

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.
Tel; 01480 819407

Notice of meeting: Parish Council Meeting
Time: 7.30pm
Date: Tuesday 8 September 2020
Venue: On-line meeting only

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to the public (including press).

If public wishes to attend this meeting, please contact the Clerk providing your name, email address and contact number by emailing to clerk@buckdenpc.org.uk at least 24 hours before the meeting.

Ramune Mimiene
Clerk
Buckden Parish Council
3 September 2020

AGENDA

(2020-21) 09-46	Meeting protocol: Introduction to remote meeting process <i>Following the government announcement of further easing of lockdown restrictions from 4 July, both NALC and the Society of Local Council Clerks are strongly advising local councils to continue to meet remotely, without the need for face-to-face contact.</i>
(2020-21) 09-47	Apologies for absence To receive and accept apologies for absence.
(2020-21) 09-48	County and District Councillor Reports. 09-48/1 To receive report from County Councillor, report attached. 09-48/2 To receive report from District Councillor, verbal update. Questions on any reports received
(2020-21) 09-49	Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council. Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.
(2020-21) 09-50	Declarations of Interest To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda.
(2020-21) 09-51	To note Councillor John Mulcrone resignation
(2020-21) 09-52	Chairman's report 09-52/1 Risk Management 09-52/2 Use of the Village Hall 09-52/3 A1 Safety Group meeting, verbal update
(2020-21) 09-53	Minutes 09-53/1 To agree and sign the minutes of the Parish Council meeting held on 14 July 2020.

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	09-53/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached
(2020-21) 09-54	Finance, report attached, Cllr S Ashwell <u>09-54/1: BPC SMALL BUSINESS COVID-19 GRANT RECEIVED</u> Proposal: That the Council agrees to hold this Covid-19 grant income as an Earmarked Reserve to be used when and if there is expenditure required to support local arrangements and requirements to deal with matters arising from Covid-19. <u>09-54/2: AGREEMENT OF NATIONAL LGA PAY SCALES FOR 2020-21 FINANCIAL YEAR</u> Proposal: That the Council note the information on the new pay scales and change to holiday allowances and that these are within the planned staff budget for BPC in 2020-21. 09-54/3 To note Cashbook, Bank Balances, Budget reports to 30 Aug 2020 and Bank Reconciliation as at 31 Jul and 30 Aug 2020 09-54/4 To note that Cllr P Steel verified the 1st quarter accounts, as per PC Financial Regulation 2.2. 09-54/5 To note August 2020 Payments for Sanction Payments of £7,452.51 in total were approved and made in August 20. 09-54/6 To Approve 8 September 2020 Payments for Sanction
(2020-21) 09-55	To Consider Planning Committee Report, Cllr S Ashwell 09-55/1 Minutes of the meeting 14 July 2020 attached 09-55/2 Verbal update on the Planning Meeting 8 Sep 2020 09-55/3 For information - See attached documents Re: Application for planning permission for Erection of metal storage units at Buckden Millennium Centre, Burberry Road Buckden, HDC Planning Reference 20/01478/FUL
(2020-21) 09-55	To Consider Update from Large Planning Committee, verbal update, Cllr M Hassall 09-55/1 Minutes of the meeting 20 July 2020 attached. 09-55/2 To note that the Planning White Paper, is now out for public consultation. The paper sets out proposed planning reforms that the Government states will streamline and modernise the planning process. There are three papers: • Planning for the Future • Changes to the Current Planning System • Transparency and Competition Proposal: To approve the delegation of responsibility to the Large Planning Committee to submit BPC response to the consultation to Locality and NALC.
(2020-21) 09-56	Compliance Advisory Group, Cllr C Underwood 09-56/1 No meeting held.
(2020-21) 09-57	General Purposes and Cemetery Advisory Group, the draft amended regulations attached, Cllr B Millard 09-57/1 To Note the Risk Assessments carried out by the Clerk in May 2020: • Grass cutting • Grass cutting-Strimmer-Brush cutter

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	09-57/2 To Approve the amendments to the Draft Cemetery Regulations, implemented updates regarding the flat tablets' dimensions only in the new ashes area. No changes in fees apply.
(2020-21) 09-58	Climate Change Mitigation Advisory Group, Cllr A Jones 09-58/1 No meeting held.
(2020-21) 09-59	Highways and Road Safety Advisory Group, report attached, Cllr E Scott 09-59/1 Questions on the report.
(2020-21) 09-60	Rights of Way and Trees Advisory Group, Cllrs S Ashwell and P Steel 09-60/1 Proposal to approve the Tree Strategy 09-60/2 Proposal: Buckden Parish Council to commission Pear Technology to prepare and maintain digital mapping of the village, to include additional data sets.
(2020-21) 09-61	Village Hall Liaison group, notes attached 09-61/1 Questions on the notes.
(2020-21) 09-62	Allotments Advisory Group, Cllr S Studd
(2020-21) 09-63	Digital Communications Advisory Group, Cllr H Hassall 09-63/1 No meeting held.
(2020-21) 09-64	Correspondence, matters remaining unresolved 09-64/1 BT box High Street convert into Book Exchange, suggestion by a resident
(2020-21) 09-65	Neighbourhood Plan, Cllr A Howell-Jones 09-65/1 Verbal update.
(2020-21) 09-66	Points of Communication to the parish, Cllr A Howell-Jones
(2020-21) 09-67	<u>EXCLUSION OF THE PUBLIC AND PRESS</u> That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.
	Staffing Advisory Group, report attached, Cllrs S Ashwell and A Howell-Jones 09-67/1 Verbal update
(2020-21) 09-68	Date of the next meeting on Tue 13 October 2020 at 7.30pm via Zoom Conference call

Due to the Coronavirus the Government has issued the regulations that gives local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings.

The Regulations were made by the Secretary of State for Housing, Communities and Local Government, in exercise of the powers conferred by section 78 of the Coronavirus Act 2020(1) and paragraph 36(1)(b) of Schedule 6 to the Police Reform and Social Responsibility Act 2011(2).

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