



Assistant Parish Clerk: Jessica Thomson
Buckden Village Hall Burberry Road Buckden PE19 5UY
Tel; 01480 819407

Notice of Meeting: Village Maintenance Committee

Time: 9.30 am

Date: 1st May 2026

Venue: Buckden Village Hall (Parish Council Office)

The meeting is open to the public (including press).

Jessica Thomson
Assistant Clerk to Buckden Parish Council
23rd April 2026
assistant.clerk@buckdenpc.org.uk

Members of the public may have up to three minutes each. If you wish to talk then you must notify us at least **3 working days in advance** of the meeting by emailing assistant.clerk@buckdenpc.org.uk

If any member of the public wishes to join this meeting remotely, please contact the assistant clerk providing your name, email address and contact number by emailing - assistant.clerk@buckdenpc.org.uk at **least 24 hours prior to the meeting**.

1 Apologies

To receive and accept apologies for absence.

2 Minutes

To agree and sign the minutes of the Village Maintenance Committee meeting held on the 27th March 2026.

3 Public Participation

Members of the public may have up to three minutes each. Items to be addressed should be notified to the Assistant Clerk three working days in advance of the meeting.

4 Noticeboard for Bloor Estate

Update on progress with order

5 Play Area

- Update on spec and tender documents being sent to suppliers
- Public Notice in Hunts Post



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6 Churchyard Matters

- Repairs to churchyard wall
- Planting update

8 Groundsman Retiring

- Our longest standing Groundsman is retiring in June, he will be sorely missed.
- Plan on advertising his position.

9 Cemetery Matters

- Fireproof cabinet for old books
- Fixing of damaged memorial

10 Blachere – Christmas Lights

Update on refund

11 Groundsmen Shed Security

Progress report on Fobs

12 Review of Policies (please review prior to meeting)

To review and approve:

- Litter picking Risk Assessment
- Daily Risk Assessment (recently updated after the Appraisal, handymen Nigel suggested added in)
- Grass cutting and Strimmer
- Shredder
- H&S
- Lone Working Policy

13 Green Infrastructure and Biodiversity – update by Cllr CU

14 Confidential Matters

‘EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.’

15 Date of the next Meeting