

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.
Tel; 01480 819407

Notice of meeting: **Parish Council Meeting**
Time: 7.30pm
Date: Tuesday 12 October 2021
Venue: Village Hall

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to the public (including press).

If a member of the public wishes to attend this meeting, please contact the Clerk providing your name, email address and contact number by emailing to clerk@buckdenpc.org.uk at least 24 hours before the meeting.

Ramune Mimiene
Clerk
Buckden Parish Council
6 October 2021

AGENDA

(2021-22) 10-096	Apologies for absence. To receive and accept apologies for absence.
(2021-22) 10-097	County and District Councillor Reports. 06-030/1 To receive report from County Councillor, no update. 06-030/2 To receive report from District Councillor, verbal update.
(2021-22) 10-098	Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council. Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.
(2021-22) 10-099	Declarations of Interest To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda.
(2021-22) 10-100	Minutes 10-100/1 To agree and sign the minutes of the Parish Council meeting held on 14 September 2021. 10-100/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached.
(2021-22) 10-101	Chairman's report, report attached. Questions on the report.
(2021-22) 10-102	To note a Vacancy caused by resignation of Councillor Martin Hassall.
(2021-22) 10-103	Finance, report attached, Cllr S Ashwell. Questions on the report. <u>10-103/1 PROPOSAL TO FUND SIGNAGE AROUND BUCKDEN PRIMARY SCHOOL</u> The application requests that BPC considers funding 6 of the 8 proposed signs – each £175 - with PTA funding 2 signs. Total cost £1,4000 for all eight signs.

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	Proposal: That Buckden Parish Council funds up to the full £1,400 for eight signs of the type requested by the Buckden Primary School PTA, and that payment of the agreed sum is made promptly to the PTA to enable the signs to be purchased ASAP. 10-103/2 To note: CA0034 2020/21 AGAR Section 3 External Auditor Report received on 8 Sep 2021: Following the completion of our review, please find the following documents attached: - One document containing our completion letter, a Notice of Conclusion of Audit template and the fee invoice; - If relevant to the smaller authority, a pdf explaining additional charges in excess of the standard fee; - A pdf of Sections 1 & 2 of the Annual Governance & Accountability Return (AGAR) on which our report is based; and - A pdf of Section 3 of the AGAR (our External Auditor Report and Certificate). 10-103/3 Proposal: Delegated powers of authority: To renew the Emergency Arrangements (approved by PC in March 2020) for continuation of essential work of the Parish Council during the period of Coronavirus till May 2022. 10-103/4 To Approve Accounts, Bank Reconciliation, Income & Expenditure Comparison to 31 August 2021 • Current Account Unity Trust balance £32,269.89 • Instant Access Account Unity Trust balance £50,000.00 • Nationwide Building Society balance (CIL money) £149,450.77 To note Bank Balance and Reconciliation for Current Unity Trust account to 30 September 2021 £99,890.33 (this balance includes the Precept of £74,600.00 for the period to 31 Mar 2021) Bank of Scotland accounts balance £17,837.32 (term deposit confirmed to 9th Dec 21). PC holds 2 NatWest bank accounts, balance as at 30 Sep 2021 for Business reserve acc was (Not reconciled due to the missing statements for another account) • Business Reserve account balance £83,898.06 Cambridge Building Society balance as anticipated at 31 Oct 2021 is £1,025.00. 10-103/5 To approve October 2021 Payments for Sanction. Total amount £9,791.10, the detailed Payments list attached. To note the transfer of £10,000.00 (cheque payment) from Unity Trust Current account to Cambridge Building Society.
(2021-22) 10-104	To Consider Planning Committee Report, Cllr J Thelwall The Tree Preservation Order is uploaded on the website. To consider making of the TPO permanent. 10-104/1 To note the Minutes of the Meetings 14 September 2021. 10-104/2 Verbal update on the meeting of 12 October 2021
(2021-22) 10-105	To Consider Update from Large Planning Committee, feedback from DMC, report attached, Cllr C Underwood Questions on the report. 10-105/1 To note the Minutes of the Meeting 4 September 2021.

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(2021-22) 10-106	Compliance Advisory Group, no meeting, Cllr C Underwood Code of Conduct - Local Government Association Model Councillor Code of Conduct 2020, please read and consider attending CAPALC online training: https://www.local.gov.uk/publications/guidance-local-government-association-model-councillor-code-conduct
(2021-22) 10-107	General Purposes and Cemetery Advisory Group, meeting held on 15 September 2021, report attached, Cllr P Steel Questions on the report. 10-107/1 Proposal: That Cemetery Regulations (attached) be enforced particularly as to the arrangements for maintenance of memorials and the prohibition on planting on or adjacent to purchased plots. Letters to be sent to families, where known, to advise of requirements and request that breaches of the Regulations are remedied no later than 31 st January 2022. Any remaining remedial work to be carried out by village handymen after that date as part of their winter work programme. 10-107/2 Proposal: To increase by £1, 968.81 the previously approved CIL funding to purchase and install Zip Wire and Bouldering Walls; the increase to increase the size/capacity of equipment due to amended locations, and so offer greater benefit for children and young people visiting the BVHT Playing Fields.
(2021-22) 10-108	Climate Change Mitigation Advisory Group, verbal update, Cllr A Jones.
(2021-22) 10-109	Highways and Sustainable Transport, report attached, Cllr E Scott. Road Safety and Sustainable Transport Open Forum on Monday 27 September 2021. Questions on the report.
(2021-22) 10-110	Green infrastructure and Biodiversity Advisory Group, meeting held on 7 September 21, report attached, Cllr C Underwood Questions of the report.
(2021-22) 10-111	Village Hall Liaison For discussion: PC representation on the Buckden Village Hall Trust.
(2021-22) 10-112	Allotments Advisory Group, report attached Questions of the report.
(2021-22) 10-113	Communications Advisory Group, verbal update, Cllr A Howell-Jones. No meeting held.
(2021-22) 10-114	Neighbourhood Plan, verbal update, Cllr A Howell-Jones. Proposal: Closure of the Advisory Group following delegation of actions to relevant advisory groups. Monitoring of implementation to form part of the regular Compliance and Finance Advisory Group meeting.
(2021-22) 10-115	Staffing, verbal update, Cllr A Howell-Jones. Meeting scheduled on 22 October 2021.
(2021-22) 10-116	Correspondence, matters remaining unresolved, Cllr C Underwood

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(2021-22) 10-117	To agree points of Communication to the Parish, Cllr A Howell-Jones.
(2021-22) 10-118	Date of the next meeting on Tue 9 November 2021 at 7.30pm at the Village Hall. <i>This will include consideration of the Council's proposed budget and Precept for 2022-23</i> Given Covid restrictions if you wish to attend, please contact the Clerk.