

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.
Tel; 01480 819407

Notice of meeting: **Parish Council Meeting**
Time: 7.00pm
Date: Tuesday 8 November 2022
Venue: Village Hall

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to the public (including press).

If a member of the public wishes to attend this meeting, please contact the Clerk providing your name, email address and contact number by emailing to clerk@buckdenpc.org.uk

Ramune Mimiene
Clerk
Buckden Parish Council
2 November 2022

AGENDA

- 11-106 Apologies for absence.**
To receive and accept apologies for absence.
- 11-107 Declarations of Interest**
To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda
- To receive written requests for the new Disclosable Interest dispensations
- 11-108 Minutes**
11-108/1 To agree and sign the minutes of the Parish Council meeting held on 11 October 2022.
- 11-108/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached.**
- 11-109 County and District Councillor Reports.**
11-109/1 To receive a report from County Councillor Ken Billington
11-109/2 To receive a report from District Councillor Martin Hassall, report attached
- 11-110 Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.**
Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.
- 11-111 The Council currently has 3 vacancies**
To consider Co-option to fill the vacancies on the Parish Council
- 11-112 Chairman's report, report attached**
Questions on the report
- 11-113 Finance, meeting held on 25 October 2022, report attached, Cllr S Ashwell.**
Questions on the report.
- 11-113/1 Preparation of the BPC Budget and Precept application for funding in 2023-24**
Proposal: That the budget (as agreed following discussion at the November 2022 Council meeting) is adopted, subject to reporting to Council at its December meeting of final year-on-

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.

Tel; 01480 819407

year change, as it is expected by then Hunts DC will have published the number of Band-D-equivalent dwellings in the Buckden and Diddington Parish which they will use to calculate the change in BPC Precept 2023-24.

11-113/2 Proposal: That the Staffing Advisory Group be authorised to arrange with BVHT an additional room as BPC regular office & meeting space by taking on a lease to a room off the VHT Foyer.

This meeting space exclusive to BPC would not replace the use of the Millard Room for full Council and Planning Committee meetings.

The Staffing AG be authorised to make an agreement with BVHT without further reference to Council if the cost is within the level of budget available in the existing BPC budget for accommodation, plus the necessary additional costs which BVHT have advised they will be obliged to add due to the increase in their Utility costs etc.

For the avoidance of doubt, costs that would exceed the planned budget plus anticipated utility on-costs would be referred back to full Council.

11-113/3 To note that Cllr G Sansom agreed verify the quarterly accounts (April, May and Jun 2022), as per PC Financial Regulation 2.2. Q1 Accounts (all accounts) been verified.

11-113/4 To approve November 2022 Payments for Sanction.

11-114 To Consider Planning Committee Report, Cllr S Ashwell

11-114/1 To note the Minutes of the Meetings on 11 October 2022

11-114/2 To note that Planning meeting will be held on Tue 8 November 2022

11-115 Large Planning Group, no update

11-116 Flood Advisory Group, see Chair's report

11-117 Compliance Advisory Group, no meeting held, Cllr C Underwood

11-117/1 To review Equality and Diversity Policy

11-117/2 Ensuring value for money in the use of single tender actions

11-117/3 To approve the reviewed and amended Standing Orders April 2022

11-118 General Purposes and Cemetery Advisory Group, meeting held on 17 October 2022, report attached, Cllr Packham and A Howell-Jones

Questions on the report.

11-119 Climate Change Mitigation Advisory Group, no report, Cllr A Jones

See Chair's report.

11-120 Highways and Sustainable Transport Advisory Group, meeting held on 17 October 2022, report attached, update Cllr G Sansom

Questions of the report.

To note that handymen checked the salt bins and reported to County Council the empty one. One bin was found damaged, the replacement ordered.

11-121 Green infrastructure and Biodiversity Advisory Group, no report, Cllr C Underwood

Next meeting scheduled for 15th November

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.
Tel; 01480 819407

- 11-122 Village Hall Liaison, meeting held on 19 October 2022, report attached, Cllr C Underwood
Proposal: BPC to take responsibility for County Council supplied cycle racks installed by the entrance to the VHT and to add them on the asset register and maintain if required.**
- 11-123 Allotments Advisory Group, meeting held 12 October 2022, report attached, Cllr C Underwood
Questions on the report.**
- 11-124 Communications Advisory Group, no meeting held, verbal update, Anne Howell-Jones**
- 11-125 Staffing Advisory Group, no meeting held, no report, Anne Howell-Jones**
- 11-126 Correspondence, matters remaining unresolved, Cllr C Underwood**
- 11-127 To agree points of Communication to the Parish, Cllr A Howell-Jones**

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960

- 11-128 Confidential Matters, if required.**
- 11-129 Date of the next meeting is Parish Council Meeting which will be held on Tuesday 13 December 2022 at 7pm at the Village Hall**