

BUCKDEN PARISH COUNCIL

Assistant Parish Clerk: Jessica Thomson Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

Notice of meeting: **Village Maintenance Committee**

Time: 9.00am

Date: 26th September 2025

Venue: Village Hall (Parish Council Office)

The meeting is open to the public (including press).

Jessica Thomson
Assistant Clerk to Buckden Parish Council
18th September 2025
assistant.clerk@buckdenpc.org.uk

Members of the public may have up to three minutes each. If you wish to talk then you must notify us at least **3 working days in advance** of the meeting by emailing assistant.clerk@buckdenpc.org.uk

If any member of the public wishes to join this meeting remotely, please contact the assistant clerk providing your name, email address and contact number by emailing to assistant.clerk@buckdenpc.org.uk at **least 24 hours prior to the meeting**.

AGENDA

- 1 Apologies**
To receive and accept apologies for absence.

- 2 Minutes**
To agree and sign the minutes of the Village Maintenance Committee meeting held on 25th July 2025

- 3 Public participation**
Members of the public may have up to three minutes each. Items to be addressed should be notified to the Assistant Clerk three working days in advance of the meeting.

- 4 Cemetery Matters**
 - Memorial Testing – The CDS Group will be carrying out memorial testing in about a month's time – review village communications plan prior to testing

- 5 Churchyard Matters**
 - New Churchyard Memorial Risk / Visual Assessment – for approval
 - Discuss having professional Memorial Testing following the completion of the Cemetery testing

- 6 Play Area**
 - Update on discussions with the Village Hall Trust Recreational Area Planning group
 - Next steps? Where can we get funding, what funding can the Parish Council reasonably provide?

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- 7** **Streetlighting**
- Cllr AHJ to update on streetlight job order for our new contractor Allan Peacock
- 8** **Tree Maintenance on Hunts End**
- The tree surgery on Hunts End tree has been completed, and all has been made safe
- 9** **Christmas Lights**
- The Christmas Lights will be turned on 30th November 2025, they are to be installed in the Highstreet a week prior
 - The Lights at Hunts End will need checking and safety tested – are there any other considerations that need to be addressed?
- 10** **Shed Alarm Monitoring**
- Update on setting up the 24hour monitoring
- 11** **Graffiti around the village** – this is not on Parish Council managed areas, it has been passed to Highways
- 12** **Green Infrastructure and Biodiversity** – update from Cllr Underwood
- 13** **Operating Plan and budget 26/27**
- Review
 - Should weed control in the cemetery budget be moved from Green Infrastructure to Village Maintenance?
- 14** **Next Village Maintenance Meeting**
- 15** **Confidential Matters**
‘EXCLUSION OF THE PUBLIC AND PRESS
That in view of the confidential nature of the business about to be transacted,
it is advisable in the public interest that the public and press be excluded, and
they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.’