

BUCKDEN PARISH COUNCIL

Assistant Parish Clerk: Jessica Thomson Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

Notice of meeting: Village Maintenance Committee

Time: 9.30am

Date: 8th November 2024

Venue: Village Hall

The meeting is open to the public (including press).

Jessica Thomson
Assistant Clerk to Buckden Parish Council
22 October 2024
assistant.clerk@buckdenpc.org.uk

Members of the public may have up to three minutes each. If you wish to talk then you must notify us at least **3 working days in advance** of the meeting by emailing assistant.clerk@buckdenpc.org.uk

If any member of the public wishes to join this meeting remotely, please contact the assistant clerk providing your name, email address and contact number by emailing to assistant.clerk@buckdenpc.org.uk at **least 24 hours prior to the meeting**.

AGENDA

- 1 Apologies**
To receive and accept apologies for absence.
- 2 Update on the change of status from VMAG to Committee**
Welcome Simon Leggate to the Committee
- 3 Appointment of a chairperson**
- 4 Explanation of the role of clerk and assistant clerk with this Committee**
To understand the scope and breadth of responsibilities they take within this committee
- 5 Terms of Reference**
To review and agree the TOR for the Village Maintenance Committee
- 6 Budget**
A walk through of the submitted budget
- 7 Previous Actions (following VMAG meeting July 2024)**
 - Matters of accuracy
 - Dog waste bin Longhall Road – update from Trinity Estate
 - Village Children’s Playground – follow up since quotes received
 - Lynchgate Remedial work
 - Update on new handbook and staff contracts
 - Update on interviews and appointment of the new Groundsman
 - Advice on CCTV options in relation to fly-tipping on Stirtloe Lane
 - Questions about LED Lights being installed by Cambridgeshire County Council

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8 Items placed in BPC bins

There have been increasing issues with fires caused by batteries and it is proposed we do an education piece about this covering:

- Safety – batteries
- Notice on recycling of items in bins

9 Defibs

It was noted that the Internal Auditor thought it may be worth checking if the defibs in the village could be used for children – they can't – we need to agree whether this is something we want to provide

10 Christmas Lights

- Hunts End Tree and lights will need to be prepped for switch on, and the High Street remotes need to be updated – as we are no longer using our old electrician we need to identify a new one.
- An update is also needed on when the Scaffolding at the Lion is going to be coming down.
- Update on Blachere installation.

11 Christmas Market

- Who is managing this year?
- Road Closures
- Plan for the day

12 Salt Bins

Ask handymen to check each salt bin currently in place and update on how full they find them by %

13 Next Village Maintenance Meeting