TO CONTRACT OUT SOME PARTS OF THE WORK UNDERTAKEN BY THE HANDYMEN.**

**06-36/2 PART 2: PROPOSAL TO REVIEW AND AGREE THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR).**

**To Approve Annual Governance and Accountability Return 2022/23 Form 3:**

**06-36/2.1 Section 1 - Annual Governance Statement 2022/23**

**06-36/2.2 Section 2 - Accounting Statements 2022/23, approved and signed, page 5**

**06-36/2.3 To note Annual Internal Audit Report 2022/23**

**06-36/2.4 To Note the Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited.**

**06-36/2.5 To approve Year End bank Reconciliation, Variances and Reserves.**

**06-36/3 Quarterly accounts (quarter 4) - as per Parish Council Financial Regulation 2.2. to be verified on completion**

**06-36/4 To approve June 2023 Payments for Sanction.**

**06-37 Flood Advisory Group, verbal update, Cllr J Thelwall.**

**06-38 To Consider Planning Committee Report, Cllr P Clark**

**06-38/1 To note the Minutes of the Meetings on 9 and 30 May 2023.**

To note the recommendations made by the Planning Committee on the Local Plan Issues Engagement Paper April 2023 from Huntingdonshire District Council

**06-38/2 To note that Planning meeting was held tonight prior to the PC meeting.**

**06-39 Large Scale Planning Advisory Group, verbal update, Cllr J Thelwall.**

**To consider suggestion for potential new almshouses.**

**06-40 Compliance Advisory Group, report attached, Cllr C Underwood.**

Questions on the report.

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- 06-41     General Purposes and Cemetery Advisory Group, verbal update, Anne Howell-Jones**
- 06-42     Climate Change Mitigation Advisory Group, no report, Cllr A Jones.**
- 06-43     Highways and Sustainable Transport Advisory Group, report attached, Cllrs G Sansom**  
Questions on the report.
- 06-44     Green infrastructure and Biodiversity Advisory Group, report attached, Cllr C Underwood**  
Questions on the report
- 06-45     Village Hall Liaison, report attached, Cllr C Underwood.**  
Questions on the report
- 06-46     Allotments Advisory Group, report attached, Cllr C Underwood**  
Questions on the report
- 06-47     Communications Advisory Group, verbal update, Cllr A Howell-Jones.**
- 06-48     Staffing Advisory Group, verbal update, Cllr A Howell-Jones**
- 06-49     Correspondence, matters remaining unresolved, Cllr A Howell-Jones**
- 06-50     To note points of Communication to the Parish, Cllr A Howell-Jones**

**Confidential Matters, if required.**

## **EXCLUSION OF THE PUBLIC AND PRESS**

- 06-51     That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960**
- 06-52     Date of the next meeting is Parish Council Meeting which will be held on Tuesday 11 July 2023 at 7pm at the Village Hall.**