

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.
Tel; 01480 819407

Notice of meeting: **Parish Council Meeting**
Time: 7.00pm
Date: Tuesday 11 October 2022
Venue: Village Hall

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to the public (including press).

If a member of the public wishes to attend this meeting, please contact the Clerk providing your name, email address and contact number by emailing to clerk@buckdenpc.org.uk

Ramune Mimiene
Clerk
Buckden Parish Council
5 October 2022

AGENDA

- 10-83 Apologies for absence.**
To receive and accept apologies for absence.
- 10-84 Declarations of Interest**
To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda
- To receive written requests for the new Disclosable Interest dispensations
- 10-85 Minutes**
10-85/1 To agree and sign the minutes of the Parish Council meeting held on 12 July 2022.
10-85/2 To agree and sign the minutes of the Extraordinary Parish Council meeting held on 27 September 2022.
- 10-85/3 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached.
- 10-86 County and District Councillor Reports.**
10-86/1 To receive a report from County Councillor Ken Billington
10-86/2 To receive a report from District Councillor Martin Hassall
- 10-87 Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.**
Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.
- 10-88 The Council currently has 2 vacancies**
To consider Co-option to fill vacancies on the Parish Council
- 10-89 Chairman's report, report attached**
Questions on the report
Proposal: The Council will hold 10 meetings a year; meetings will not be held in August and September.
- 10-90 Finance, meeting held on 26 July 2022, report attached, Cllr S Ashwell.**
Questions on the report.

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10-90/1 To note Advisory Group Requisition form

10-90/2 Proposal: That the Council pays for the company to deliver the traffic management for the Lights Switch on and Christmas Market.

Traffic management by qualified persons is required by the Highways Authority to enable closure of the High Street.

The cost for that would be £830.

10-90/3 To note: That the External Auditors have completed their review of BPC accounts.

They have given a "qualified opinion" as they have noted two points for amendment when the accounts are prepared for 2022/23.

There are no significant issues, and the Internal Auditor has confirmed that we have complied with all requirements.

Notice of conclusion of Audit to 31 March 2022 is on the website and Notice Boards

To note external auditors report.

10-90/4 To Approve the Finance Regulations reviewed by Finance Advisory Group in July

10-90/5 SAAA 2022 Opt-out Communication

Communication received on 11 August 22 is to advise that whilst all smaller authorities are opted into the central procurement of external auditors by default, any authorities who do not wish to be part of the SAAA arrangements must formally notify SAAA that they wish to opt out within 8 weeks of this communication but no later than 28 October 2022; this decision must be communicated to SAAA via e mail to admin@saaa.co.uk. – Advice from NALC and CAPALC received suggesting to stay in the scheme. No action.

10-90/6 To approve bank Reconciliations for:

- Bank of Scotland to 31 Jul 22 – £0.00 – funds transferred to Natwest, account not closed.
- Natwest x 2 accounts to 30 Jun and 31 Jul 22 – Balance **£102,270.55**
- Nationwide Building Society to 31 Jul 22 **£149,936.67** – CIL funds (in 4 months we earned interest of £275.93) – Funds committed
- Cambs Building Society to 30 Jun 22 Balance **£11,027.52**
- Unity Trust Instant access to 31 Jul 22 balance of **£50,073.38**

and

- Unity Trust Current account – Apr, May, Jun and July statements, balance **£76,232.81**

10-90/7 To note 2 Grant requests for 2023.24 – Village Hall Trust and St Neots Museum

10-90/8 To approve August, September 2022 Payments already agreed and made and October 2022 Payments for Sanction.

10-91 To Consider Planning Committee Report, Cllr S Ashwell

10-91/1 To note the Minutes of the Meetings on 19 July 2022

10-91/2 To note that Planning meeting will be held on Tue 11 October 2022

10-92 Large Planning Group, verbal update, Cllr J Thelwall

10-93 Flood Advisory Group, verbal update, Cllr J Thelwall

10-94 Compliance Advisory Group, meeting held on 26 July 2022, report attached, Cllr C Underwood
Questions on the report.

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10-94/1 To note that ToR¹ for Committee and Advisory Groups have been completed and will now be uploaded onto the website

- 10-95 General Purposes and Cemetery Advisory Group, meeting held on 26 July 2022, report attached**
Questions on the report.

[Cemetery – Buckden Parish Council \(buckdenpc.org.uk\)](http://buckdenpc.org.uk) – cemetery mapping can be accessed via PC website

- 10-96 Climate Change Mitigation Advisory Group, no report, Cllr A Jones**
Update on HDC initiatives.

- 10-97 Highways and Sustainable Transport Advisory Group, meeting held on 11th July 2022, report attached, Cllr C Underwood**
Questions of the report.

10-97/1 To Note the traffic calming High Street response sent to CCC following the extraordinary PC meeting.

10-97/2 Cancelling of the number 66 bus route.

To consider a response regarding the Stagecoach's intention to close the 66 bus route from the end of October. This route links Huntingdon with Brampton, Buckden and St. Neots, including Hinchingsbrooke Hospital. This is a serious deterioration in local services at a time when our village is growing and the proportion of elderly people without cars is increasing.

This is the latest statement from the Combined Authority re the withdrawal of bus services.

[Our statement on Stagecoach's withdrawal of services - Cambridgeshire & Peterborough Combined Authority \(cambridgeshirepeterborough-ca.gov.uk\)](https://www.cambridgeshirepeterborough-ca.gov.uk)

- 10-98 Green infrastructure and Biodiversity Advisory Group, no report, Cllr C Underwood**
The meeting cancelled due to extraordinary Council meeting

- 10-99 Village Hall Liaison, meeting held on 20 July 2022, report attached, Cllr C Underwood**
Questions on the report.
Next meeting will be held on 19 October 2022.

10-99/1 To consider filling the Vacancy – Parish Council member / representative on the Trust

- 10-100 Allotments Advisory Group, report attached, Cllr C Underwood**
Questions on the report.

- 10-101 Communications Advisory Group, verbal update, Anne Howell-Jones**
10-101/1 Proposal: To approve Cyber Security Policy

- 10-102 Staffing Advisory Group, meeting held on 27 Sep 22, report attached**
Question on the report.

- 10-103 Correspondence, matters remaining unresolved, Cllr C Underwood**

- 10-104 To agree points of Communication to the Parish, Cllr A Howell-Jones**

- 10-105 Date of the next meeting is Parish Council Meeting which will be held on Tuesday 8 November 2022 at 7pm at the Village Hall**