

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.
Tel; 01480 819407

Notice of meeting: Parish Council Meeting

Time: 7.30pm

Date: Tuesday 8 March 2022

Venue: Village Hall

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to the public (including press).

If a member of the public wishes to attend this meeting, please contact the Clerk providing your name, email address and contact number by emailing to clerk@buckdenpc.org.uk at least 24 hours before the meeting.

Ramune Mimiene
Clerk
Buckden Parish Council
2 March 2022

AGENDA

- (2021-22) **Apologies for absence.**
03-208 To receive and accept apologies for absence.
- (2021-22) **County and District Councillor Reports.**
03-209 **01-164/1 To receive report from County Councillor, no report.**
01-164/2 To receive report from District Councillor, report attached.
- (2021-22) **Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.**
03-210 Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.
- (2021-22) **Declarations of Interest**
03-211 **To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda**
- (2021-22) **Minutes**
03-212 **01-167/1 To agree and sign the minutes of the Parish Council meeting held on 8 February 2022.**
01-167/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached.
- (2021-22) **Combined District Council and Town/Parish Council Elections - 5 May 2022**
03-213 Nomination papers have to be delivered by hand from Monday 28 March 2022 but no later than 4pm on Tuesday 5 April 2022.
- (2021-22) **The Council currently has two vacancies**
03-214
- (2021-22) **Chairman's report, report attached**
Questions on the report
- 03-215 **03-215/1 To approve the date for Annual Parish Assembly Tue 17th May 2022**
03-215/2 Proposal: Parish Council to renew CAPALC membership for 2022.23

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(2021- Finance, report attached, Cllr S Ashwell.

22) Questions on the report.

03-216

03-216/1 Proposal: Parish Council agrees to fund up to £1,000.00 towards the Platinum Jubilee celebration in the village.

03-216/2 TO CONSIDER INCREASING THE CREDIT LIMIT ON THE CORPORATE CREDIT CARD

Proposal: That the Clerk be authorised by Council to seek an increase in the credit limit on the Corporate Credit Card to £2,500.

03-216/3 TO NOTE THE REVIEW OF THE FINANCIAL RISK MANAGEMENT PROCEDURES

- **Strategic Financial Risks**
- **Online Banking**
- **Handling of cash**
- **Use of corporate payment cards**

Each of these financial risk management procedures, including the proposed amendment, will be taken to the April Finance Advisory Group for their annual review before being brought to Council for consideration/sign-off no later than their review date of July 2022.

03-216/4 TO NOTE CAPALC FINANCE UPDATES – FEBRUARY 2022

03-216/5 To approve 8 March 2022 Payments for Sanction.

(2021- To Consider Planning Committee Report, Cllr S Ashwell

22) **03-217/1 To note the Minutes of the Meeting 22 February 2022.**

03-217 **03-217/2 Please note that next Planning meeting is moved to 15th March 2022.**

(2021- To Consider Update from Large Planning Committee, no report, verbal update, Cllr J Thelwall
22) Response to HDC regarding the draft Planning Conditions for Silver Street attached.

03-218

(2021- Compliance Advisory Group, no meeting held, report attached Cllr C Underwood
22) Questions on the report.

03-219 **03-219/1 Proposal: To approve BPC Risk Management April 2022 to March 2023**

03-219/2 To discuss the Operational Plan prior to the formal approval in April

(2021- General Purposes and Cemetery Advisory Group, report attached, Cllr A Howell-Jones
22) Questions on the report.

03-220

(2021- Climate Change Mitigation Advisory Group, report attached, Cllr A Jones
22) Questions on the report.

03-221

(2021- Highways and Sustainable Transport, report attached, Cllrs C Underwood and A Burbidge
22) Questions on the report.

03-222

03-222/1 Proposal: The Council approves the Highways and Sustainable transport group pursuing traffic calming measures at the north end of the High Street and the installation of a cycle rack.

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(2021-22) **Green infrastructure and Biodiversity Advisory Group, no meeting held, report attached, Cllr C Underwood**

03-223 Questions on the report.

(2021-22) **Village Hall Liaison, meeting held, meeting held on 23 February 2022, report attached, Cllr C Underwood**

03-224 Questions on the report.

(2021-22) **Allotments Advisory Group, no meeting held, report attached, Cllr C Underwood**
Questions on the report.

03-225

(2021-22) **Communications Advisory Group, report attached, Cllr A Howell-Jones**
Questions on the report.

03-226

(2021-22) **Staffing, report attached, Cllr A Howell-Jones.**
Questions on the report.

03-227

(2021-22) **Correspondence, matters remaining unresolved, Cllr C Underwood**

03-228

(2021-22) **To agree points of Communication to the Parish, Cllr A Howell-Jones**

03-229

(2021-22) **Date of the next meeting on Tue 12 April 2022 at 7.30pm at the Village Hall**

03-230