

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY.

Tel; 01480 819407

, therefore could we please have

Notice of meeting: Parish Council Meeting

Time: 7.00pm

Date: Tuesday 14th July 2026

Venue: Village Hall

Present:

Councillor: Peter Clark, Chair

Councillors: Anne Howell-Jones, Caroline Underwood, John Thelwall, Gerald Sansom, David Duncan, Aidan Joy, Emily Lankfer, David Gregory, Simon Leggate and Anita Pancholi-McCann

Clerk: Ramune Mimiene

1 member of the public

MINUTES

07-049 To receive and accept apologies for absence.

Cllr Madeline Fraser sent apologies for absence which was accepted and Cllr David Gregory sent apologies for lateness.

Councillor Richelle Boakes – absent.

07-050 Declarations of Interest

To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda.

Cllr CU declared a Non-Pecuniary interest in Finance Agenda item for the reimbursement for the wildflower sign for the Hunts End Green.

To receive written requests for Disclosable Interest dispensations – None.

07-051 Minutes

06-028/1 To agree and sign the minutes of the Parish Council meeting held on 9th June 2026.

RESOLVED that the Minutes of the Parish Council meeting held on 9th June 2026 are approved as a true and correct record of the meeting.

06-028/2 To resolve any actions arising from the minutes of the Parish Council meeting, Clerk's report attached. Noted.

All Cllrs invited to help advertise the Teens event on Friday 24th July at the Playing Fields

07-052 County and District Councillor Reports.

07-052/1 To receive a report from County Councillor Liam Beckett, report attached and noted.

Cllr SL met with CC Highways officer and walked 6 miles around the village marking potholes and making list of other issues. We do now have a good contact at County.

Cllr SL was thanked.

Cllr DG joined the meeting

07-052/2 To receive a report from District Councillor Martin Hassall, report attached and noted.

07-053 Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council.

Member of the public brought to the Council's attention that there is graffiti at subways.

Although it is appalling but as the Parish Council has now lost its contact at National Highways, we

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can no longer get any matters resolved promptly. We need to start reporting online to NH. This matter has been reported. It was agreed to publish information in the Roundabout:

National Highways	https://report.nationalhighways.co.uk/ National Highways cover everything along the A1 North & South including footpaths, laybys and underpasses within our parish. Contact details 0300 123 5000 or info@nationalhighways.co.uk
County Council	Cambridgeshire County Council - ReportIt Contact details 0345 045 5212 office hours 9am - 5pm Mon-Fri Police 101 outside these hours, they cover all roads within Buckden including Mill Road, Perry Road, Hardwick Lane etc etc

07-054 Chair's update, report attached, Cllr P Clark

No questions on the report.

07-055 Compliance Oversight Group – name now changed, report attached, Cllr C Underwood

No questions on the report.

To review and approve: - Agreed to carry forward the approval of the below listed policies to the next meeting.

07-055/1 Investment Policy/Strategy

07-055/2 Financial Risk Management Policies:

- Risk Assessment – Strategic Financial Risks
- Risk assessment – use of online banking to make electronic payments
- Risk Assessment – Unity Bank Commercial Multi-pay credit card & use of separate Fuel (credit) card by handymen
- Risk assessment – Transport and Handling of Cash

07-056 Finance, Cllr Peter Clark

07-056/1 To note that accounts for May 2026 were checked by Cllr DG and June accounts are going be checked on 14th July 2026

07-056/2 To approve July 2026 Payments, *please see Appendix 1*

RESOLVED that July 2026 payments are approved.

07-056/3 To approve in principle August 2026 payments (the list will be circulated to full council as usual)

RESOLVED that August 2026 Payments are approved in principle.

Cllr GS left the meeting

07-057 Flood Advisory Group, no meeting held, Cllr A Joy

Verbal update.

Next meeting will be held on 23rd July 2026. Survey of watercourses done with recommended actions, this has been forwarded to CCC and today we received a reply. CCC will refer many actions to HDC.

07-058 Planning Committee Cllr P Clark

07-058/1 To note the Planning Meeting Minutes of 9th June 2026 – noted.

07-058/2 To note that a Planning meeting was held prior to the PC meeting – noted.

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Cllr GS returned to the meeting

- 07-059 Large Scale Planning Advisory Group, meeting on 8th July 2026, report and proposals circulated, Cllr J Thelwall.**

RESOLVED unanimously that Resolutions 1 and 2 recommending the REFUSAL of Planning Application No: 26/00956/REM and that Resolution 3 authorising the LSPAG to submit further recommendations be approved was asked to submit the Council's comments and as it will be making further submissions to ask for a further 4-week extension.

The Clerk was asked to submit the Council's comments.

- 07-060 Neighbourhood Plan Advisory Group, no report, Cllr J Thelwall**

Verbal update.

- 07-061 Village Maintenance Committee, meeting to be held on 10th July 2026 to make a recommendation to full council on the preferred supplier for the play Area, Cllr A Howell-Jones**
It was agreed that the consideration of the recommendation regarding the preferred supplier would be dealt with after the exclusion of the press and public.

Village consultation held on 6th July 2026, report attached and noted.

Confirmation of the appointment of new Groundsman Keith Ritchie – noted.

No questions on the report.

Staff had suggested that they should have Uniform Clothing with BPC logo embroidered – RESOLVED to provide Groundstaff only as per quote received in royal blue and use VMC maintenance budget

Embroidered High Vis jackets to be considered at a later stage.

Village Consultation on the 6th July (not well attended) took place, followed by a display of designs from 2 shortlisted suppliers on the windows of the Village Hall along with paper and digital forms available for feedback for those who were unable to attend.

School Consultation was carried out and was very successful. Useful feedback on particular items of play was also received.

Football club has been engaged about plans.

RESOLVED to approve the Play Area project.

- 07-062 The Hub, meeting held 23rd June 2026, report attached, Cllr A Pancholi-McCann**

No questions on the report.

Cllrs are asked to circulate the posters.

More bookings received this year online than we had before.

- 07-063 Highways and Sustainable Transport Advisory Group, no meeting held, Cllrs G Sansom and C Underwood**

After research it became clear that a Petition cannot be done by Parish Council. Cllr GS will do it in his name.

Suggested to advertise in the Roundabout when it is ready to be launched. A short video for social media to get people's attention making it clear that it is for road users' benefit.

- 07-064 Green infrastructure and Biodiversity Advisory Group, Cllr C Underwood**

Verbal update.

- 07-065 Village Hall Liaison, meeting held on 25th June 2026, notes attached, Cllrs P Clark and C Underwood**

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RESOLVED that the Management Agreement is approved and the Chair was authorised to sign it only when the plan is attached to it.

Cllr APM left the meeting

- 07-066 Allotments Advisory Group, no report, Cllr C Underwood**
- 07-067 Communications Advisory Group, no meeting held, Cllr A Howell-Jones**
- 07-068 Correspondence, matters remaining unresolved, the chair**
None.
- 07-069 To note points of Communication to the Parish**
Noted.

One member of the public left the meeting

- 07-070 Confidential Matters**

EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

To agree preferred Playground Supplier:

The Council received a report and recommendations from the Village Maintenance Committee

RESOLVED:

- That Supplier A is the preferred Supplier**
- That no contract would be entered into till we get the Grant (Going to apply for HDC CIL Funding and FCC Grant)**

It was noted that

- the preferred contractor will work with us.
 - detailed design will be prepared (which will not incur cost) and project plan agreed.
- Suggested having a Project Manager. It will be a fixed contract with fixed dates.

- 07-071 The next Parish Council Meeting is:**

Tuesday 8th September 2026 at 7pm at the Village Hall

Meeting finished at 8.11pm

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Appendix 1

Buckden Parish Council

Expenditure transactions - payments approval list start of year 01/04/26

No	Payment Reference	Gross	Vat	Net	To pay Invoice date	Invoice no.	Details	Payment Reference
1116	BACS2607 14ElanCity	£955.20	£159.20	£796.00	£955.20 01/04/26	03241	ElanCity - Warranty 3rd year 1.1.26 to 31.12.26	£955.20
1117	BACS2607 14Amey	£103.44	£17.24	£86.20	£103.44 01/06/26	101278099	Thalia - Mixed General Waste 5, 12, 19 and 26 May 2026	£103.44
1118	BACS2607 14Viking	£37.90	£6.32	£31.58	£37.90 05/06/26	4410776580	Viking - Stationery	£102.75
1119	BACS2607 14OLP1	£171.60	£28.60	£143.00	£171.60 10/06/26	1450	OLP Online Playgrounds - Repairs for the damaged tarmac	£171.60
1120	BACS2607 14OLP2	£2,207.76	£367.96	£1,839.80	£2,207.76 10/06/26	0564	OLP Online Playgrounds - Repairs of the equipment	£2,207.76
1114	BACS2607 14AJMILLS	£336.36	£56.06	£280.30	£336.36 15/06/26	0598	A.J. Mills Master Masons - Damaged tablet repairs	£336.36
1113	BACS2607 14CAPALC	£219.80	£0.00	£219.80	£219.80 18/06/26	6229	CAPALC - Internal Audit visit	£219.80
1124	BACS2607 14TBPC	£827.00	£0.00	£827.00	£827.00 23/06/26	56767	The Business Printing Company - Roundabout booklets	£827.00
1127	BACS2607 14BVHT2	£21.00	£0.00	£21.00	£21.00 23/06/26	986588	BVHT - Refreshments Tender presentations	£21.00
1128	BACS2607 14MM	£100.62	£0.00	£100.62	£100.62 23/06/26	986586	BVHT - Room Hire 4, 11 and 18th June 2026 - MM	£100.62
1129	BACS2607 14BVHT4	£26.26	£0.00	£26.26	£26.26 23/06/26		BVHT - Hall Hire 6 June 2026 - Diabetes	£26.26
No	Payment Reference	Gross	Vat	Net	To pay Invoice date	Invoice no.	Details	Reference
1130	BACS2607 14BVHT5	£157.56	£0.00	£157.56	£157.56 23/06/26	986584	BVHT - Hall Hire 8, 15, 22 and 29th June 2026 - Stay and Play	£157.56
1122	BACS2607 14RM.1	£50.00	£0.00	£50.00	£50.00 24/06/26		Reimbursement for purchasing A Thank you Voucher for the leaving staff member	£50.00
1125	BACS2607 14CU	£113.28	£0.00	£113.28	£113.28 24/06/26		Reimbursement for the sign for the Village Green flowers	£113.28
1126	BACS2607 14BVHT	£105.04	£0.00	£105.04	£105.04 24/06/26		BVHT - Hall Hire Repair Café	£105.04
1138	DD200708 BT	£63.31	£10.55	£52.76	£63.31 24/06/26	M182XM	BT - Landline	£63.31
1133	BACS2607 14Viking	£64.85	£10.81	£54.04	£64.85 29/06/26	4410849146	Viking - 1st Aid box for new starter and stationary	£102.75
1135	BACS2607 14Greenbar ne	£2,099.53	£349.93	£1,749.60	£2,099.53 29/06/26	20209	Greenbarnes Ltd - Notice Board for the Fund from A1	£2,099.53
1136	BACS2607 14Thalia/A me	£111.32	£18.54	£92.78	£111.32 29/06/26	101279517	Thalia - Mixed General Waste 2, 9, 16 and 23 June 2026	£111.32
1131	BACS2007 14Amazon	£179.98	£30.00	£149.98	£179.98 30/06/26	GB61N75EABEY	Amazon EU - Cartridge for Xerox printer	£179.98
1132	BACS2607 14Ibbetts	£67.98	£11.33	£56.65	£67.98 30/06/26	2216	Ibbetts - Leaf grab and connector	£67.98
1134	BACS2607 14CamsA CRE	£74.50	£12.42	£62.08	£74.50 30/06/26	9256	Cams ACRE - Membership renewal	£74.50

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No	Payment Reference	Gross	Vat	Net	To pay Invoice date	Invoice no.	Details	Reference
1139	DD260712 Shell	£7.20	£1.20	£6.00	£7.20 30/06/26	9012065677	Motia - Fule for mowers - admin	£7.20
1153	BACS2607 14MMJB	£105.00	£0.00	£105.00	£105.00 30/06/26	126	Love to Move	£105.00
1142	CardPayment6.7.26	£200.00	£0.00	£200.00	£200.00 06/07/26		Gift Voucher for Asst Clerk for work at Christmas Lights	£200.00
1143	BACS2607 14Amazon2	£35.98	£6.00	£29.98	£35.98 06/07/26	GB677NRU2A UED	Amazon EU - Items for Teens event 24th July	£35.98
1150	BACS2607 14AmazonTeen	£17.99	£3.00	£14.99	£17.99 07/07/26	GB60G7O85YS EXI	Amazon EU - Teens event	£17.99
1151	BACS2607 14Toner	£89.99	£15.00	£74.99	£89.99 07/07/26	GB6623BABEI	Amazon EU - Toner for Xerox	£89.99
1152	BACS2607 14Screwfix	£184.96	£11.00	£173.96	£184.96 08/07/26	2014223248	Screwfix - Groundstaff supplies	£184.96
		£8,900.96	£0.00	£8,900.96	£8,900.96	Confidential		
Total		£17,636.37	£1,115.16	£16,521.21	£17,636.37			