

BUCKDEN PARISH COUNCIL

Assistant Parish Clerk: Jessica Thomson Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

Notice of meeting: **Village Maintenance Committee**

Time: 9.00am

Date: 25th July 2025

Venue: Village Hall (Parish Council Office)

The meeting is open to the public (including press).

Jessica Thomson
Assistant Clerk to Buckden Parish Council
17th July 2025
assistant.clerk@buckdenpc.org.uk

Members of the public may have up to three minutes each. If you wish to talk then you must notify us at least **3 working days in advance** of the meeting by emailing assistant.clerk@buckdenpc.org.uk

If any member of the public wishes to join this meeting remotely, please contact the assistant clerk providing your name, email address and contact number by emailing to assistant.clerk@buckdenpc.org.uk at **least 24 hours prior to the meeting**.

AGENDA

- 1 Apologies**
To receive and accept apologies for absence.

- 2 Minutes**
To agree and sign the minutes of the Village Maintenance Committee meeting held on 20th June 2025

- 3 Public participation**
Members of the public may have up to three minutes each. Items to be addressed should be notified to the Assistant Clerk three working days in advance of the meeting.

- 4 Cemetery Matters**
 - Regulations Review – comments
 - Review memorial safety check quotes

- 5 Shakespeare at the Towers**
 - Reflections on how it impacted the village and the relationships we have made.

- 6 Play Area**
 - Update on repairs / Quote for gate
 - Buckden Playground and Recreation Area Survey – review results

- 7 Streetlighting**
 - Update on progression of Maintenance Contract for streetlights

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- 8 Civil Parking Enforcement in Huntingdonshire**
- This is set to start in August, discuss how to communicate this to residents
- 9 Bug Hotels**
- Two new bug hotels in Buckden
- 10 Shed Alarm Monitoring**
- Update on setting up the 24hour monitoring
- 11 Proposal to Savills**
- Discuss the proposed Groundsmen Shed provision
- 12 Electricity charges and contract for the Shed**
- 13 Green Infrastructure and Biodiversity – update from Cllr Underwood**
- Update on tree surgery on tree at Hunts End
- 14 Policies Review**
- Litter picking Risk Assessment
 - Daily Risk Assessment
 - Risk Assessment Billy Goat
 - Risk Assessment Grass cutting
 - Risk Assessment Strimmer
 - Risk Assessment Shredder
 - H&S
 - Lone working Policy
- 15 Next Village Maintenance Meeting**
- 16 Confidential Matters**
‘EXCLUSION OF THE PUBLIC AND PRESS
That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.’