

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

Minutes of the Buckden Parish Council Meeting held on 8 February 2022 at 7.30pm at Village Hall

Present:

Councillor: Caroline Underwood, Chair

Councillors: Anne Howell-Jones, John Thelwall, Allan Jones, Pauline Steel, Pam Fraser and Gerald Sansom.

Clerk: Ramune Mimiene

CC Cllr Ken Billington

1 member of the public

MINUTES

(2021-22) Apologies for absence.

To receive and accept apologies for absence.

02-185 Cllrs Sue Ashwell, Richard Salmon, Dave Duncan, Kathy Render, Amy Burbidge and Josh Harris send apologies for absence.

HDC Cllr Hamish Masson also sent apologies.

(2021-22) County and District Councillor Reports.

02-186/1 To receive report from County Councillor

02-186 A verbal report on current status of Covid and Omicron by CCC Cllr Ken Billington. CCC Cllr KB suggested bi-monthly surgeries starting from 2nd Tue in March at 7pm for half an hour. Serious concerns regarding severe flooding and longer terms maintenance including pumping water out from Bloor attenuation pond were discussed. Residents are writing to HDC. Awaiting response and action from HDC.

02-186/2 To receive report from District Councillor, no report.

(2021-22) Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.

02-187 Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.

A member of the public provided update on request for an additional post box. Resident wrote to Chief Executive and received a reply stating there are already two boxes within one mile radius.

No update on Buckden signs.

Residents group will be leafleting the village re Solar Farm at Great Ouse Valley, Mill Road.

(2021-22) Declarations of Interest

02-188 To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda.

Cllr JT declared non-pecuniary interest in Agenda item 191/1.

(2021-22) Minutes

02-189/1 To agree and sign the minutes of the Parish Council meeting held on 11 January 2022.

02-189 Proposal: Proposed by Cllr CU, seconded by Cllr AJ, all in favour and it was RESOLVED that the minutes are approved as the correct record of the meeting. Carried.

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02-189/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached. Noted.

(2021-22) **To fill in the Vacancy on Parish Council noted at the last meeting**
To note a new vacancy caused by resignation of Councillor Lou O'Connor

02-190 *We are now within the 6 months of the election, however, we still had to advertise an alternative vacancy notice. As stated on the Notice, the Council may choose to fill the vacancy for the period until the election next year.*

(2021-22) **Chairman's report, report attached**
Questions on the report.

02-191 It was noted that work has begun in the High Street to improve drainage and hopefully avoid future flooding. The work is anticipated to take 11 weeks.
Reminder to all Councillors to add their signatures to their PC email addresses, as well as add the new Facebook page, example provided.
New BPC Facebook page is <https://www.facebook.com/profile.php?id=100077059448797> – please like the page to follow updates.

02-191/1 Dr MacAndrew is one of the Buckden Parish Council nominated trustees of the Buckden Parochial Charities. His term of office ends in September of this year and PC were notified that he is a willing to continue to serve on the Trust Board of the charity.

PROPOSAL: To nominate Dr MacAndrew as a trustee for a further period of 4 years.

Proposal: Proposed by Cllr CU, seconded by Cllr AHJ, Cllr JT abstained, all others in favour and it was RESOLVED to nominate Dr MacAndrew as a trustee. Carried.

(2021-22) **Finance, report attached, Cllr S Ashwell.**
No questions on the report.

02-192

02-192/1 TO NOTE ANTICIPATED END OF YEAR FINANCE BALANCES AND RESERVES – noted.

02-192/2 TO NOTE LEGAL ADVICE TO SUPPORT PLANNING COMMITTEE – Cllr JT explained that the letter is being drafted to HDC. Noted.

02-192/3 TO NOTE ADVICE FROM THE INTERNAL AUDITOR ON DONATION FOR ROAD SAFETY SIGNS - Clerk explained that this had already been recorded correctly. Noted.

02-192/4 To note that the quarterly BPC accounts have now been checked by Cllr G Sansom to 31 Dec 2021. – Noted.

02-192/5 To approve 8 February 2022 Payments for Sanction, payments list circulated and is uploaded on the website with other reports.

Proposal: Proposed by Cllr CU, seconded by Cllr PS, all in favour and it was RESOLVED that the payments are to be made. Carried.

Proposal to be added to March PC Agenda – if needed to fund up to £1000.00 towards the Platinum Jubilee celebration in the village. PC will be co-ordinating the events. PC support this in principle.

Proposal: Proposed by Cllr CU, seconded by Cllr AHJ, all in favour and it was RESOLVED that if needed the funds for up to £1,000.00 to be contributed towards the Platinum Jubilee expenditure. Carried.

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(2021- To Consider Planning Committee Report, Cllr S Ashwell

22) 02-193/1 To note the Minutes of the Meetings 18 January 2022. Noted.

02-193 02-193/2 Please note that Planning meeting moved to 22 February 2022. Noted.

(2021- To Consider Update from Large Scale Planning Advisory Group, no report, verbal update, Cllr J
22) Thelwall

02-194 Proposed Conditions 1st draft for outlined Planning Consent re Silver Street has been drafted, thanks to Cllr JT. This will be circulated to full PC. Comments have to go back to HDC before March meeting. Cllr JT is leading on this.

(2021- Compliance Advisory Group, report attached, Cllr C Underwood
22) No questions on the report.

02-195

02-195/1 PROPOSAL: Buckden Parish Council registers to apply for the Local Council Award and pays the registration fee of £50.00.

Proposal: Proposed by Cllr CU, seconded by Cllr AHJ, all in favour and it was RESOLVED to pay £50.00 registration fee. Carried.

02-195/2 To Approve Training policy

Proposal: Proposed by Cllr CU, seconded by Cllr AHJ, all in favour and it was RESOLVED to approve Training policy. Carried.

02-195/3 Documents reviewed by the Clerk were noted:

- **Equality and Diversity**
- **Health & Safety**

(2021- General Purposes and Cemetery Advisory Group, report attached, Cllr A Howell-Jones
22) No questions on the report received.

02-196 Village sign is being refurbished. It was noted that the post needs replacing too. Action to Cllr GS.

(2021- Climate Change Mitigation Advisory Group, report attached, Cllr A Jones
22) No questions on the report.

02-197 Meeting to be scheduled, Action Cllr AJ.

(2021- Highways and Sustainable Transport, meeting will be held on 31 January 2022, report to follow,
22) Cllrs C Underwood and A Burbidge

02-198 Thanks expressed to Cllr GS and volunteer Des Foster for their contribution towards the installation of additional MVAS units in Perry Road and Mill Road.

02-198/1 Update on meeting with National Highways, Cllr Howell-Jones
Verbal update provided.

(2021- Green infrastructure and Biodiversity Advisory Group, meeting held on 17th January 2022,
22) report attached, Cllr C Underwood

02-199

02-199/1 Buckden Parish Biodiversity Action Plan attached.

Actions to be edited by Cllr CU for handymen to implement the plan.

Cllr AJ agreed to walk the village with the handymen addressing the key points of the Action Plan.

Discussion took place regarding the very rare fungus which was found in the village. Info suggested to be added to the website (agreed not to share the exact location).

To agree whose action is this.

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(2021-22) Village Hall Liaison, meeting scheduled for 23rd February, Cllr C Underwood

02-200

(2021-22) Allotments Advisory Group, report attached, Cllr C Underwood
No questions on the report.

02-201 Meeting held Tuesday 1st February.

(2021-22) Communications Advisory Group, report attached, Cllr A Howell-Jones
Questions on the report.

02-202 The Queen's Platinum Jubilee

A small group has been set up to help coordinate the various plans being developed to celebrate the Jubilee over the long weekend of 2nd to 5th June. So far there are plans for:

- A Beacon Lighting Ceremony and party.
- Picnics in the grounds of the Towers with entertainment.
- Closure of the High Street for a market and parades.
- Decoration of the village
- A Children's Fancy Dress Competition
- Street Parties
- A Dog Show 'Brufts'.

Please share any plans you have, to celebrate the Jubilee including any street parties, via buckdenjubilee@gmail.com.

(2021-22) Staffing, verbal update, Cllr A Howell-Jones.

02-203 Interviews for Assistant Clerk's position are scheduled for Mon 21st Feb. Update will be provided to the next meeting.

(2021-22) Correspondence, matters remaining unresolved, Cllr C Underwood

02-204 Drainage works to stop the flooding are being carried out in the High Street.

(2021-22) To agree points of Communication to the Parish, Cllr A Howell-Jones

02-205 Agreed.

(2021-22) Date of the next meeting on Tue 8 March 2022 at 7.30pm at the Village Hall

02-206

Meeting finished at 8.47pm

Signature

Date.....