

BUCKDEN PARISH COUNCIL



Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden
PE19 5UY.

Tel; 01480 819407

Minutes of the Buckden Parish Council Meeting held on Tuesday 10 February 2026 at 7.00pm at Village Hall

Present:

Councillor: Peter Clark, Chair

Councillors: Anne Howell-Jones, Mark Williams, Emily Lankfer, Aidan Joy, Dave Duncan, Gerald Sansom, John Thelwall, Madeline Fraser, Anita Pancholi-McCann, David Gregory and William Goodger.

Clerk: Ramune Mimiene

HDC Cllr Martin Hassall

CC Cllr Liam Beckett

Lynn Pinn, Councillor to Alconbury Parish Council

Assistant Clerk Jess Thompsons

3 members of the public

MINUTES

02-200 To receive and accept apologies for absence.

Cllrs Simon Leggate, and Caroline Underwood sent apologies for absence.

02-201 Declarations of Interest

To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda.

Cllr MF declared interest in reimbursement - Finance Agenda item **02-208/3**.

To receive written requests for Disclosable Interest dispensations – None.

02-202 Minutes

02-202/1 To agree and sign the minutes of the Parish Council meeting held on 13th January 2026.

Proposed by Cllr MW, seconded by Cllr AHJ, all in favour and it was RESOLVED that Minutes are approved as true and correct record of the meeting.

02-202/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached – noted.

02-203 County and District Councillor Reports.

02-203/1 To receive a report from County Councillor Liam Beckett, report attached.

Cllr LB advised that CCC had that evening agreed their budget with a 4.99% rise.

02-203/2 To receive a report from District Councillor Martin Hassall, report attached.

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In addition to his report Cllr MH gave a speech expressing his views regarding the proposed development in Silver Street.

HDC Cllr MH left the meeting

02-204 Co-option to the Council

To note that all vacancies must now be filled by co-option. We have one Vacancy on the parish Council.
To consider co-option.

02-205 Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.

Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.

Dr Helen Duncan asked if BPC would consider having a public engagement meeting. There have been concerns raised regarding the Silver Street development but there is not much awareness of the issue in the village.

02-206 Chair's update, report attached, Cllr P Clark

Report noted

Annual Parish Council meeting in May will be at our regular date of the second Tuesday in the month, which would be 12th May (please note parish elections are on Thu 7th May).

To agree a date for Annual Assembly 2026 – due to Tue 26th May being a half term week, it was suggested and agreed to have this meeting on 19th May 2026.

Local Government Review - if BPC wishes to submit our views, **which need to be made by 28th March**, these need adding to March agenda.

CC Cllr LB left the meeting

Misleading signs regarding the closure of the Offords crossing – Chair contacted and got a reply signs will be removed and replaced as required rather than being in place 24hrs a day.

The whole Parish Council (15 seats) will be up for election on Thursday 7th May. If anyone is interested in becoming a Parish Councillor, please contact the Clerk. All nomination papers must be submitted by Thursday 9th April.

02-207 Compliance Advisory Group, report attached, Cllr C Underwood.

Questions on the report.

02-207/1 Risk Management Plan: The revised plan has been circulated. Please send all suggested changes and comments to the Clerk by Monday 16th February. ACTION ALL COUNCILLORS. Noted.

02-207/2 PROPOSAL to approve the amended Subject Access Request Policy (SAR).

Proposed by Cllr MW, seconded by Cllr JT, all in favour and it was **RESOLVED** that the above Policy is approved.

02-208 Finance, Cllr M Williams

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Final version of the Budget was circulated – Cllrs are asked for the final comments by 16th Feb 2026.
Quarter 3 Financial Budgets Reports sent to all Cllrs, noted.

02-208/1 PROPOSAL: To approve two new Donations requests:

- **Monday Club for £500**

Proposed by Cllr PC, seconded by Cllr AHJ, all in favour and it was **RESOLVED** that the donation of £500 is approved, to be paid April / May 2026.

- **Friday class for £500 – 0.5hr hall hire after the class for teas/coffees from Nov 2026. Cllr Cllr APMcCann suggested this is paid using Hub money. Agreed.**

Proposed by Cllr AP McCann, seconded by Cllr MW, all in favour and it was **RESOLVED** that the donation of £500 is approved to be made from the Hub funds, and to be paid in this financial year due to funds being available.

02-208/2 To note that July and August accounts were checked to meet the requirements listed in our Financial Regulations, thanks to Cllr D Gregory

Noted

02-208/3 To approve February's 2026 Payments

And the supplementary list which includes expenses for Repair Café. Agreed.

Proposed by Cllr MW, seconded by Cllr DG, all in favour and it was RESOLVED that the Payments are approved including additional payment for the expenses to the repair café as circulated to Councillors. Please see Appendix 1

02-209 Flood Advisory Group, meeting held on 2nd February 2026, Cllr A Joy

Verbal update.

HDC Cllr MH chaired the meeting on Cllr AJ absence and submitted a report on his behalf which was noted.

02-210 Planning Committee Cllr P Clark

02-210/1 To note the Planning Meeting Minutes of 13th January 2026 – Noted.

02-210/2 To note that Planning meeting that was held prior to the PC meeting – update provided by Cllr PC.

02-211 Large Scale Planning Advisory Group, report attached, Cllr J Thelwall.

Discussions were held about the Silver Street Development and who, how and when we should communicate the plans to the village.

Communications agreed:

- Insert entry in February Roundabout advising residents that notes of meetings and emails between the Parish Council and Morris Homes are available from the clerk.
- Produce update in March for April Roundabout and web site.
- Develop approach to improve communication to those who do not read Roundabout, to include website, Facebook, WhatsApp, Notice Boards
- Plan a joint Morris Homes and PC public meeting as soon as enough useful information can be presented and specific concerns addressed in a meaningful way.

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- The Parish Council to use this meeting to also relay information about wider developments across the area which will potentially impact us.

It was agreed to provide a full update next month about progress in relation to the Silver Street development.

02-212 Neighbourhood Plan Advisory Group, no report, Cllr J Thelwall

Verbal update.

A neighbourhood plan loses legal standing 5 years after it is made, as this is drawing to a close the group will meet to review the existing plan and understand if this requires complete revision

02-213 Village Maintenance Committee, meeting held on 23rd January 2026, report attached, Cllr A Howell-Jones
Questions on the report

02-213/1 PROPOSAL: To Agree the match funding from CIL Funds (30 – 50k) for the Upgrade of the Play Area.

We can demonstrate the evidence that BPC agreed to maintain the Play Area from Oct 2015. Committee agreed to Apply for Grant Funding.

Proposed by Cllr MW, seconded by Cllr AHJ, all in favour and it was RESOLVED that BPC agree in principle to ensure enough funds are made available to complete this project.

02-214 The Hub, meeting held on 26th January 2026, report attached, Cllr A Pancholi-McCann

No questions on the report.

Cllr AP sought agreement to fund Yoga for patients suffering with Fibromyalgia from Buckden Surgery – all agreed.

02-215 Highways and Sustainable Transport Advisory Group, meeting held 12th January 2026, report attached, Cllrs G Sansom and C Underwood

No questions on the report.

Cllr GS confirmed that they will be considering which other roads could benefit from the 20mph funding that is now available.

Cllr GS confirmed that a meeting has been arranged with National Highways and Morris Homes to regarding Silver Street traffic issues, including the Roundabout.

Cllr GS voiced his concerns about the development at Brampton Cross and how the traffic will impact Buckden.

Cllr PC suggested that the MVAS unit on Mill Road nearest the entrance to the village should be turned around – all agreed.

02-216 Green infrastructure and Biodiversity Advisory Group, meeting was held on 28th January 2026, Cllr C Underwood

No questions on the report.

Four members of the group planted new hedging at the Towers

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02-217 Climate Change Mitigation Advisory Group

Report on the Repair Cafe on Saturday 7th February 2026

The Repair Café on the 7th February was very successful, the next one is planned for Sunday 21st June 2026.

02-218 Village Hall Liaison, meeting held on 19th January 2026, report attached, Cllrs P Clark and C Underwood

No questions on the report

02-219 Allotments Advisory Group, report attached, Cllr C Underwood

Questions on the report.

Cllr JT explained that the purchase of the Allotments has stalled and he has had no response from Savills for sometime. He will now go through their complaint's procedure.

02-220 Communications Advisory Group, next meeting on 3rd February 2026, report to be circulated, Cllr A Howell-Jones

No questions on the report.

Assistant Clerk JT to send Buckden Parish Councillors an email footer template for all to upload.

02-221 Correspondence, matters remaining unresolved, the chair

02-222 To note points of Communication to the Parish

Cllr AHJ to submit the Parish Council article for the roundabout for Cllr PC as he is away,

Cllr JT to put in 'roundabout' that Silver Street information is available from the clerk

02-223 The next Parish Council Meetings: Tuesday 10th March 2026 at 7pm at the Village Hall

Meeting finished 9.20pm

Parish Council meets every 2nd Tuesday of the month, except in August

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Appendix 1

Buckden Parish Council

Expenditure transactions - payments approval list

Start of year 01/04/25

No	Payment Reference	Gross	Vat	Net	To pay Invoice	Invoice	Details	Payment Reference
1346	BACS2602 10ElanCity	£191.90	£31.98	£159.92	£191.90 19/01/26	03095	ElanCity - 2 new replacement batteries for MVAS	£191.90
1345	BACS2602 10Glassblade	£120.00	£20.00	£100.00	£120.00 20/01/26	2626	Glassblade Ltd - 2 months website admin 18 Jan to 17th March 2026	£120.00
1365	BACS2602 10SSE	£361.52	£17.22	£344.30	£361.52 21/01/26	IV03929806	SSE - Streetlighting	£361.52
1341	BACS2602 10EdgeIT	£1,970.82	£328.47	£1,642.35	£1,970.82 22/01/26	39123	EDGE IT Systems Ltd - 4th Year from 5	£1,970.82
1342	BACS2602 10BVHT1	£76.08	£0.00	£76.08	£76.08 22/01/26	SI-986350	BVHT - Hall Hire for Stay and Play 12 and 26 JAN 2026	£76.08
1343	BACS2602 10BVHT2	£38.04	£0.00	£38.04	£38.04 22/01/26	SI-986351	BVHT - Hall Hire Diabetes Event 19th Jan 2026	£38.04
1344	BACS2602 10BVHT3	£129.60	£0.00	£129.60	£129.60 22/01/26	SI-986352	BVHT - Hall Hire MM	£129.60
1363	BACS2602 10RT	£80.00	£0.00	£80.00	£80.00 26/01/26	237	Roy Handy Man (Roy Tucker) - MVAS maintenance	£80.00
1361	BACS2602 10AskIT	£12.00	£2.00	£10.00	£12.00 28/01/26	23612	AskIT Services Ltd - Remote support with mailbox and printer issue	£12.00
1362	BACS2602 10Viking	£106.03	£17.67	£88.36	£106.03 28/01/26	4410368879	Viking - Cartridge	£106.03
1360	BACS2602 10Thalia	£133.92	£22.32	£111.60	£133.92 29/01/26	406350	AmeyCespa (East) Ltd - Mixed General Waste 6, 13, 20, 27 Jan 2026	£133.92
No	Payment Reference	Gross	Vat	Net	To pay Invoice	Invoice	Details	Reference
1353	DD200208 Motia	£73.22	£12.20	£61.02	£73.22 31/01/26	9011126019	Motia - Fuel for mowers	£73.22
1355	BACS2602 10LoveTo Move	£60.00	£0.00	£60.00	£60.00 31/01/26	115	Jane Bond - Love to Move sessions	£60.00
1358	BACS2602 10Ibbetts2	£65.77	£10.96	£54.81	£65.77 31/01/26	119404	Ibbetts - Lock and other items	£65.77
1356	BACS2602 10CarbonFootp	£30.00	£0.00	£30.00	£30.00 03/02/26	1406	Cambridge Carbon Footprint - Repair café kit 7th Feb 2026	£30.00
1354	BACS2602 10MVAS	£210.00	£0.00	£210.00	£210.00 04/02/26	238	Roy Handy Man (Roy Tucker) - MVAS maintenance	£210.00
1366	BACS2602 10RM	£354.48	£0.00	£354.48	£354.48 04/02/26		Ray Magness - Tree stakes, ties etc Nut bushes	£354.48
1357	BACS2602 10Ibbetts1	£84.98	£14.16	£70.82	£84.98 05/02/26	119405	Ibbetts - Vacuum cleaner for the shed	£84.98
1359	BACS2602 10TBPC	£796.00	£0.00	£796.00	£796.00 05/02/26	56340	The Business Printing Company - Roundabout - reduced bill by £2 to settle the overpayment made	£796.00
1364	BACS2602 10BT	£59.71	£9.95	£49.76	£59.71 10/02/26	VP75525570	BT - Landline bill	£59.71
Total		£8,255.09 £13,209.16	£0.00 £486.93	£8,255.09 £12,722.23	£8,255.09 £13,209.16	Confidential		

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Start of year 01/04/25

No	Payment Reference	Gross	Vat	Net	To pay Invoice date	Invoice no.	Details	Payment Reference
1370	BACS2602 10MF-café	£33.56	£0.00	£33.56	£33.56 07/02/26		Reimbursement for the expenses of the repair café cakes making ingredients 7 Feb 2026	£33.56
1369	BACS2602 10Cover	£20.00	£0.00	£20.00	£20.00 09/02/26		Insurance repair café toolkit 7 Feb 2026	£20.00
Total		£53.56	£0.00	£53.56	£53.56			

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