

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.
Tel; 01480 819407

Minutes of the Buckden Parish Council Meeting held on Tuesday 8 July 2025 at 7.00pm at Village Hall

Present:

Councillor: Peter Clark, Chair

Councillors: Caroline Underwood, Anne Howell-Jones, Mark Williams, John Thelwall, Gerald Sansom, Dave Duncan, Emily Lankfer, Simon Legate

Clerk: Ramune Mimiene

CC Cllr Liam Beckett

Andrew Johnson, Thornhill Estate

2 members of the public

Katie Atkin and Gareth Howells Anglian Water

MINUTES

07-054 To receive and accept apologies for absence.

Madeline Fraser, Aidan Joy, Anita Pancholi-McCann, Parish Councillors and HDC Cllr Martin Hassall sent apologies for absence which were accepted.

The Chair advised the Council of the Resignation of Cllr Catherine Grigg.

Members thanked Cllr CG for all her energy and continual input over the years.

07-055 Declarations of Interest

To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda.

None.

To receive written requests for Disclosable Interest dispensations.

None.

07-056 Minutes

07-056/1 To agree and sign the minutes of the Parish Council meeting held on 10th June 2025.

Proposed by Cllr CU, seconded by Cllr AHJ, all in favour and it was RESOLVED that Minutes are approved as true and correct record of the meeting.

07-056/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached.

The Clerk to share with Cllr EL the email trail re the dead trees at the Bloors estate and maintenance company reply.

The railings on the northern and southern subway were done but mirror is still outstanding.

To consider the proposal by Anglian Water – water pipeline from Grafham Water to Cambridge – The Anglian Water representatives provided an overview of the route and construction of the pipeline in their pre-planning early stages.

Cllr EL left the meeting

2 members of AW team left the meeting

07-057 County and District Councillor Reports.

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07-057/1 To receive a report from County Councillor Liam Beckett, report attached and can be found on the website with Agenda reports.

Verbal update provided. **Cllr LB** agreed to check on various and misleading road closures in the village and report back.

Public Rights of Way Hierarchy – BPC submitted reply and flagged Ouse Valley Way.

BPC asked for CCC and HDC data mapping to be shared, as we run Parish Online mapping database, **CC Cllr LB and the Clerk** to liaise on this.

2 Cllrs completed the Local Government Reorganisation survey and found it unhelpful.

Cllr EL rejoined the meeting

07-057/2 To receive a report from District Councillor Martin Hassall, report attached
Noted.

07-058 Co-option to the Council

To note that 2 vacancies can now be filled by co-option.

After today's resignation there are 3 vacancies on BPC and Notice had been published of the vacancy caused by the resignation of Cllr CG.

07-059 Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.

Terry Hayward explained that he finds the Minutes confusing due to misleading initials being used.

Note since meeting: Clarification was sought, and it was found out that TH mostly referred to working groups notes and not the minutes.

07-060 Chair's update, report attached, Cllr P Clark

Update on the Allotments provided.

Update on bank deposit accounts – **Cllr MW** will issue a report to explore the CCLA and alternatives to Finance AG meeting on Tue 29th July (meeting date has been moved from 15th July). Risk will be defined and due diligence carried out. Action to **Finance group**.

07-061 Compliance Advisory Group, report attached, Cllr C Underwood.

No questions on the report.

07-061/1 Proposal that Finance Risk Assessments are approved subject to amendments outlined and any others received from Councillors.

Reviewed and amendments accepted.

Proposed by Cllr CU, seconded by Cllr PC, all in favour and it was RESOLVED that the above listed Finance Risk Assessments are approved subject to the amendments outlined.

Cllr MW will send the approved **Terms of Reference** for Finance **Advisory Group**.

All ToRs are now approved.

A reminder: Next meetings for Finance and Compliance are:

- This meeting date has been changed into **29th July 7.00pm** Village Hall
- **22nd October 7.00pm** at Village Hall.

07-062 Finance, Cllr M Williams

07-062/1 To approve July 2025 Payments for Sanction, please see **Appendix 1**

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Proposed by Cllr MW, seconded by Cllr JT, all in favour and it was RESOLVED that July's payments are approved.

07-062/2 Due to no meeting planned in August, to approve in principle August 2025 Payments For Sanction

Proposed by Cllr AHJ, seconded by Cllr EL, all in favour and it was RESOLVED that August payments are approved.

Finance and Budget comparison report was sent to Cllrs prior to the meeting.

Cllr MW reported that we are on Budget.

Cllr EL suggested she could produce management accounts, which is easy to read and beneficial to Cllrs now Q1 is reconciled.

07-063 Flood Advisory Group, no report, Cllr A Joy

To approve Flood Plan, attached.

Proposed by Cllr CU, seconded by Cllr AHJ, all in favour and it was RESOLVED that Flood Plan is approved.

07-064 Planning Committee Cllr P Clark

07-064/1 To note the Planning Meeting Minutes of 10 June 2025

Noted.

07-064/2 To note that Planning meeting that was held prior to the PC meeting, notes provided by Cllr PC.

To consider the proposal by Anglian Water – water pipeline from Grafham Water to Cambridge – presentation – this item was brought forward and was discussed under Agenda item above.

07-065 Large Scale Planning Advisory Group, no report, Cllr J Thelwall.

Pasturelands both applications still in progress.

Silver street development contracts for sale of land have now been exchanged and therefore we anticipate in the coming month to have an application for approval of reserved matters, after which the group will meet to consider those matters once details received from HDC Planning team.

07-066 Neighbourhood Plan Advisory Group, no report, Cllr J Thelwall

Next meetings scheduled on 24th July 2025

07-067 Village Maintenance Committee, meeting held 20th June 2025, minutes attached, Cllr A Howell-Jones

Questions on the minutes.

A dead branch on the Village Green was referred to HDC, and contractor was getting quotes for it. Cllr CU will share contacts at HDC. Consider signs taping off the area if work is not started soon.

In the next few weeks, we will be testing the safety and stability of all the memorials in the cemetery, and it was agreed that information about this will be published in the Roundabout. The work will be undertaken by a specialist contractor who will also label, and make safe, temporarily, any memorials that fail testing. We will subsequently contact the owner of the memorial to arrange for remedial work to be undertaken.

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Playground survey is being well received with lots of suggestions that impact on the land that belongs to **Village Hall** and with **Village** club plans.

07-068 Highways and Sustainable Transport Advisory Group, no report, next meeting 7th July 2025, Cllrs G Sansom and C Underwood

A1 Safety Advisory Group meeting is on 7th July 2025

Verbal update provided by Cllr GS.

Cllr CG will carry on co-ordinating the Speedwatch group until December.

We are looking for a new co-ordinator for Speedwatch.

If you are interested in helping with this valuable activity, please contact Cllr Gerald Sansom at gsansom@buckdenpc.org.uk

07-069 Green infrastructure and Biodiversity Advisory Group, meeting held on 18th June 2025, report attached, Cllr C Underwood

No questions on the report.

07-070 Climate Change Mitigation Advisory Group, no report, Cllr M Fraser

07-071 Village Hall Liaison, no report, Cllrs P Clark and C Underwood

Report was sent out today as the information just arrived.

BPC are happy to support **the provision of a gazebo** as it fits with the agreed strategy to provide more amenities for the recreation ground and this proposal ties in completely with the news outlined in the young people's survey.

The following points were made:

- In principle BPC will provide a grant of up to 11k to pay for the gazebo with flooring and seating. At this stage no path should be included because it is not yet clear where it will be sited and it **may** not necessary.
- It was also agreed that money would not be provided for the solar powered lighting as the price for that seems very high and this could be added at a later stage at a more affordable price.
- We wholeheartedly agreed with the proposal to put together a group of "interested parties" to decide on the siting of this and other structures as we need to ensure whatever is put in fits with other initiatives.
- We are just getting in the results of the playground survey and whatever is agreed in relation to the expansion of play areas and equipment could well impact on where the gazebo is sited.

07-072 Allotments Advisory Group, meeting held on 10th June 2025, Minutes attached, Cllr C Underwood

Noted, no questions.

07-073 Communications Advisory Group, next meeting 25th July 2025, no report, Cllr A Howell-Jones

Verbal update provided.

07-074 The Hub, next meeting 18th July 2025, notes attached, Cllr A Pancholi-McCann

29th Aug annual event for teenagers. A Poster advertising the event has been approved

07-075 Correspondence, matters remaining unresolved, the chair

None.

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07-076 To note points of Communication to the Parish

07-077 The next Parish Council Meetings: Tuesday 9 September 2025 at 7pm at the Village Hall

Meeting finished 8.45pm

Appendix 1

Buckden Parish Council

Expenditure transactions - payments approval list

Start of year 01/04/25

No	Payment Reference	Gross	Vat	Net	To pay Invoice date	Invoice no.	Details	Payment Reference
1126	BACS2507 08BVHT1	£1,238.76	£0.00	£1,238.76	£1,238.76 06/06/25	SI-986094	BVHT - Offices	£1,238.76
1136	BACS2507 08AskIT	£33.00	£5.50	£27.50	£33.00 07/06/25	22518	AskIT Services Ltd - Cloud Back Up 10months	£33.00
1139	BACS2507 08HDC2	£82.00	£0.00	£82.00	£82.00 09/06/25	70095475	HDC - Golden games for Making Memories	£82.00
1138	BACS2507 08HDC1	£294.00	£0.00	£294.00	£294.00 11/06/25	70095589	HDC - May half term sessions	£294.00
1124	BACS2507 08Glasdon	£614.33	£102.39	£511.94	£614.33 12/06/25	SI913389	Glasdon - Litter bin	£614.33
1137	BACS2507 08AskIT2	£60.00	£10.00	£50.00	£60.00 13/06/25	22545	AskIT Services Ltd - On site visit to switch Asst Clerk and Clerk One Drive to gov.uk	£60.00
1135	BACS2507 08HasFre	£80.00	£0.00	£80.00	£80.00 17/06/25	2018541	HasFre Environmental - Wasp Nest Treatment	£80.00
1133	BACS2507 08Ibbetts	£71.64	£11.94	£59.70	£71.64 18/06/25	108035	Ibbetts - Oil for machinery and other	£71.64
1134	BACS2507 08TBPC	£785.00	£0.00	£785.00	£785.00 24/06/25	55767	The Business Printing Company - Roundabout Booklets	£785.00
1128	BACS2507 08RepairCaf e	£195.44	£0.00	£195.44	£195.44 26/06/25	SI-986089	BVHT - Repair Café	£195.44
1129	BACS2507 08BVHT3	£129.60	£0.00	£129.60	£129.60 26/06/25	SI-986085	BVHT - Making Memories	£129.60
1130	BACS2507 08StayPlay	£114.12	£0.00	£114.12	£114.12 26/06/25	SI-986077	BVHT - Stay & Play	£114.12
1132	BACS2507 08Amey	£98.88	£16.48	£82.40	£98.88 27/06/25	101259128	AmeyCespa (East) Ltd - Mixed general waste 3, 10, 17 and 24th June 2025	£98.88
1131	BACS2507 08JB	£71.55	£0.00	£71.55	£71.55 30/06/25	101	Making Memories – Love to Move	£71.55
1122	BACS2507 08CambsA CRE	£72.00	£12.00	£60.00	£72.00 03/07/25	8871	Cambs ACRE - Membership renewal	£72.00
1123	BACS2507 08DL	£45.23	£0.00	£45.23	£45.23 03/07/25		Reimburse for MM purchases	£45.23
1125	BACS2507 08Fenland	£3,630.96	£605.16	£3,025.80	£3,630.96 03/07/25	SIN066143	Fenland Leisure Products Ltd - Repairs to PA	£3,630.96
1127	BACS2507 08CU	£14.40	£0.00	£14.40	£14.40 03/07/25		Photos for Eco Fair	£14.40
		£7,885.52	£0.00	£7,885.52	£7,885.52	Confidential		
Total		£15,516.43	£763.47	£14,752.96	£15,516.43			